

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

December 17, 2015

M E M O R A N D U M

**What's Inside:**

**Resource limit  
for Child Care  
Subsidy**

TO: ALL REGIONAL AND COUNTY CD AND FSD STAFF

FROM: TIM DECKER, DIRECTOR, CHILDREN'S DIVISION  
JULIE GIBSON, DIRECTOR, FAMILY SUPPORT DIVISION

SUBJECT: Resource Limit for Child Care Subsidy Program

DISCUSSION:

The Child Care Development Fund (CCDF) was approved for reauthorization in November 2014. Section 658P (4) (B) of CCDF Reauthorization Act of 2014 established a resource limit for the Child Care Subsidy program.

To qualify for Child Care Subsidy, the household's net worth must not exceed one million dollars (\$1,000,000). Net Worth is the value of everything owned minus any debt.

A driver question will be added to the FAMIS controlled flow for Child Care Subsidy applications. The driver question will appear after Child Care Needs (FMAC/CCNEED) and before the citizenship driver question and will require a Y or N answer before continuing in the controlled flow. Verification of net worth will be attestation by the household.

Net worth has been added as a technical factor on the Technical Eligibility Detail (FMM4/TECHDETL) in FAMIS. If the net worth driver question is answered with a Y, the Child Care Subsidy application will show a FAIL under TECH on Supercase Eligibility Unit Summary (FM30) during the controlled flow. The FAMIS system will then recommend a REJC action for EXR (excessive resources) on Action Authorization (FM3H) in FAMIS. FAMIS will send an FA150 (Action Notice).

FAMIS will be updated with the new driver question the weekend of December 19, 2015. Applications that are pending when the change is made in FAMIS will have the asset question default to N and will pass on technical criteria.

**NECESSARY ACTION**

1. Review this memorandum with all Children's Division and Family Support Division staff.
2. Review revised Child Care Subsidy sections as indicated below.
3. All questions should be cleared through normal supervisory channels and directed to:

**PDS/MAS II CONTACT**

Lisa Schroeder  
573-751-4031  
Lisa.M.Schroeder@dss.mo.gov

**PROGRAM MANAGER**

Marianne Dawson  
573-751-6793  
Marianne.A.Dawson@dss.mo.gov

**CHILD CARE ASSISTANCE PROGRAM MANUAL REVISIONS**

[1210.015.05 Net Worth](#)

**FORMS AND INSTRUCTIONS**

NA

**REFERENCE DOCUMENTS AND RESOURCES**

NA

**RELATED STATUTE**

[Child Care and Development Block Grant Act of November 2014](#)

**ADMINISTRATIVE RULE**

NA

**COUNCIL ON ACCREDITATION (COA) STANDARDS**

NA

**CHILD AND FAMILY SERVICES REVIEW (CFSR)**

NA

**PROTECTIVE FACTORS (Link applicable factors and enter N/A if not applicable.)**

NA

**FACES REQUIREMENTS**

NA