

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

December 23, 2014

M E M O R A N D U M

What's Inside:

Revised Adoption
and Guardianship
Subsidy
Agreements and
Policy

TO: REGIONAL DIRECTORS, FIELD SUPPORT MANAGERS,
CIRCUIT MANAGERS AND SUPERVISORS

FROM: TIM DECKER, DIRECTOR

SUBJECT: REVISED ADOPTION and GUARDIANSHIP SUBSIDY
AGREEMENT FORMS AND POLICY

DISCUSSION:

The purpose of this memorandum is to inform staff of revisions made to adoption and guardianship subsidy contracts and policy as a result of the legislation passed in the 2014 session. These changes will go into effect January 1, 2015.

ADOPTION SUBSIDY PAYMENTS IN CHILD ABUSE CASES [Senate Bill 869](#)

Pursuant to RSMo 453.073, subsidy agreements shall include a provision allowing for the suspension or redirection of subsidy payments in the event the child has been adjudicated dependent and made a ward of the court per RSMo 211.031 and removed from the physical or legal custody of the parent(s) or guardian(s) by a court of competent jurisdiction.

The Alternative Care Client Information screen/SS-61 and/or the Adoption Function screen in FACES should be updated to indicate **no maintenance**.

This language has been added to the Adoption Subsidy Agreement form CD-AD, the Subsidized Guardianship Agreement form CD-SG as well as Section 4 Chapter 30 Subsection 9 Termination of the Subsidy Agreement.

NECESSARY ACTION

1. Review this memorandum with all Children's Division staff.
2. Review revised Child Welfare Manual chapters as indicated below.
3. All questions should be cleared through normal supervisory channels and directed to:

PDS CONTACT Sarah Bashore 573-751-0311 Sarah.Bashore@dss.mo.gov	PROGRAM MANAGER Amy Martin 573-751-3171 Amy.L.Martin@dss.mo.gov
CHILD WELFARE MANUAL REVISIONS Section 4 Chapter 30 Subsection 9 Termination of Subsidy Agreements	
FORMS AND INSTRUCTIONS Adoption Subsidy Agreement, CD-AD Adoption Subsidy Agreement Instructions Subsidized Guardianship Agreement, CD-SG Subsidized Guardianship Agreement Instructions	
REFERENCE DOCUMENTS AND RESOURCES N/A	
RELATED STATUTE Chapter 453 RSMo Chapter 211 RSMo	
ADMINISTRATIVE RULE 13 CSR 35-38.010 Adoption and Guardianship Subsidy	
COUNCIL ON ACCREDITATION (COA) STANDARDS N/A	
CHILD AND FAMILY SERVICES REVIEW (CFSR) N/A	
PROTECTIVE FACTORS N/A	
FACES REQUIREMENTS As noted in this memorandum and outlined on FACES Information.	