

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

M E M O R A N D U M

TO: CHILDREN'S DIVISION AND CONTRACTED STAFF

FROM: JULIE LESTER, INTERIM DIRECTOR

SUBJECT: SIGNS OF SAFETY UPDATED AND NEW FORMS

DISCUSSION:

The purpose of this memorandum is to introduce revisions and instructions to the Three Columns Mapping Tool, CD-218 and the Family Risk Assessment Map, CD-220. This change was developed in response to a Continuous Quality Improvement (CQI) request to ensure the tools are consistent with the training received on Signs of Safety.

In addition, this memorandum introduces the Immediate Safety Intervention Plan, CD-263 and the Family Safety Planning Document, CD-267. The Immediate Safety Intervention Plan is to be used to document any necessary interventions to address immediate safety concerns. The CD-263 is also utilized when there is not sufficient time to develop the Family Safety Planning Document due to the immediacy of the safety concerns.

The Family Safety Planning Document is to be used to guide your conversations with the family and their network to develop the plan that will assist them in achieving their safety goals. The CD-267 should be used once a safety goal has been developed with the family. The CD-267 creates the road map for how the safety goal will be achieved. Creating the Family Safety Plan will often take time to develop and must be created with the family's input.

NECESSARY ACTION

1. Review this memorandum with all Children's Division staff.
2. All questions should be cleared through normal supervisory channels and directed to:

<p>PDS CONTACT Crystal Wilson 573-522-9306 Crystal.L.Wilson@dss.mo.gov</p> <p>Kara Wilcox-Bauer 573-536-9707 Kara.B.Wilcox-Bauer@dss.mo.gov</p>	<p>MANAGER CONTACT Tasha Toebben 573-526-3899 Tasha.Toebben@dss.mo.gov</p>
<p>CHILD WELFARE MANUAL REVISIONS N/A</p>	
<p>FORMS AND INSTRUCTIONS Three Columns Mapping Tool, CD-218 and Instructions Family Risk Assessment Map, CD-220 and Instructions Immediate Safety Intervention Plan, CD-263 and Instructions Family Safety Planning Document, CD-267 and Instructions</p>	
<p>REFERENCE DOCUMENTS AND RESOURCES N/A</p>	
<p>RELATED STATUTE N/A</p>	