

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

October 18, 2018

M E M O R A N D U M

TO: CHILDREN'S DIVISION AND CONTRACTED STAFF
 FROM: JULIE LESTER, INTERIM DIRECTOR
 SUBJECT: CHILD WELFARE MANUAL REVISION PROJECT UP DATE

DISCUSSION:

The purpose of this memorandum is to provide an update for the ongoing project to revise the organization and structure of the Child Welfare Policy Manual. The project is twofold; to reorganize the structure of the policy manual and to incorporate into the policy manual the Children's Division practice model for child welfare practice in Missouri. The scope of this project is such that revisions will be introduced over a period of several months.

The current revision is the moving of the content found in Section 1 Chapter 3, Roles and Responsibilities of Placement Resources, to a new location; Section 6 Chapter 20. The title of the chapter is revised to Roles and Responsibilities of Resource Parents.

NECESSARY ACTION	
<ol style="list-style-type: none"> 1. Review this memorandum with all Children's Division staff. 2. Review revised Child Welfare Manual chapters as indicated below. 3. All questions should be cleared through normal supervisory channels and directed to: 	
PDS CONTACT Elizabeth Tattershall 573-522-1191 Elizabeth.Tattershall@dss.mo.gov	MANAGER CONTACT Amy Martin 573-526-8040 Amy.L.Martin@dss.mo.gov
CHILD WELFARE MANUAL REVISIONS Roles and Responsibilities of Resource Parents Section 6 Chapter 20	
FORMS AND INSTRUCTIONS N/A	

REFERENCE DOCUMENTS AND RESOURCES

[Memo CD18-16](#)

RELATED STATUTE

[210.566](#)