



**MISSOURI DEPARTMENT OF SOCIAL SERVICES
 FAMILY SUPPORT DIVISION
 AFFIDAVIT FOR TERMINATION OF CHILD SUPPORT/ADMINISTRATIVE ORDER**

IDENTIFYING INFORMATION	
IV-D CASE NUMBER:	ORDER NUMBER:
CUSTODIAN NAME:	CUSTODIAN ADDRESS:
SOCIAL SECURITY NUMBER:	
NONCUSTODIAL PARENT NAME:	NONCUSTODIAL PARENT ADDRESS:
SOCIAL SECURITY NUMBER:	

Affidavit for Termination of Child Support/Administrative Order

I, _____ am the parent ordered to pay child support the parent/custodian owed child support for _____ whose date of birth is _____. This child no longer meets requirements in Missouri state law (Section 452.340, RSMo) for current child support to continue because (check all that apply):

- The child died on _____ (date).
- The child married on _____ (date).
- The child entered active duty in the military on _____ (date).
- The child is self-supporting and the custodian relinquished the child from parental control by express or implied consent.
- The child is between the ages of 18 and 21, has not graduated from secondary (high) school or completed a graduation equivalence degree (GED) program and is not attending and progressing toward completion of a secondary (high) school or a GED program.
- The child is between the ages of 18 and 21, and graduated from secondary (high) school or completed a graduation equivalence degree (GED) program, but did not enroll in an institution of vocational or higher education (college) by October 1 following secondary (high) school graduation or completion of a GED program.
- The child is between the ages of 18 and 21, and enrolled in an institution of vocational or higher education (college) by October 1 following graduation from secondary (high) school or completion of a graduation equivalence degree (GED) program and has:
 - Completed his or her education.
 - Failed to achieve grades sufficient to re-enroll at the institution of vocational or higher education (college).
 - Failed to complete 12 credit hours in each semester (or 9 credit hours when working 15 hours per week).
- The child is between the ages of 18 and 21, is attending an institution of vocational or higher education (college), and when enrolled in at least 12 credit hours, received failing grades in half or more of his/her course load in any one semester.
- Other: _____

I swear/affirm under the penalty of perjury that these facts are true to the best of my knowledge.

 Signature Date

NOTARY PUBLIC EMBOSSEER SEAL OR STAMP	STATE OF _____	COUNTY (OR CITY OF ST. LOUIS)
	SUBSCRIBED AND SWORN BEFORE ME, THIS _____ DAY OF _____	
	NOTARY PUBLIC SIGNATURE	MY COMMISSION EXPIRES

GENERAL DIRECTIONS FOR COMPLETION

This *Affidavit for Termination of Child Support/Administrative Order (Affidavit)* may be completed by the custodian who is owed support or the parent paying support to stop (terminate) current child support when criteria are met. If multiple children meet state law requirements for current support to stop, you must complete an *Affidavit* for each child.

NOTE: If multiple children are included in the support obligation, termination of the current child support obligation for one child may not result in a change to the amount of current child support.

If you do not understand this *Affidavit*, you may wish to consult an attorney. FSD staff are not able to advise you or provide legal options you may have under the law.

Complete this *Affidavit* only if the Family Support Division (FSD) entered your support order.

DO NOT complete this *Affidavit* if your support order was issued by a Missouri court or another state. If your support order was issued by a Missouri court, you may obtain an affidavit at <https://www.courts.mo.gov/page.jsp?id=638>; or you may contact the circuit clerk in the county where your support order was entered.

DO NOT complete this *Affidavit* if the child failed to provide the noncustodial parent with a transcript or similar official document including grades, courses and credit hours at the beginning of the semester. FSD cannot address this situation through an *Affidavit*. For this situation, contact FSD at 1-866-313-9960.

Complete as much identifying information as you know. FSD may not be able to identify the case if you fail to provide the IV-D case number or your Social Security number.

Check the appropriate box(es) to indicate the reason the child support should end. If no box is checked, FSD cannot process the *Affidavit*.

WHERE TO FILE THE AFFIDAVIT

If FSD entered the support order, mail the completed and notarized *Affidavit* to:

**Family Support Division
PO Box 6790
Jefferson City, MO 65102-6790**

INSTRUCTIONS FOR NOTIFYING THE OTHER PARTY

If the custodian **owed** support submits the *Affidavit*, **the custodian must mail a copy** of the *Affidavit* to the parent ordered to pay support in addition to sending the original *Affidavit* to FSD. Upon receiving the *Affidavit*, FSD will end the current support obligation for the child, but continue efforts to collect any past-due or other support owed under the order.

If this *Affidavit* is filed by the parent ordered to pay support, **FSD will mail a copy** to the custodian owed support.

WHAT ARE THE PROCEDURES AFTER FILING THE AFFIDAVIT WITH FSD?

When the parent paying support files the *Affidavit*, FSD will mail the *Affidavit* to the custodian owed support. The custodian owed support has 30 calendar days to respond by:

1. Agreeing that current support should no longer continue for the child. If the custodian agrees, the obligation is deemed terminated under Missouri law. FSD will continue efforts to collect any past-due or other support owed.
2. Disagreeing that current support should no longer continue for the child. If the custodian disagrees, FSD will refer the matter to the Division of Legal Services for an administrative hearing to determine if current support should continue.
3. Failing to respond. If the custodian does not respond, the child support obligation is deemed terminated under Missouri law. FSD will continue efforts to collect any past-due or other support owed.

Once an FSD-entered support obligation is terminated, FSD will not reinstate the support obligation.