

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P.O. BOX 88

JEFFERSON CITY, MISSOURI

July 2, 2012

MEMORANDUM

**TO: REGIONAL EXECUTIVE STAFF, CIRCUIT MANAGERS AND
ALL CHILDREN'S DIVISION STAFF**

FROM: CANDACE A. SHIVELY, DIRECTOR

SUBJECT: FACES MONTHLY NEWSLETTER- JULY EDITION

DISCUSSION:

Find attached the monthly FACES newsletter, [FACES Future, Fixes and Finds](#). This month's newsletter contains topics such as:

- Entering Placements in a Timely Manner
- Legal Status Descriptions
- Documenting Primary Household Members
- Worker Visit with Child Report

Please feel free to submit any topic suggestions for the FACES newsletter to CD.ASKFACES@DSS.MO.GOV.

If you have any questions regarding the information in the FACES Newsletter, please contact the FACES Help Desk at 1-800-392-8725, option #3.

CS/RD
[Attachment](#)