

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

September 29, 2016

M E M O R A N D U M

TO: ALL REGIONAL AND COUNTY CHILDREN'S DIVISION AND
FAMILY SUPPORT DIVISION STAFF

FROM: TIM DECKER, DIRECTOR
CHILDREN'S DIVISION
JULIE GIBSON, DIRECTOR
FAMILY SUPPORT DIVISION

SUBJECT: UPDATED CHILD CARE SUBSIDY APPLICATION (IM-1CC)

DISCUSSION:

The purpose of this memorandum is to introduce the updated Child Care Subsidy Application (IM-1CC). An updated PDF version of the application is available in the [Forms Manual](#) on the intranet. Every local FSD office must order the new application through the Warehouse.

Begin using the updated version of the IM-1CC on October 1, 2016 or when the local FSD office receives the IM-1CC from the warehouse, whichever is first.

FORMS MANUAL UPDATE

To Access the IM-1CC in the Forms Manual from the [FSD Intranet page](#):

- click Programs;
- click [Forms Manual](#);
- click [Volume I](#); and
- click [IM-1CC](#)

NECESSARY ACTION

1. Review this memorandum with all Children’s Division and Family Support Division staff.
2. All questions should be cleared through normal supervisory channels and directed to:

PDS CONTACT

Justin Logan
573-751-2037
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MANAGER CONTACT

Marianne Dawson
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CHILD CARE SUBSIDY MANUAL REVISIONS

N/A

FORMS AND INSTRUCTIONS

[IM-1CC](#)

[IM-1CC \(Spanish\)](#)

REFERENCE DOCUMENTS AND RESOURCES

N/A

RELATED STATUTE

N/A