

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

February 5, 2018

**What's Inside:**  
**Updated Child**  
**Care Subsidy**  
**Income**  
**Guidelines**

M E M O R A N D U M

TO: ALL REGIONAL AND COUNTY CD AND FSD STAFF

FROM: TIM DECKER, DIRECTOR, CHILDREN'S DIVISION  
PAT LUEBBERING, DIRECTOR, FAMILY SUPPORT DIVISION

SUBJECT: CHILD CARE SUBSIDY INCOME GUIDELINES

DISCUSSION:

The purpose of this memo is to announce the updated income guideline documents.

The income guidelines for Child Care Subsidy do not increase at this time, but the document has a new layout. The changes to the documents are:

- The sliding fee chart moved from the right side to the left side on the Traditional Child Care Income Guideline document.
- Language update to reflect current policy in the number of hours for a full time unit of care.
- The 85% State Median Income maximum for each household size is included in all income guideline documents so staff can relay the information to families.

**NECESSARY ACTION**

1. Review this memorandum with all Family Support Division staff.
2. Review revised Child Care Subsidy sections as indicated below.
3. All questions should be cleared through normal supervisory channels and directed to:

**PDS/MAS II CONTACT**

Justin Logan  
573-751-2037  
[Justin.C.Logan@dss.mo.gov](mailto:Justin.C.Logan@dss.mo.gov)

**PROGRAM MANAGER**

Marianne Dawson  
573-751-6793  
[Marianne.A.Dawson@dss.mo.gov](mailto:Marianne.A.Dawson@dss.mo.gov)

**CHILD CARE SUBSIDY PROGRAM MANUAL REVISIONS**

N/A

**FORMS AND INSTRUCTIONS**

N/A

**REFERENCE DOCUMENTS AND RESOURCES**

[Appendix 3 Traditional Child Care Income Guidelines](#)

[Appendix 4 Transitional Child Care Level 1 Income Guidelines](#)

[Appendix 5 Transitional Child Care Level 2 Income Guidelines](#)

[Appendix 6 Transitional Child Care Level 3 Income Guidelines](#)

**RELATED STATUTE**

N/A