

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

What's Inside:
Authorizing for
23 days per
month for
child care

M E M O R A N D U M

TO: ALL REGIONAL AND COUNTY CD AND FSD STAFF

FROM: TIM DECKER, DIRECTOR, CHILDREN'S DIVISION
ALYSON CAMPBELL, DIRECTOR
FAMILY SUPPORT DIVISION

SUBJECT: AUTHORIZING CHILD CARE FOR 23 DAYS A MONTH

DISCUSSION:

The FAMIS/FACES child care system has been updated to allow Children's Division staff the ability to authorize child care for children up to 23 day units in a month when children are authorized for care 5 days a week.

FAMIS has always allowed authorization for up to 25 day units in a month, and Eligibility Specialist are also encouraged to authorize for 23 day units in a month when appropriate.

The authorization of 23 day units in a month will allow for child care providers to be paid for attendance for months with 23 work days, without having to submit a Child Care Provider Payment Resolution Request.

NECESSARY ACTION

1. Review this memorandum with all Children's Division and Family Support Division staff.
2. All questions should be cleared through normal supervisory channels and directed to:

PDS/MAS II CONTACT

Lisa Schroeder, PDS
573-751-4031
Lisa.M.Schroeder@dss.mo.gov

PROGRAM MANAGER

Marianne Dawson
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CHILD CARE ASSISTANCE PROGRAM MANUAL REVISIONS

N/A

FORMS AND INSTRUCTIONS N/A
REFERENCE DOCUMENTS AND RESOURCES N/A
RELATED STATUTE N/A
ADMINISTRATIVE RULE N/A
COUNCIL ON ACCREDITATION (COA) STANDARDS N/A
CHILD AND FAMILY SERVICES REVIEW (CFSR) N/A
PROTECTIVE FACTORS (Link applicable factors and enter N/A if not applicable.) Parental Resilience N/A Social Connections N/A Knowledge of Parenting and Child Development N/A Concrete Support in Times of Need N/A Social and Emotional Competence of Children N/A
FACES REQUIREMENTS N/A