

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

OCTOBER 26, 2015

What's Inside:**FCCM
Payment
History**

M E M O R A N D U M

TO: REGIONAL DIRECTORS, FIELD SUPPORT MANAGERS,
CIRCUIT MANAGERS AND SUPERVISORS

FROM: TIM DECKER, DIRECTOR

SUBJECT: FCCM Payment History
DISCUSSION:

The purpose of this memorandum is to introduce staff of enhancements to FACES which will create a payment history for cases assigned to the FCCM and Specialized Care contracts. This enhancement will be used by CD to improve the information available for federal claiming purposes.

With the implementation of the FCCM Payment History, the following changes will occur:

- Allows expenditures associated with contracted case management children to be imported into FACES.
- Provides a service and payment history for CD and contracted case management children starting after the first month of implementation. Prior history will not be available.
- Allows consistent processing of expenditure data for federal claiming purposes.

On the FACES *Financial Management* homepage there are three new links: *FCCM Payment History*, *FCCM Service Code Maintenance*, and *FCCM Claiming Report Maintenance*. Clicking the link will allow FACES users inquiry access only. Only those with appropriate security clearance will be able to update or interface with these new screens. As with any other client data, only those with a business need should access client expenditure information.

Contracted financial staff submitting the expense records must update the Office Worker Association screen and select the FCCM Payment worker function to receive notifications and have update capability.

FCCM Claiming Helpful Instructions have been developed and are available on the [FACES Information](#) website.

NECESSARY ACTION	
<ol style="list-style-type: none"> 1. Review this memorandum with all Children’s Division staff. 2. All questions should be cleared through normal supervisory channels and directed to: 	
	PROGRAM MANAGER Wade McDonald 573-751-2502 Wade.S.McDonald@dss.mo.gov
CHILD WELFARE MANUAL REVISIONS	
N/A	
FORMS AND INSTRUCTIONS	
N/A	
REFERENCE DOCUMENTS AND RESOURCES	
N/A	
RELATED STATUTE	
N/A	
ADMINISTRATIVE RULE	
N/A	
COUNCIL ON ACCREDITATION (COA) STANDARDS	
N/A	
CHILD AND FAMILY SERVICES REVIEW (CFSR)	
N/A	
PROTECTIVE FACTORS (Link applicable factors and enter N/A if not applicable.)	
N/A	
FACES REQUIREMENTS	
As noted in memo	