



# Child Abuse and Neglect Mandated Reporters: Create Your Account TODAY!

## Save Time and Be Ready to Report Online

Mandated reporters are encouraged to report **non-emergency** child abuse and neglect online. **Creating Your Account TODAY** means you'll always be ready to report. Follow these quick, easy steps.

### Easy Steps to Create Your Account:

#### STEP 1: Create Your MO Login

- Go to <https://apps.dss.mo.gov/OnlineCanReporting/default.aspx>
- Click on the "Request Account" button
- Enter your work email address
- Accept the terms and conditions
- Click on the "Request Account" button
- A confirmation code will be sent to your email
- Once you receive the code, go to the "Confirm Account" screen
- You will need to enter:
  - The confirmation code you received
  - A password of your choice
  - Your first and last name

#### STEP 2: Create Your Profile

- Go to <https://apps.dss.mo.gov/OnlineCanReporting/default.aspx>
- Answer each of the 6 emergency questions
- Provide the following information to complete your profile:
  - First and last name
  - Agency name
  - Agency address (including zip code and county)
  - Agency phone number and an alternate number
  - Occupation
  - Work email address

Your profile is automatically uploaded to your [online](#) reports, saving you time and effort.

You're now ready to report [online](#).

#### Reporting online:

- ✓ Helps you avoid wait time on the Child Abuse and Neglect Hotline to report **non-emergency** issues
- ✓ Gives you greater convenience and flexibility
- ✓ Allows you to report no matter where you are

#### Remember:

**If it is an emergency or life-threatening situation, call 911 immediately.**

**Report these situations to the Child Abuse and Neglect Hotline directly:**

**1-800-392-3738**