

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P.O. BOX 88

JEFFERSON CITY, MISSOURI

November 30, 2012

MEMORANDUM

**TO: REGIONAL EXECUTIVE STAFF, CIRCUIT MANAGERS AND
ALL CHILDREN'S DIVISION STAFF**

FROM: CANDACE A. SHIVELY, DIRECTOR

SUBJECT: FACES MONTHLY NEWSLETTER- November 2012 EDITION

DISCUSSION:

Attached please find the monthly FACES newsletter, [*FACES Future, Fixes and Finds*](#). This month's newsletter contains such topics as:

- Completing an ITSD Online Help Desk Ticket
- Authorization of Office Worker Association Information
- Emergency Assistance Services Determination

Please feel free to submit any topic suggestions for the FACES newsletter to CD.ASKFACES@DSS.MO.GOV.

If you have any questions regarding the information in the FACES Newsletter, please contact the FACES Help Desk at 1-800-392-8725, option #3.

CS/rd

[Attachment](#)