

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

August 22, 2016

What's Inside:Revision to Older
Youth Exit Packet
and Personal
Documentation
Checklist

M E M O R A N D U M

TO: REGIONAL EXECUTIVE STAFF, CIRCUIT MANAGERS,
PROGRAM MANAGERS, SPECIALISTS, SUPERVISORS, AND
CENTRAL OFFICE STAFF

FROM: TIM DECKER, DIRECTOR

SUBJECT: Older Youth Exit Packet and Personal Documentation Checklist

DISCUSSION:

The purpose of this memo is to share revisions to the [Older Youth Exit Packet and Personal Documentation Checklist](#), introduced in [CD15-30](#), Transition and Exit Planning. A signature line has been added to the checklist to ensure youth acknowledgement of receipt of documents.

In September 2014, President Obama signed [H.R. 4980, the Preventing Sex Trafficking and Strengthening Families Act](#) which addresses documents to be provided to youth transitioning from care. In Missouri during the 2016 legislative session, [HB 1877](#) was passed which supports compliance with the federal legislation.

The checklist is located in the exit packet folder on the CD intranet and e-forms. Once a youth has signed the Older Youth Exit Packet and Personal Documentation Checklist, a copy should be filed in the Older Youth Programs section of the case file. Other transition/exit planning procedures should be continued.

NECESSARY ACTION

1. Review this memorandum with all Children's Division staff.
2. Review revised Child Welfare Manual chapters as indicated below.
3. All questions should be cleared through normal supervisory channels and directed to:

PDS CONTACT

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PROGRAM MANAGER

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CHILD WELFARE MANUAL REVISIONSSection 5 Chapter 1.1 [Record Composition](#)Section 4, Chapter 21.7 [Exit Plan](#)**FORMS AND INSTRUCTIONS**[Older Youth Exit Packet and Personal Documentation Checklist](#)**REFERENCE DOCUMENTS AND RESOURCES**[Exit Planning for Older Youth PowerPoint](#)**RELATED STATUTE**[H.R. 4980, the Preventing Sex Trafficking and Strengthening Families Act](#)[HB 1877](#)**ADMINISTRATIVE RULE**

N/A

COUNCIL ON ACCREDITATION (COA) STANDARDS[PA-FKC 13: Transition to Adulthood](#)**CHILD AND FAMILY SERVICES REVIEW (CFSR)**[Item 10: Other Planned Permanent Living Arrangement](#)**PROTECTIVE FACTORS**

Parental Resilience: N/A

Social Connections: <http://dss.mo.gov/cd/info/cwmanual/philbase.pdf>

Knowledge of Parenting and Child Development: N/A

Concrete Support in Times of Need:

<http://www.dss.mo.gov/cd/info/cwmanual/philbase.pdf>

Social and Emotional Competence of Children:

<http://dss.mo.gov/cd/info/cwmanual/philbase.pdf>**FACES REQUIREMENTS**

N/A