MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Agape House Inc. of Mountain View					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services				
Requested Funding Amount:	$104,966.00					

Grant Application Reviewer Information

Grant Reviewer Name:	Diane Haver
Date Grant Review Completed:	9/17/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	5	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	21	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	9	Applicant needs to elaborate more on recognition activities.
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	3	Budget request summary is added incorrectly. Annual Salary*VOCA% divided by 2 (for 6 months) does not equal half of their annual request, using narrative and their numbers on the budget spreadsheet. Budget form indicates 12 months for supplies and operations but narrative indicates 6-months.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	15	Narrative appears to be using 26 pay periods rather than 13. Total for office supplies is calculated incorrectly but the the budget form has the correct sum (even though budget form indicates 12 months).
	Total Score					77	

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Application Information

Organization Name:	Agape House Inc. of Mountain View					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services				
Requested Funding Amount:	$104,966.00					

Grant Application Reviewer Information

Grant Reviewer Name:	Kate Smith
Date Grant Review Completed:	12/22/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	3	Form doesn't match the totals in the narrative
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	20	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	9	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	3	Multiple computation errors within the budget worksheet. Total amount requested was incorrectly calculated.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	15	Lacked sufficient justification. There were errors in the calculations. Match was mentioned, but not an amount (although it exceeded the required amount).
	Total Score					73	

MO DSS VOCA Proposal Scoring Instructions

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Application Information

Organization Name:	ALIVE, Inc.					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services				
Requested Funding Amount:	$510,609.77					

Grant Application Reviewer Information

Grant Reviewer Name:	Diane Haver
Date Grant Review Completed:	9/9/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
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VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	5	
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Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	23	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	8	Lacks details on training activities.
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	5	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	10	
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	20	Client transportation is calculated as average trip cost rather than mileage. Match was not included.
	Total Score					91	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	ALIVE, Inc.					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services				
Requested Funding Amount:	$510,609.77					

Grant Application Reviewer Information

Grant Reviewer Name:	Kate Smith
Date Grant Review Completed:	12/22/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	5	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	25	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	9	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	5	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	7	There was a computation error in benefits, which caused an error in indirect costs and the total request.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	20	There is an error in the % VOCA for TW - the Salary section shows that 80% of their time is allocated to VOCA; however, the benefits section and the budget narrative indicates that it is 100% of time. This reviewer used the worksheet figures. Match was not included in the narrative or workbook.
	Total Score					89	

MO DSS VOCA Proposal Scoring Instructions						
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.						
Application Information						
Organization Name:	Audrain County Crisis Intervention Services					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Specialized Services for Communities Impacted by Inequity	Supportive Services for Victim Services	Direct Services to Secondary Victims	Supportive Services for Secondary Victim Services	
Requested Funding Amount:	$322,597.69					
Grant Application Reviewer Information						
Grant Reviewer Name:	Diane Haver					
Date Grant Review Completed:	9/3/2025					

Application Review Scoring		
Form	**Form Complete (Yes / No)**	**Comments**
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring							
Application Question	**Response Requirements**	**Distinctive**	**Satisfactory**	**Limited**	**Unsatisfactory**	**Score**	**Justification**
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	Applicant did not provide totals but overall numbers are acurate according to narrative.
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	7	Need statement is unclear how vicitimization status is established. More information is needed.
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	16	Several services are outlined but its unclear on how services are determined and accessed. Applicant could have expanded on community partnerships that were mentioned in the agency overview.
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	7	Number of volunteers and hours are not noted. Training explanation is vague and completed leisurely.
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	1	No metrics or numbers are provided.

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	3	Budget worksheet contains several computation errors.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	6	No narrative provided for travel, training, and supplies/operations. Only totals indicated on budget forms. No formulas indicated for benefits. It does not appear they are applying the VOCA % to benefits. Budget needs recalculated.
	Total Score					53	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Audrain County Crisis Intervention Services					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Specialized Services for Communities Impacted by Inequity	Supportive Services for Victim Services	Direct Services to Secondary Victims	Supportive Services for Secondary Victim Services	
Requested Funding Amount:	$322,597.69					

Grant Application Reviewer Information

Grant Reviewer Name:	Kate Smith
Date Grant Review Completed:	12/21/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	Totals were not provided.
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	8	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	18	Minimum details are provided related to the project and services provided to victims. More information is needed for more confidence in the response.
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	7	Minimum details are provided, does not state the number of volunteers or number of hours.
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	1	Applicant did not include performance metrics, targets or goals. More informaiton is needed.

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	3	Tables in budget worksheet do not total correctly. The totals used in the tables match the budget narrative, but the calculations just using the tables are incorrect. Multiple errors where VOCA % or 6 Month period was not taken into consideration. Salaries were included in the total twice.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	5	Budget narrative did not include justification for all costs (benefits, travel/training, supplies, contractual). Match was not included.
	Total Score					55	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	AVENUES for Northwest Missouri, Inc.					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services				
Requested Funding Amount:	$250,431.75					

Grant Application Reviewer Information

Grant Reviewer Name:	Diane Haver
Date Grant Review Completed:	12/23/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	Estimates are significantly higher than numbers served provided in narative.
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	20	Descripton was clear but could use some additional details regarding services.
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	8	Application lacks information on volunteer recognition activities.
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	7	Some budget computation errors.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	23	No match was provided or indicated.
	Total Score					85	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	AVENUES for Northwest Missouri, Inc.					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services				
Requested Funding Amount:	$250,431.75					

Grant Application Reviewer Information

Grant Reviewer Name:	Kate Smith
Date Grant Review Completed:	9/22/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	3	The numbers on the form do not match the total number of victims served that was stated in the application.
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	22	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	3	The application addresses recruitment and provides minimal details about training. The application does not address recognition activities.
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	2	The application does not include targets, and it more detail is needed for measures to be clear and comprehensive.

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	7	The SIU payment is an annual fixed fee. This amount was not reduced by 50% for the grant period.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	20	The application did not include match.
	Total Score					75	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Community Advocacy & Resource Empowerment of Atchison County, Inc.					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services	Direct Services to Secondary Victims			
Requested Funding Amount:	$49,785.93					

Grant Application Reviewer Information

Grant Reviewer Name:	Diane Haver
Date Grant Review Completed:	12/22/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	5	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	Clear and concise summary.
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	Clear needs statement.
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	21	Well written and concise narrative.
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	8	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	10	Small difference in total likely due to rounding.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	21	Match amount is slightly short.
	Total Score					87	

MO DSS VOCA Proposal Scoring Instructions

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Application Information

Organization Name:	Community Advocacy & Resource Empowerment of Atchison County, Inc.					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services	Direct Services to Secondary Victims			
Requested Funding Amount:	$49,785.93					

Grant Application Reviewer Information

Grant Reviewer Name:	Kate Smith
Date Grant Review Completed:	9/17/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	5	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	23	Well writte and concise summary of the project and services.
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	4	The application does not address how volunteers are recognized.
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	2	The data collected and examples from surveys are included, but targets are not clear.

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	10	The totals were off slightly - rounding.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	20	The costs associated with the computer should be categorized as supplies, not equipment. Match was included, but the totals amount used was incorrect.
	Total Score					82	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Christos House Inc					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services				
Requested Funding Amount:	$107,726.46					

Grant Application Reviewer Information

Grant Reviewer Name:	Diane Haver
Date Grant Review Completed:	9/17/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	Well written and concise summary.
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	23	Well written and concise narrative of the project and services.
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	8	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	3	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	10	
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	16	Match numbers are confusing as it provides a whole sum for general years. However, most sums seem to be reduced by half. End match total falls short. Totals for 5 staff persons on narrative do not match those on the budget form
	Total Score					84	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Christos House, Inc.					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services				
Requested Funding Amount:	$107,726.46					

Grant Application Reviewer Information

Grant Reviewer Name:	Kate Smith
Date Grant Review Completed:	12/23/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	Summary is clear and concise.
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	24	Well written and concise narrative.
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	9	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	3	Goals and targets were not included.

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	10	No computation errors.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	20	Does not include federal priority areas. Match was incorrect - it appears numbers were transposed.
	Total Score					89	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Citizens Against Domestic Violence
Project Name:	VOCA
Allocation Category:	Victims of Domestic Violence and Sexual Violence
Priority Area:	Direct Services to Victims
Requested Funding Amount:	$368,447.56

Grant Application Reviewer Information

Grant Reviewer Name:	Diane Haver
Date Grant Review Completed:	12/22/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	Summary is clear and concise.
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	Needs statement is clear.
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	20	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	10	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	5	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	7	One budget computation error under travel category.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	20	Difficulty understanding how they calculated travel. Formulas not provided in narrative. Groceries is listed as an expense but narrative does not specify if the food is for the victims. Match not indicated.
	Total Score					84	

MO DSS VOCA Proposal Scoring Instructions							
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.							
Application Information							
Organization Name:	Citizens Against Domestic Violence						
Project Name:	VOCA						
Allocation Category:	Victims of Domestic Violence and Sexual Violence						
Priority Area:	Direct Services to Victims						
Requested Funding Amount:	$368,447.56						
Grant Application Reviewer Information							
Grant Reviewer Name:	Kate Smith						
Date Grant Review Completed:	12/24/2025						
Application Review Scoring							
Form	**Form Complete (Yes / No)**	**Comments**					
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A						
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A						
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A						
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A						
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A						
VOCA Volunteer Waiver Request	N/A						

Scoring							
Application Question	**Response Requirements**	**Distinctive**	**Satisfactory**	**Limited**	**Unsatisfactory**	**Score**	**Justification**
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	3	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	8	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	8	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	20	Well written narrative.
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	8	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	5	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	7	Budget computation error.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	12	Calculations were not provided which made it difficult to match the budget to the narrative. There was lack of justification for travel and supplies. Match and federal priority areas were not included.
	Total Score					71	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Citizens Against Spouse Abuse					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services	Direct Services to Secondary Victims	Supportive Services for Secondary Victim Services		
Requested Funding Amount:	$216,148.23					

Grant Application Reviewer Information

Grant Reviewer Name:	Diane Haver
Date Grant Review Completed:	9/21/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	Well written summary.
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	Well written summary.
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	21	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	8	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	10	Travel and Training costs are confusing until reading narrative to understand two items have an annual cost that do not need to be divided by 6-months. No budget errors.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	20	Formulas are pretty self-explanatory but the narrative doesn't break them down. Narrative notes the remaining 30% will be covered through other means but more information is needed.
	Total Score					87	

MO DSS VOCA Proposal Scoring Instructions						
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.						
Application Information						
Organization Name:	Citizens Against Spouse Abuse, Inc.					
Project Name:						
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services	Direct Services to Secondary Victims	Supportive Services for Secondary Victim Services		
Requested Funding Amount:	$216,148.23					
Grant Application Reviewer Information						
Grant Reviewer Name:	Kate Smith					
Date Grant Review Completed:	12/23/2025					

Application Review Scoring		
Form	**Form Complete (Yes / No)**	**Comments**
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring							
Application Question	**Response Requirements**	**Distinctive**	**Satisfactory**	**Limited**	**Unsatisfactory**	**Score**	**Justification**
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	23	Well written and concise summary of the project and services.
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	4	Volunteer section did not include recognition activities
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	3	Several computation errors.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	24	Reviewer used the budget narrative for the recommended funding amount. The total amount that the reviewer calculated was higher than the requested amount, therefore the requested amount will be recommended.
	Total Score					80	

MO DSS VOCA Proposal Scoring Instructions						
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.						
Application Information						
Organization Name:	Coalition Against Rape and Domestic Violence					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Specialized Services for Communities Impacted by Inequity	Supportive Services for Victim Services	Direct Services to Secondary Victims		
Requested Funding Amount:	$168,809.56					
Grant Application Reviewer Information						
Grant Reviewer Name:	Diane Haver					
Date Grant Review Completed:	9/20/2025					

Application Review Scoring		
Form	**Form Complete (Yes / No)**	**Comments**
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	5	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	8	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	24	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	10	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	5	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	9	Confusing with the match added in but all calculations are correct.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	25	
	Total Score					96	

MO DSS VOCA Proposal Scoring Instructions						
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.						
Application Information						
Organization Name:	Coalition Against Rape and Domestic Violence of Callaway County					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Specialized Services for Communities Impacted by Inequity	Supportive Services for Victim Services	Direct Services to Secondary Victims		
Requested Funding Amount:	$168,809.56					
Grant Application Reviewer Information						
Grant Reviewer Name:	Kate Smith					
Date Grant Review Completed:	12/24/2025					

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	24	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	10	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	5	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	10	
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	24	Match calculation is incorrect.
	Total Score					96	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Compass Health Inc., A Safe Place					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services				
Requested Funding Amount:	$291,578.16					

Grant Application Reviewer Information

Grant Reviewer Name:	Diane Haver
Date Grant Review Completed:	8/28/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	2	Estimated number of victims served is skewed from the numbers provided in the narrative and also mirrors the total number of services provided.
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	7	Applicant should expand on defined goals and how victimization is determined.
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	22	Well written and concise narrative.
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	9	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	3	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	9	One budget calculation error. Narrative indicates the merit increase is over 9 pay periods which is probably why they are asking for less than 6% of overall total as indicated on budget spreadsheet.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	22	Narrative indicates the merit increase is over 9 pay periods which is probably why they are asking for less than 6% of overall total as indicated on budget spreadsheet.
	Total Score					84	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Compass Health, Inc. A Safe Place					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services				
Requested Funding Amount:	$291,578.16					

Grant Application Reviewer Information

Grant Reviewer Name:	Kate Smith
Date Grant Review Completed:	12/21/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	3	# of victims matches the # services. # victims is greater than the number in the narrative.
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	22	Well written summary of the project and services.
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	8	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	3	Targets and goals are not mentioned. The application only includes the data that is collected and the methods of collection.

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	10	No computation errors.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	24	
	Total Score					88	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	COPE
Project Name:	VOCA
Allocation Category:	Victims of Domestic Violence and Sexual Violence
Priority Area:	Direct Services to Victims
Requested Funding Amount:	$291,846.71

Grant Application Reviewer Information

Grant Reviewer Name:	Diane Haver
Date Grant Review Completed:	9/22/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	8	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	8	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	22	Well written and concise narrative.
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	7	Section is lacking required info such as number of hours and recognition activities
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	10	No computation errors.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	23	Requesting between 50-70% of salaries and benefits. Assuming the remaining 30-50% is considered the match but the narrative does not specify the source of match.
	Total Score					86	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	COPE, Inc.
Project Name:	VOCA
Allocation Category:	Victims of Domestic Violence and Sexual Violence
Priority Area:	Direct Services to Victims
Requested Funding Amount:	$291,846.71

Grant Application Reviewer Information

Grant Reviewer Name:	Kate Smith
Date Grant Review Completed:	9/23/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	The applicant did not provide details regarding the number of clients served in the application.
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	7	The narrative provides a background and states they are unique, but it doesn't provide information about the types of programs that are provided.
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	7	There are few details about what additional services may be offered if needs exceed what the provider can provide. The narrative does not speak to how many people use the service.
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	20	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	4	The application does not include recognition activities.
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	2	The application does not include what is being measured. Targets are provided.

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	9	The total requested was less than the total when adding all subtotals together.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	13	The workbook states that 50% of the ED's time is dedicated toward VOCA activites, but the narrative states that 30% of the ED's time is dedicated to VOCA while another 40% is ineligble and 15% is being used for match. The narrative states that they pay $772/year for health insurance, but the worksheet calculates it to be $772/month. The application did not include match or federal priority areas.
	Total Score					66	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Council on Families in Crisis					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services				
Requested Funding Amount:	$171,447.11					

Grant Application Reviewer Information

Grant Reviewer Name:	Diane Haver
Date Grant Review Completed:	9/3/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	3	Estimated number of victims served each year is noted at 100 in the narrative which differs significanlty from this form, which indicates 893.
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	24	Well written and concise narrative.
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	10	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	10	No computation errors.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	18	Match is incorrectly calculated. Additionally, match is indicated in part from an upcoming grant which is not permitted.
	Total Score					87	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Council on Families in Crisis					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services				
Requested Funding Amount:	$171,447.11					

Grant Application Reviewer Information

Grant Reviewer Name:	Kate Smith
Date Grant Review Completed:	12/21/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	3	The narrative states that they serve 100 victims/year; however, the form states nearly 900.
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	24	Well written and concise narrative of the project and services.
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	10	Well written and concise.
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	5	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	10	The total was off by ~$5. The amount requested was less than the total.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	22	Match was included, but incorrectly calculated.
	Total Score					92	

MO DSS VOCA Proposal Scoring Instructions							
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.							
Application Information							
Organization Name:	Diamond Diva Empowerment Foundation						
Project Name:	VOCA						
Allocation Category:	Victims of Domestic Violence and Sexual Violence						
Priority Area:	Direct Services to Victims						
Requested Funding Amount:	$300,000.00						
Grant Application Reviewer Information							
Grant Reviewer Name:	Kate Smith						
Date Grant Review Completed:	12/22/2025						

Application Review Scoring		
Form	**Form Complete (Yes / No)**	**Comments**
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	It appears in the past year, 128 clients were served. According to the form, this number will double.
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	22	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	4	Application does not include recognition activities.
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	Goals were not included.

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	3	Several budget errors.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	8	FICA rate =15%. Calculations were not provided, minimal details were provided for justification. Match was not included.
	Total Score					63	

MO DSS VOCA Proposal Scoring Instructions							
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.							
Application Information							
Organization Name:	Diamond Diva Empowerment Foundation						
Project Name:	VOCA						
Allocation Category:	Victims of Domestic Violence and Sexual Violence						
Priority Area:	Direct Services to Victims						
Requested Funding Amount:	$300,000.00						
Grant Application Reviewer Information							
Grant Reviewer Name:	Diane Haver						
Date Grant Review Completed:	9/18/2025						

Application Review Scoring		
Form	**Form Complete (Yes / No)**	**Comments**
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	5	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	23	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	7	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	7	Did not reduce by half for the grant award period as noted on the header of the budget form.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	15	It appears they have requested 12 months. They indicate 50% and 37% allocated to VOCA but hen did not reduce that further for 6 months. Could use more equation breakdowns, specifically on expenses outside of salary and benefits.
	Total Score					81	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Family Violence Center - Harmony House
Project Name:	VOCA
Allocation Category:	Victims of Domestic Violence and Sexual Violence
Priority Area:	Direct Services to Victims
Requested Funding Amount:	$492,871.27

Grant Application Reviewer Information

Grant Reviewer Name:	Diane Haver
Date Grant Review Completed:	9/25/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	8	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	Needs statement is clear.
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	23	Well written and concise narrative.
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	8	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	9	Minor budget miscalculation.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	19	Budget narrative is missing benefits breakdown. More information is needed for justification. No match is indicated.
	Total Score					84	

MO DSS VOCA Proposal Scoring Instructions							
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.							
Application Information							
Organization Name:	Family Violence Center, Inc.						
Project Name:	Harmony House						
Allocation Category:	Victims of Domestic Violence and Sexual Violence						
Priority Area:	Direct Services to Victims						
Requested Funding Amount:	$492,871.27						
Grant Application Reviewer Information							
Grant Reviewer Name:	Kate Smith						
Date Grant Review Completed:	12/26/2025						
Application Review Scoring							
Form	**Form Complete (Yes / No)**	**Comments**					
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A						
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A						
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A						
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A						
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A						
VOCA Volunteer Waiver Request	N/A						

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	5	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	23	Well written and concise summary of proejct and services.
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	4	The application does not address volunteer recognition.
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	3	Targets are not included. The application states it uses a comprehensive approach to outcome measures, but doesn't describe the approach. More detail is needed.

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	10	Minor rounding error.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	17	The budget narrative does not include calculations or a detailed description of costs for benefits or supplies and operations. The budget narrative does not include match. More information is needed.
	Total Score					80	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Good Samaritan of the Ozarks					
Project Name:	Genesis: A Place of New Beginning					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services	Direct Services to Secondary Victims			
Requested Funding Amount:	$162,438.12					

Grant Application Reviewer Information

Grant Reviewer Name:	Diane Haver
Date Grant Review Completed:	12/23/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	5	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	Summary is clear and concise.
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	23	Well written and concise narrative.
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	9	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	3	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	7	Budget worksheet contained computation errors in the totals.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	16	The calculations used to determine benefits were not included for FICA. Personnel costs need additional information for clarity around annual salary amounts. More information is needed to accurately justify costs.
	Total Score					82	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Good Samaritan of the Ozarks					
Project Name:	Genesis: A Place of New Beginning					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services	Direct Services to Secondary Victims			
Requested Funding Amount:	$162,438.12					

Grant Application Reviewer Information

Grant Reviewer Name:	Kate Smith
Date Grant Review Completed:	9/22/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	5	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	Needs statement is clear.
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	23	Well written and concise narrative.
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	4	The application does not address recognition activities.
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	2	The application does not include targets and only includes survey questions for sexual violence.

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	7	The total amount of the request was incorrectly calculated.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	16	The applicant did not provide the calculations or percentage for FICA. It is assumed that the FICA rate is 7.65%, which is what the reviewer used to calculate/check the requested amounts. In addition, the applicant stated that the annual salary was based on a raise, but monthly or hourly rates were not provided, so it could not be verified that the 6 month total was correct.
	Total Score					75	

MO DSS VOCA Proposal Scoring Instructions							
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.							
Application Information							
Organization Name:	Green Hills Women's Shelter						
Project Name:	VOCA						
Allocation Category:	Victims of Domestic Violence and Sexual Violence						
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services					
Requested Funding Amount:	$377,262.34						
Grant Application Reviewer Information							
Grant Reviewer Name:	Diane Haver						
Date Grant Review Completed:	9/16/2025						
Application Review Scoring							
Form	**Form Complete (Yes / No)**	**Comments**					
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A						
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A						
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A						
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A						
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A						
VOCA Volunteer Waiver Request	N/A						

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	5	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	Summary is clear and concise.
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	8	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	20	Narrative is well written.
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	7	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	7	Annual cost under De Minimis Rate seems to be the 6-month rate rather than annual cost after reading description in budget narrative. More information is needed to accurately determine correct amount.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	23	Match was incorrectly calculated.
	Total Score					84	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Green Hills Women's Shelter					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services				
Requested Funding Amount:	$377,262.34					

Grant Application Reviewer Information

Grant Reviewer Name:	Kate Smith
Date Grant Review Completed:	12/23/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	3	The total number of victims served is more than the total in the past three years according to the Agency Description.
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	22	Well written and concise narrative.
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	4	It appears the agency does not have volunteers, but there is interest. It does not speak to how volunteers will be trained or recognized. It doesn't address how the volunteers will be vetted.
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	3	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	7	Indirect costs are not clear. The annual amount should be the 6 month amount, but the total is correct.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	22	The indirect cost description doesn't match the workbook, but the amount totals. Match doesn't meet the 20% requirement
	Total Score					79	

MO DSS VOCA Proposal Scoring Instructions						
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.						
Application Information						
Organization Name:	Harbor House Domestic Violence Center					
Project Name:						
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services	Direct Services to Secondary Victims			
Requested Funding Amount:	$264,838.08					
Grant Application Reviewer Information						
Grant Reviewer Name:	Diane Haver					
Date Grant Review Completed:	12/23/2025					

Application Review Scoring		
Form	**Form Complete (Yes / No)**	**Comments**
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring							
Application Question	**Response Requirements**	**Distinctive**	**Satisfactory**	**Limited**	**Unsatisfactory**	**Score**	**Justification**
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	2	Estimates appear unrealistic due to extremely high volume noted on form.
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	8	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	8	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	23	Well written and concise narrative.
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	7	Volunteer section does not address recruitment or recognition activities.
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	3	Performance measures lack clarity and sufficient detail.

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	3	There were more than 3 computation errors.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	15	The request is greater than the acutal total due to miscalculations.
	Total Score					69	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Harbor House Domestic Violence Center					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services	Direct Services to Secondary Victims			
Requested Funding Amount:	$264,838.08					

Grant Application Reviewer Information

Grant Reviewer Name:	Kate Smith
Date Grant Review Completed:	9/22/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	2	The number of clients served and services are nearly the same. According to the form, over 14,000 victims will be served; however, only 27 women and 20 kids can be served at one time.
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	8	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	23	Well written and concise narrative.
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	1	The description speaks to training and activities, but does not address recruitment or recognition activities. More detail is needed.
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	3	The application includes results from previous years and the data that is collected, but it does not include targets.

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	3	A worksheet was provided; however, the tables used throughout the narrative were used as they provided more detail. There were errors in the FICA and supplies total, as well as the final amount.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	5	There were errors in the categories and not all calculations were correct.
	Total Score					54	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Haven House Inc.					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services				
Requested Funding Amount:	$286,672.00					

Grant Application Reviewer Information

Grant Reviewer Name:	Diane Haver
Date Grant Review Completed:	9/22/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	20	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	10	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	9	It is unclear how the annual salary was derived; however, the narrative explains the calculation.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	23	"Unit" cost for client transportation is vague.
	Total Score					90	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Haven House, Inc.					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services				
Requested Funding Amount:	$286,672.00					

Grant Application Reviewer Information

Grant Reviewer Name:	Kate Smith
Date Grant Review Completed:	9/24/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	3	The narrative states that since 2020, they have served 2,300 victims, but the form states they will serve nearly 2200 during the grant period.
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	24	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	10	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	9	The annual salary amount already took into consideration the % of VOCA time rather than being the full annual salary.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	25	
	Total Score					93	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Hope Haven of Cass County
Project Name:	VOCA
Allocation Category:	Victims of Domestic Violence and Sexual Violence
Priority Area:	Direct Services to Victims
Requested Funding Amount:	$193,126.64

Grant Application Reviewer Information

Grant Reviewer Name:	Diane Haver
Date Grant Review Completed:	9/21/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	5	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	0	This section was missing from the application.
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	23	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	9	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	7	Budget worksheet only includes totals. Need to reference the budget narrative to determine amounts.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	22	Match does not specify amount but indicates means. Budget narrative contains errors.
	Total Score					80	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Hope Haven of Cass County
Project Name:	VOCA
Allocation Category:	Victims of Domestic Violence and Sexual Violence
Priority Area:	Direct Services to Victims
Requested Funding Amount:	$193,126.64

Grant Application Reviewer Information

Grant Reviewer Name:	Kate Smith
Date Grant Review Completed:	12/24/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	3	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	0	This section was not submitted.
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	23	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	2	Recognition and recruitment activities are not included.
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	1	The budget worksheet did not breakdown costs, but rather just added the total amounts together. The numbers are accurate, but it cannot be determined from the budget worksheet how these amounts were calculated.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	20	There were miscalculations throughout the budget narrative (benefits, supplies/operations). The amount listed for each of the supplies was the annual amount; however, the total wasn't reduced by half for the 6 month period. The narrative speaks to funding sources for match, but total was not provided.
	Total Score					62	

MO DSS VOCA Proposal Scoring Instructions						
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.						
Application Information						
Organization Name:	Hope House, Inc.					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services	Direct Services to Secondary Victims			
Requested Funding Amount:	$928,757.13					
Grant Application Reviewer Information						
Grant Reviewer Name:	Diane Haver					
Date Grant Review Completed:	9/8/2025					

Application Review Scoring		
Form	**Form Complete (Yes / No)**	**Comments**
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
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VOCA Volunteer Waiver Request	N/A	

Scoring

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Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	24	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	10	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	10	
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	25	Beautiful narrative. Match calculation correct and exceeds needed amount through cash grants.
	Total Score					97	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Hope House, Inc.					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services	Direct Services to Secondary Victims			
Requested Funding Amount:	$928,757.13					

Grant Application Reviewer Information

Grant Reviewer Name:	Kate Smith
Date Grant Review Completed:	12/21/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	5	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	24	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	10	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	10	
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	24	
	Total Score					96	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	House of Hope, Inc.					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services				
Requested Funding Amount:	$171,711.14					

Grant Application Reviewer Information

Grant Reviewer Name:	Kate Smith
Date Grant Review Completed:	9/25/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	3	The form states that over 1600 clients will be served, but the narrative states that 1250 were served in the previous three years.
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	21	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	8	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	3	Targets are not included.

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	10	
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	22	Total match amount was incorrect due to incorrect match formula.
	Total Score					85	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	House of Hope					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services				
Requested Funding Amount:	$171,711.14					

Grant Application Reviewer Information

Grant Reviewer Name:	Diane Haver
Date Grant Review Completed:	9/25/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	8	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	23	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	10	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	7	Budget form includes error on overall benefit total and Vol coord FICA (calculation explained in narrative)
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	20	Shelter advocate FICA doesn't explain remaining 25%. Match falls short.
	Total Score					86	

MO DSS VOCA Proposal Scoring Instructions							
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.							
Application Information							
Organization Name:	House of Refuge						
Project Name:	VOCA						
Allocation Category:	Victims of Domestic Violence and Sexual Violence						
Priority Area:	Direct Services to Victims	Specialized Services for Communities Impacted by Inequity	Direct Services to Secondary Victims				
Requested Funding Amount:	$177,100.00						
Grant Application Reviewer Information							
Grant Reviewer Name:	Diane Haver						
Date Grant Review Completed:	12/23/2025						
Application Review Scoring							
Form	**Form Complete (Yes / No)**	**Comments**					
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A						
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A						
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A						
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A						
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A						
VOCA Volunteer Waiver Request	N/A						

Scoring							
Application Question	**Response Requirements**	**Distinctive**	**Satisfactory**	**Limited**	**Unsatisfactory**	**Score**	**Justification**
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	5	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	8	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	21	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	9	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	6	Budget includes annual costs rather than 6-month costs. There were some errors in the budget form.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	16	The budget narrative lacked detail in some areas.
	Total Score					78	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	House of Refuge					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Specialized Services for Communities Impacted by Inequity	Direct Services to Secondary Victims			
Requested Funding Amount:	$177,100.00					

Grant Application Reviewer Information

Grant Reviewer Name:	Kate Smith
Date Grant Review Completed:	9/23/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	5	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	7	The application does not address how a victim is identified.
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	22	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	9	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	3	Targets are not included.

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	5	The budget worksheet shows the annual amounts requested rather than the amount for the 6-month period.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	15	The application does not provide details or calculations for benefits. The application does not include match, but rather asks for a waiver to not provide match. The narrative states the percentages that will be applied to the federal priority areas, but the totals are not included.
	Total Score					75	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	JADASA					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services	Direct Services to Secondary Victims			
Requested Funding Amount:	$79,921.00					

Grant Application Reviewer Information

Grant Reviewer Name:	Diane Haver
Date Grant Review Completed:	9/3/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	3	Estimates are significantly greater than noted in narrative.
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	23	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	8	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	3	Application lacked examples of positive outcomes.

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	9	Included expenses for October 2025- September 2026, which created confusion. Reviewed numbers for this grant period only.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	20	Match was not included.
	Total Score					86	

MO DSS VOCA Proposal Scoring Instructions						
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.						
Application Information						
Organization Name:	JADASA					
Project Name:						
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services	Direct Services to Secondary Victims			
Requested Funding Amount:	$79,921.00					
Grant Application Reviewer Information						
Grant Reviewer Name:	Kate Smith					
Date Grant Review Completed:	12/21/2025					

Application Review Scoring		
Form	**Form Complete (Yes / No)**	**Comments**
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	3	The number of victims served equals the number of services provided.
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	23	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	9	Lacked detail regarding training activities.
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	3	Goals were not provided, but rather only what data is being collected.

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	10	
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	22	
	Total Score					88	

MO DSS VOCA Proposal Scoring Instructions						
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.						
Application Information						
Organization Name:	Jefferson City Rape & Abuse Crisis Service, Inc.					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services	Direct Services to Secondary Victims	Supportive Services for Secondary Victim Services		
Requested Funding Amount:	$413,664.72					
Grant Application Reviewer Information						
Grant Reviewer Name:	Diane Haver					
Date Grant Review Completed:	9/16/2025					

Application Review Scoring		
Form	**Form Complete (Yes / No)**	**Comments**
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	23	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	9	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	10	
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	16	Training fees are very broad. The narrative does not include how many staff will be attending each listed training. Requesting $28,000 in tech upgrades and other needs in technology, and $20,000 in office supplies for 6 months. No match indicated.
	Total Score					86	

MO DSS VOCA Proposal Scoring Instructions						
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.						
Application Information						
Organization Name:	Jefferson City Rape & Abuse Crisis Service					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services	Direct Services to Secondary Victims	Supportive Services for Secondary Victim Services		
Requested Funding Amount:	$413,664.72					
Grant Application Reviewer Information						
Grant Reviewer Name:	Kate Smith					
Date Grant Review Completed:	12/24/2025					

Application Review Scoring		
Form	**Form Complete (Yes / No)**	**Comments**
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	3	The form doesn't appear to match the narrative.
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	23	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	10	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	5	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	7	The total for salaries is incorrect, therefore making the total award amount higher than what is allowed.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	16	The budget narrative describes what the funds will be used for; however, it does not provide details or calculations for categories other than salaries and benefits. More detail could be provided to justify the costs (travel). Match was not included.
	Total Score					82	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Family Self Help Center, Inc.- Lafayette House					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services				
Requested Funding Amount:	$202,451.75					

Grant Application Reviewer Information

Grant Reviewer Name:	Diane Haver
Date Grant Review Completed:	9/22/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	3	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	22	Well written and concise narrative.
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	9	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	3	It is difficult to figure out methodology with the totals under 2.9% admin contract on each staff person. All other calculations are correct based on their rounding.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	20	Nicely written narrative that helped inform the budget worksheet. Training costs were not specified. Unable to match the narrative with 2.9% admin section. No match indicated
	Total Score					79	

MO DSS VOCA Proposal Scoring Instructions							
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.							
Application Information							
Organization Name:	Family Self Help Center, Inc.- Lafayette House						
Project Name:	VOCA						
Allocation Category:	Victims of Domestic Violence and Sexual Violence						
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services					
Requested Funding Amount:	$209,281.60						
Grant Application Reviewer Information							
Grant Reviewer Name:	Kate Smith						
Date Grant Review Completed:	12/26/2025						
Application Review Scoring							
Form	**Form Complete (Yes / No)**	**Comments**					
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A						
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A						
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A						
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A						
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A						
VOCA Volunteer Waiver Request	N/A						

Scoring							
Application Question	**Response Requirements**	**Distinctive**	**Satisfactory**	**Limited**	**Unsatisfactory**	**Score**	**Justification**
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	22	Well written and concise narrative.
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	7	Training and recognition lack detail.
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	3	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	3	Contractual costs do not match.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	18	Budget narrative does not include federal priority areas or match information. Additional information is needed for the justification of admin costs and travel.
	Total Score					75	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Lester E. Cox Medical Center
Project Name:	VOCA
Allocation Category:	Victims of Domestic Violence and Sexual Violence
Priority Area:	Direct Services to Victims
Requested Funding Amount:	$52,764.00

Grant Application Reviewer Information

Grant Reviewer Name:	Diane Haver
Date Grant Review Completed:	9/15/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	
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Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	20	More explanation is needed regarding collaboration.
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	10	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	Lacks details regarding specific outcome measures.

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	10	
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	20	
	Total Score					88	Match was calculated incorrectly.

MO DSS VOCA Proposal Scoring Instructions							
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.							
Application Information							
Organization Name:	Lester E Cox Medical Centers dba CoxHealth						
Project Name:	VOCA						
Allocation Category:	Victims of Domestic Violence and Sexual Violence						
Priority Area:	Direct Services to Victims						
Requested Funding Amount:	$52,764.00						
Grant Application Reviewer Information							
Grant Reviewer Name:	Kate Smith						
Date Grant Review Completed:	12/22/2025						

Application Review Scoring		
Form	**Form Complete (Yes / No)**	**Comments**
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	3	The number of clients served and services provided are the same.
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	22	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	10	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	3	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	9	Totals are correct. Indirect cost calculations are unclear.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	23	
	Total Score					88	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Life Source Consultants
Project Name:	VOCA
Allocation Category:	Victims of Domestic Violence and Sexual Violence
Priority Area:	Direct Services to Victims
Requested Funding Amount:	$102,816.21

Grant Application Reviewer Information

Grant Reviewer Name:	Diane Haver
Date Grant Review Completed:	12/23/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	5	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	7	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	7	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	16	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	5	Application does not include volunteer recognition activities.
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	1	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	7	Multiple budget miscalculations.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	16	Federal priority areas were not included.
	Total Score					64	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Life Source Consultants
Project Name:	VOCA
Allocation Category:	Victims of Domestic Violence and Sexual Violence
Priority Area:	Direct Services to Victims
Requested Funding Amount:	$102,816.21

Grant Application Reviewer Information

Grant Reviewer Name:	Kate Smith
Date Grant Review Completed:	9/22/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	5	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	7	This section exceeded the page limit. The reviewer read the entire section, but only scored the first page.
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	8	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	16	The application does not include additional services that the victim can receive if it the needs cannot be met.
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	4	The application does not address recognition activities.
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	2	The applicant exceeded the page limit. A survey with the number of responses was provided. Targets were not included.

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	7	There was a calculation error on supplies - the total amount in the application was less than what is should be. The total amount requested was not calculated.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	13	Match was not included. Equipment calculations were incorrect. The application did not include federal priority areas.
	Total Score					62	

MO DSS VOCA Proposal Scoring Instructions						
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.						
Application Information						
Organization Name:	Lydia's House					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services				
Requested Funding Amount:	$204,516.00					
Grant Application Reviewer Information						
Grant Reviewer Name:	Diane Haver					
Date Grant Review Completed:	9/19/2025					
Application Review Scoring						
Form	**Form Complete (Yes / No)**	**Comments**				
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A					
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A					
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A					
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A					
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A					
VOCA Volunteer Waiver Request	N/A					

Scoring							
Application Question	**Response Requirements**	**Distinctive**	**Satisfactory**	**Limited**	**Unsatisfactory**	**Score**	**Justification**
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	5	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	24	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	9	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	10	
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	20	Narrative lacks details about match. Application indicates 20% will be provided through noted sources and that the match requirement has always been met.
	Total Score					91	

MO DSS VOCA Proposal Scoring Instructions							
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.							
Application Information							
Organization Name:	Lydia's House						
Project Name:	VOCA						
Allocation Category:	Victims of Domestic Violence and Sexual Violence						
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services					
Requested Funding Amount:	$204,516.00						
Grant Application Reviewer Information							
Grant Reviewer Name:	Kate Smith						
Date Grant Review Completed:	12/21/2025						

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	3	The number of victims served in the agency description does not match the form.
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	24	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	10	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	5	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	10	
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	22	Match was included, but did not include the total amount.
	Total Score					92	

MO DSS VOCA Proposal Scoring Instructions							
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.							
Application Information							
Organization Name:	Metropolitan Organization Countering Sexual Assault						
Project Name:	VOCA						
Allocation Category:	Victims of Domestic Violence and Sexual Violence						
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services					
Requested Funding Amount:	$659,593.00						
Grant Application Reviewer Information							
Grant Reviewer Name:	Diane Haver						
Date Grant Review Completed:	9/11/2025						
Application Review Scoring							
Form	**Form Complete (Yes / No)**	**Comments**					
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A						
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A						
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A						
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A						
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A						
VOCA Volunteer Waiver Request	N/A						
Scoring							
Application Question	**Response Requirements**	**Distinctive**	**Satisfactory**	**Limited**	**Unsatisfactory**	**Score**	**Justification**
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	23	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	10	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	5	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	7	There were a few computation errors; however, the request is less than what is allowable based on the calculations.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	23	Notes federally approved indirect cost rate is 26.3% of salaries and benefits.
	Total Score					92	

MO DSS VOCA Proposal Scoring Instructions						
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.						
Application Information						
Organization Name:	Metropolitan Organization Countering Sexual Assault					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services				
Requested Funding Amount:	$659,593.00					
Grant Application Reviewer Information						
Grant Reviewer Name:	Kate Smith					
Date Grant Review Completed:	12/22/2025					

Application Review Scoring		
Form	**Form Complete (Yes / No)**	**Comments**
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	3	The number of clients served on the form is different than the number provided in the Outcomes section of the narrative.
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	24	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	10	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	5	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	3	Multiple errors throughout the budget. The total requested was less than the allowable amount.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	20	Match amount is incorrect, but is due to incorrect amount. Few details provided regarding match. Some of the descriptions were unclear, such as the percentages for VOCA time.
	Total Score					84	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Newhouse					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services	Supportive Services for Secondary Victim Services			
Requested Funding Amount:	$252,231.71					

Grant Application Reviewer Information

Grant Reviewer Name:	Diane Haver
Date Grant Review Completed:	9/12/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	5	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	24	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	8	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	5	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	8	The calculations within the budget form are not acurate if using annual salary multiplied by VOCA FTE divided by 2 for six months. However, when using the figures in the narrative and 13 pay periods, the totals are correct.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	25	
	Total Score					94	

MO DSS VOCA Proposal Scoring Instructions							
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.							
Application Information							
Organization Name:	Newhouse						
Project Name:	VOCA						
Allocation Category:	Victims of Domestic Violence and Sexual Violence						
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services	Supportive Services for Secondary Victim Services				
Requested Funding Amount:	$252,231.71						
Grant Application Reviewer Information							
Grant Reviewer Name:	Kate Smith						
Date Grant Review Completed:	12/22/2025						
Application Review Scoring							
Form	**Form Complete (Yes / No)**	**Comments**					
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A						
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A						
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A						
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A						
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A						
VOCA Volunteer Waiver Request	N/A						

Scoring							
Application Question	**Response Requirements**	**Distinctive**	**Satisfactory**	**Limited**	**Unsatisfactory**	**Score**	**Justification**
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	5	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	23	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	8	Lacked sufficient detail regarding training.
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	5	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	3	There were several errors throughout the workbook.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	20	Minimal details were provided about match.
	Total Score					82	

MO DSS VOCA Proposal Scoring Instructions						
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.						
Application Information						
Organization Name:	North Star Advocacy Center					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services	Direct Services to Secondary Victims			
Requested Funding Amount:	$146,223.83					
Grant Application Reviewer Information						
Grant Reviewer Name:	Diane Haver					
Date Grant Review Completed:	9/19/2025					

Application Review Scoring		
Form	**Form Complete (Yes / No)**	**Comments**
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	5	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	24	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	8	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	5	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	8	Budget utilizes a very specific formula to calculate salary and benefits. The budget narrative explains how calculations are derived.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	21	The total match amount is incorrect.
	Total Score					90	

MO DSS VOCA Proposal Scoring Instructions						
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.						
Application Information						
Organization Name:	North Star Advocacy Center					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services	Direct Services to Secondary Victims			
Requested Funding Amount:	$146,223.83					
Grant Application Reviewer Information						
Grant Reviewer Name:	Kate Smith					
Date Grant Review Completed:	12/23/2025					

Application Review Scoring		
Form	**Form Complete (Yes / No)**	**Comments**
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	5	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	23	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	9	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	5	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	3	There are calculation errors throughout benefit section, which do not match the budget narrative. The budget narrative figures will be used.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	20	Calculations don't match the budget worksheet. Match is incorrect.
	Total Score					83	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Polk County House of Hope
Project Name:	VOCA
Allocation Category:	Victims of Domestic Violence and Sexual Violence
Priority Area:	Direct Services to Victims
Requested Funding Amount:	$291,862.11

Grant Application Reviewer Information

Grant Reviewer Name:	Diane Haver
Date Grant Review Completed:	9/15/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	7	More information could have been provided regarding crime victims' needs.
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	18	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	8	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	5	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	9	Total is miscalculated.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	20	More details are needed regarding the travel budget. Additional details needed regarding match.
	Total Score					80	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Polk County House of Hope
Project Name:	VOCA
Allocation Category:	Victims of Domestic Violence and Sexual Violence
Priority Area:	Direct Services to Victims
Requested Funding Amount:	$291,862.77

Grant Application Reviewer Information

Grant Reviewer Name:	Kate Smith
Date Grant Review Completed:	12/22/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	7	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	7	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	18	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	8	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	10	
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	12	Calculations, match, and federal priority areas were not included.
	Total Score					70	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Preferred Family Healthcare					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services				
Requested Funding Amount:	$262,610.64					

Grant Application Reviewer Information

Grant Reviewer Name:	Diane Haver
Date Grant Review Completed:	9/20/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	5	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	23	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	8	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	10	
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	25	
	Total Score					93	

MO DSS VOCA Proposal Scoring Instructions

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Application Information

Organization Name:	Preferred Family Healthcare, Inc.					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services				
Requested Funding Amount:	$262,610.64					

Grant Application Reviewer Information

Grant Reviewer Name:	Kate Smith
Date Grant Review Completed:	12/23/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	5	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	8	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	23	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	9	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	10	
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	23	
	Total Score					91	Match is calculated incorrectly.

MO DSS VOCA Proposal Scoring Instructions							
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.							
Application Information							
Organization Name:	Regional Family Crisis Center						
Project Name:	VOCA						
Allocation Category:	Victims of Domestic Violence and Sexual Violence						
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services	Direct Services to Secondary Victims	Supportive Services for Secondary Victim Services			
Requested Funding Amount:	$130,940.85						
Grant Application Reviewer Information							
Grant Reviewer Name:	Diane Haver						
Date Grant Review Completed:	12/22/2025						

Application Review Scoring		
Form	**Form Complete (Yes / No)**	**Comments**
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	3	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	21	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	9	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	3	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	7	The budget tables do not match the narrative.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	16	The budget narrative and tables do not match.
	Total Score					78	

MO DSS VOCA Proposal Scoring Instructions						
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.						
Application Information						
Organization Name:	Regional Family Crisis Center					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services	Direct Services to Secondary Victims	Supportive Services for Secondary Victim Services		
Requested Funding Amount:	$130,940.85					
Grant Application Reviewer Information						
Grant Reviewer Name:	Kate Smith					
Date Grant Review Completed:	9/18/2025					

Application Review Scoring		
Form	**Form Complete (Yes / No)**	**Comments**
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	3	The totals weren't included. It also appears the totals are higher than the numbers provided in the application.
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	22	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	10	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	3	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	7	The applicant did not submit a budget worksheet; however, prior to each section, they added a table that incorporates all costs. A table for travel and training was not included.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	15	The budget narrative calculations didn't match the tables used as a workbook, and some of the calculations were confusing (monthly/pp amounts didn't match for all priority areas). The applicant included match, however, the correct amount was not included. The narrative didn't provide details regarding travel, just overall totals.
	Total Score					78	

MO DSS VOCA Proposal Scoring Instructions						
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.						
Application Information						
Organization Name:	Rose Brooks Center					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services				
Requested Funding Amount:	$1,396,575.00					
Grant Application Reviewer Information						
Grant Reviewer Name:	Diane Haver					
Date Grant Review Completed:	12/22/2025					

Application Review Scoring		
Form	**Form Complete (Yes / No)**	**Comments**
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	24	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	9	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	5	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	7	There were two calculation errors on one staff member.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	22	The narrative flows nicely with the budget form which is helpful on such a large budget. Several open/TBH positions are requested yet justification is thin throughout the narrative. Personnel total differs from the budget form but budget form numbers are generally correct.
	Total Score					**90**	

MO DSS VOCA Proposal Scoring Instructions							
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.							
Application Information							
Organization Name:	Rose Brooks Center						
Project Name:	VOCA						
Allocation Category:	Victims of Domestic Violence and Sexual Violence						
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services					
Requested Funding Amount:	$1,396,575.00						
Grant Application Reviewer Information							
Grant Reviewer Name:	Kate Smith						
Date Grant Review Completed:	12/24/2025						

Application Review Scoring		
Form	**Form Complete (Yes / No)**	**Comments**
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	23	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	10	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	5	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	10	
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	23	More justification could have been provided for supplies/operations costs.
	Total Score					94	

MO DSS VOCA Proposal Scoring Instructions							
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.							
Application Information							
Organization Name:	Russel House						
Project Name:	VOCA						
Allocation Category:	Victims of Domestic Violence and Sexual Violence						
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services					
Requested Funding Amount:	$517,099.11						
Grant Application Reviewer Information							
Grant Reviewer Name:	Diane Haver						
Date Grant Review Completed:	9/18/2025						
Application Review Scoring							
Form	**Form Complete (Yes / No)**	**Comments**					
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A						
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A						
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A						
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A						
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A						
VOCA Volunteer Waiver Request	N/A						
Scoring							
Application Question	**Response Requirements**	**Distinctive**	**Satisfactory**	**Limited**	**Unsatisfactory**	**Score**	**Justification**
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	23	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	10	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	3	It was hard to determine how the wages and benefits sums were derived. Some of the sum totals (retirement, unemployment and FICA) were miscalculated.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	22	Pay period computations were unclear. Retirement, FICA, and UE were undercalculated.
	Total Score					86	

MO DSS VOCA Proposal Scoring Instructions							
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.							
Application Information							
Organization Name:	Russell House						
Project Name:	VOCA						
Allocation Category:	Victims of Domestic Violence and Sexual Violence						
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services					
Requested Funding Amount:	$517,099.11						
Grant Application Reviewer Information							
Grant Reviewer Name:	Kate Smith						
Date Grant Review Completed:	12/23/2025						
Application Review Scoring							
Form	**Form Complete (Yes / No)**	**Comments**					
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A						
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A						
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A						
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A						
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A						
VOCA Volunteer Waiver Request	N/A						

Scoring							
Application Question	**Response Requirements**	**Distinctive**	**Satisfactory**	**Limited**	**Unsatisfactory**	**Score**	**Justification**
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	22	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	10	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	5	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	1	The budget workbook was confusing and contained incorrect amounts. The budget narrative had to be referenced to determine the costs used.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	21	A combination of the budget narrative and budget worksheet had to be reviewed to determine the total amount.
	Total Score					81	

MO DSS VOCA Proposal Scoring Instructions							
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.							
Application Information							
Organization Name:	Safe House for Women, Inc. dba Safe House of Southeast Missouri						
Project Name:	VOCA						
Allocation Category:	Victims of Domestic Violence and Sexual Violence						
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services					
Requested Funding Amount:	$176,011.58						
Grant Application Reviewer Information							
Grant Reviewer Name:	Diane Haver						
Date Grant Review Completed:	9/11/2025						
Application Review Scoring							
Form	**Form Complete (Yes / No)**	**Comments**					
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A						
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A						
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A						
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A						
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A						
VOCA Volunteer Waiver Request	N/A						
Scoring							
Application Question	**Response Requirements**	**Distinctive**	**Satisfactory**	**Limited**	**Unsatisfactory**	**Score**	**Justification**
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	8	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	19	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	7	Additional details needed regarding training and recognition activities.
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	5	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	9	Minor miscalculation error in workbook.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	20	One personnel cost was calculated incorrectly. Transportation costs are not broken down by mileage.
	Total Score					82	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Safe House for Women, Inc.					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services				
Requested Funding Amount:	$176,011.58					

Grant Application Reviewer Information

Grant Reviewer Name:	Kate Smith
Date Grant Review Completed:	12/22/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	3	The figures in the form and narrative do not match.
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	8	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	20	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	10	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	Application did not include goals.

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	10	
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	23	Match is included, but total amount was not provided.
	Total Score					87	

MO DSS VOCA Proposal Scoring Instructions							
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.							
Application Information							
Organization Name:	Safe Passage						
Project Name:	VOCA						
Allocation Category:	Victims of Domestic Violence and Sexual Violence						
Priority Area:	Direct Services to Victims						
Requested Funding Amount:	$164,601.57						
Grant Application Reviewer Information							
Grant Reviewer Name:	Diane Haver						
Date Grant Review Completed:	12/23/2025						

Application Review Scoring		
Form	**Form Complete (Yes / No)**	**Comments**
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring							
Application Question	**Response Requirements**	**Distinctive**	**Satisfactory**	**Limited**	**Unsatisfactory**	**Score**	**Justification**
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	22	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	10	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	5	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	10	
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	22	Match amount was not included.
	Total Score					91	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Safe Passage
Project Name:	VOCA
Allocation Category:	Victims of Domestic Violence and Sexual Violence
Priority Area:	Direct Services to Victims
Requested Funding Amount:	$164,601.57

Grant Application Reviewer Information

Grant Reviewer Name:	Kate Smith
Date Grant Review Completed:	9/23/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	3	According to the narrative, approximately 120-170 victims are served annually. The form states that over 900 will be served.
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	8	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	21	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	10	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	5	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	10	
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	20	The application noted the ways in which match would be met, but didn't specify the amount that would be used.
	Total Score					86	

MO DSS VOCA Proposal Scoring Instructions							
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.							
Application Information							
Organization Name:	Salah Place of Oregon Co. Inc.						
Project Name:	VOCA						
Allocation Category:	Victims of Domestic Violence and Sexual Violence						
Priority Area:	Direct Services to Victims	Specialized Services for Communities Impacted by Inequity	Supportive Services for Victim Services				
Requested Funding Amount:	$106,072.00						
Grant Application Reviewer Information							
Grant Reviewer Name:	Diane Haver						
Date Grant Review Completed:	9/22/2025						

Application Review Scoring		
Form	**Form Complete (Yes / No)**	**Comments**
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	23	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	8	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	3	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	9	Travel for two in-state trainings were not included in the overall total.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	20	Descriptions for travel were not included.
	Total Score					87	

MO DSS VOCA Proposal Scoring Instructions						
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.						
Application Information						
Organization Name:	Selah Place of Oregon Co., Inc.					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Specialized Services for Communities Impacted by Inequity	Supportive Services for Victim Services			
Requested Funding Amount:	$106,072.00					
Grant Application Reviewer Information						
Grant Reviewer Name:	Kate Smith					
Date Grant Review Completed:	9/23/2025					

Application Review Scoring		
Form	**Form Complete (Yes / No)**	**Comments**
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	3	The totals don't match the narrative.
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	7	Narrative lacks details regarding when needs exceed organizational capacity.
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	21	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	4	The application does not address how volunteers are recruited.
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	3	The application does not address targets.

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	10	
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	18	Accurate lodging rates were not used, therefore, the total for indirect costs and total for the award is incorrect, but it is less than what could be requested. A match narrative was created, but the amount was not included.
	Total Score					75	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Southeast Missouri Family Violence Council	
Project Name:	VOCA	
Allocation Category:	Victims of Domestic Violence and Sexual Violence	
Priority Area:	Direct Services to Victims	
Requested Funding Amount:	$182,531.81	Recommend reduction of overall total. See notes in tracker
Grant Reviewer Name:	Diane Haver	
Date Grant Review Completed:	8/29/2025	

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	Estimated number of victims served seems large with a 32 bed capacity.
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	8	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	18	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	8	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	3	Application should expand on how the metrics are measured over time and an example of a positive outcome.

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	7	Narrative explains the salary amounts for the Licensed Therapist and PRN shelter advocate, which are incorrect on the budget form.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	20	All funds on the budget form are listed under Priority 1. Narrative indicates Shelter Manager is 90% Priority 1 and 10% Priority 2. Total 6 month salary for Licensed Therapist does not match budget form.
	Total Score					77	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Southeast Missouri Family Violence Council
Project Name:	VOCA
Allocation Category:	Victims of Domestic Violence and Sexual Violence
Priority Area:	Direct Services to Victims
Requested Funding Amount:	$182,531.81

Grant Application Reviewer Information

Grant Reviewer Name:	Kate Smith
Date Grant Review Completed:	12/21/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	3	Based on the narrative, the numbers seem unreasonable.
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	8	Applicant exceeded the 1-page limit. The reviewer only scored the information included in the first page; however, read the entire section.
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	6	This section lacked details.
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	15	Minimum requirements were met for this section.
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	9	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	2	Targets and goals are not included. Minimum information provided.

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	7	The applicant did not apply the VOCA % to those who are less than 100% VOCA.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	20	Match is included, but the total is incorrect. The budget narrative does not indicate the federal priority areas.
	Total Score					70	

MO DSS VOCA Proposal Scoring Instructions						
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.						
Application Information						
Organization Name:	St. Louis County Department of Human Services Weinman Shelter					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services	Direct Services to Secondary Victims			
Requested Funding Amount:	$188,295.95					
Grant Application Reviewer Information						
Grant Reviewer Name:	Diane Haver					
Date Grant Review Completed:	8/28/2025					

Application Review Scoring		
Form	**Form Complete (Yes / No)**	**Comments**
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	2	Estimates do not correspond with numbers provided in narrative.
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	8	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	23	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	8	Application does not include recognition activities.
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	7	Spreadsheet contains some calculation errors. The priority areas do not match the overall total.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	20	There are minor discrepancies between the narrative totals and the budget form totals.
	Total Score					81	

MO DSS VOCA Proposal Scoring Instructions						
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.						
Application Information						
Organization Name:	St. Louis County - Department of Human Services					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services	Direct Services to Secondary Victims			
Requested Funding Amount:	$188,295.95					
Grant Application Reviewer Information						
Grant Reviewer Name:	Kate Smith					
Date Grant Review Completed:	12/21/2025					
Application Review Scoring						
Form	**Form Complete (Yes / No)**	**Comments**				
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A					
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A					
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A					
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A					
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A					
VOCA Volunteer Waiver Request	N/A					

Scoring							
Application Question	**Response Requirements**	**Distinctive**	**Satisfactory**	**Limited**	**Unsatisfactory**	**Score**	**Justification**
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	3	The totals in the form do not match the information provided in the agency description.
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	8	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	22	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	4	Application does not include recognition activates and exceeds the page limit.
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	10	
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	23	Match was included, but calculated incorrectly.
	Total Score					83	

MO DSS VOCA Proposal Scoring Instructions						
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.						
Application Information						
Organization Name:	St. Martha's Hall					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services	Supportive Services for Secondary Victim Services			
Requested Funding Amount:	$393,316.00					
Grant Application Reviewer Information						
Grant Reviewer Name:	Diane Haver					
Date Grant Review Completed:	9/5/2025					
Application Review Scoring						
Form	**Form Complete (Yes / No)**	**Comments**				
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A					
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A					
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A					
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A					
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A					
VOCA Volunteer Waiver Request	N/A					

Scoring							
Application Question	**Response Requirements**	**Distinctive**	**Satisfactory**	**Limited**	**Unsatisfactory**	**Score**	**Justification**
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	23	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	10	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	5	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	8	It appears there are computation errors in the budget under healthcare, making the overall benefits subtotal incorrect. However, the narrative outlines where the additional expenses come from (SS, Medicare, and Pension) but they are not identified on the spreadsheet. The 6-month total for indirect costs does not equal the 12-month total, but the total amount requested is less than what is allowable.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	20	Match was not included.
	Total Score					88	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Saint Martha's Hall					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services	Supportive Services for Secondary Victim Services			
Requested Funding Amount:	$393,316.00					

Grant Application Reviewer Information

Grant Reviewer Name:	Kate Smith
Date Grant Review Completed:	12/21/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	23	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	10	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	5	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	1	Budget spreadsheet did not include all benefits (SS, Pension, Medicare). This information was obtained in the budget narrative. There was an error in the health care benefits. The total amount requested was correct based on the budget narrative calculations, not what was shown in the workbook.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	20	Match was not included.
	Total Score					81	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Survival Adult Abuse Center					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services	Direct Services to Secondary Victims	Supportive Services for Secondary Victim Services		
Requested Funding Amount:	$273,418.91					

Grant Application Reviewer Information

Grant Reviewer Name:	Diane Haver
Date Grant Review Completed:	10/4/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	8	Demographics are not mentioned.
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	8	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	20	Response was not written clearly.
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	9	Recognition activities were missing.
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	7	There were multiple miscalculations.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	15	Hourly wages for the weekend advocate aren't included. Narrative lacks travel expense details.
	Total Score					75	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Survival Adult Abuse Center, Inc.					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services	Direct Services to Secondary Victims	Supportive Services for Secondary Victim Services		
Requested Funding Amount:	$273,418.91					

Grant Application Reviewer Information

Grant Reviewer Name:	Kate Smith
Date Grant Review Completed:	12/23/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	22	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	4	Application does not address recognition activities.
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	3	Targets are not included.

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	3	There was an error in the benefits. The total amounts that are requested in the summary are incorrect, therefore, the applicant requested more than the request for each category.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	16	Travel justification lacks detail. Match is not included, neither are federal priority areas.
	Total Score					70	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Susanna Wesley Family Learning Center, Inc.					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services				
Requested Funding Amount:	$161,097.83					

Grant Application Reviewer Information

Grant Reviewer Name:	Kate Smith
Date Grant Review Completed:	12/23/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	3	Outcomes section and form do not match.
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	23	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	10	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	3	There were several errors within the spreadsheet.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	22	Match is incorrect.
	Total Score					83	

MO DSS VOCA Proposal Scoring Instructions						
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.						
Application Information						
Organization Name:	Susanna Wesley Family Learning					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services				
Requested Funding Amount:	$161,097.83					
Grant Application Reviewer Information						
Grant Reviewer Name:	Diane Haver					
Date Grant Review Completed:	9/19/2025					

Application Review Scoring		
Form	**Form Complete (Yes / No)**	**Comments**
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	24	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	10	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	7	Retirement for one staff person was not reduced to 6-month total, making the request more than what is allowed.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	23	
	Total Score					92	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Synergy Services Inc.					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services				
Requested Funding Amount:	$930,926.45					

Grant Application Reviewer Information

Grant Reviewer Name:	Diane Haver
Date Grant Review Completed:	9/17/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	21	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	8	Recognition activities are missing.
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	3	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	7	Numbers on budget form are very confusing and appear wrong without referencing the narrative. Without the narrative, it appears the calculations are wrong. Reviewer's total for supplies was greater than application.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	17	Match is calculated incorrectly and falls short. Narrative explains supplies which is very confusing in the budget form. Unclear on how health insurance was calculated. Provides general overall cost for supplies rather than breaking down each item, such as Uber and birth certificates.
	Total Score					80	

MO DSS VOCA Proposal Scoring Instructions						
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.						
Application Information						
Organization Name:	Synergy Services, Inc.					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services				
Requested Funding Amount:	$930,926.45					
Grant Application Reviewer Information						
Grant Reviewer Name:	Kate Smith					
Date Grant Review Completed:	12/23/2025					

Application Review Scoring		
Form	**Form Complete (Yes / No)**	**Comments**
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	3	Number of clients served doesn't appear to match what is included in the Performance Measures section of the application.
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	18	Narrative is vague.
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	4	Recognition activities are not included.
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	Targets are not included.

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	3	Incorrect amount in supplies. The benefits section is unclear on how amounts were determined and calculated.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	15	Match amount is incorrect. The narrative didn't provide adequate information regarding benefits (health insurance). It cannot be determined either from the workbook or narrative how these costs were calculated and if accurate. It was unclear from the narrative if the supplies were for a year or 6 months. Not all sections included calculations.
	Total Score					65	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	The Women's Safe House					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services	Direct Services to Secondary Victims	Supportive Services for Secondary Victim Services		
Requested Funding Amount:	$452,351.24					

Grant Application Reviewer Information

Grant Reviewer Name:	Diane Haver
Date Grant Review Completed:	9/10/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	20	Some information in the narrative is repetitive.
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	10	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	5	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	7	There were a couple of computation errors; however, the final request is lower than what is allowed.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	25	
	Total Score					91	

MO DSS VOCA Proposal Scoring Instructions							
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.							
Application Information							
Organization Name:	The Women's Safe House						
Project Name:	VOCA						
Allocation Category:	Victims of Domestic Violence and Sexual Violence						
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services	Direct Services to Secondary Victims	Supportive Services for Secondary Victim Services			
Requested Funding Amount:	$452,351.24						
Grant Application Reviewer Information							
Grant Reviewer Name:	Kate Smith						
Date Grant Review Completed:	12/22/2025						

Application Review Scoring		
Form	**Form Complete (Yes / No)**	**Comments**
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	5	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	24	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	10	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	5	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	9	There was one incorrect total for a benefit.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	20	Match was not included.
	Total Score					91	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	True North of Columbia					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Direct Services to Secondary Victims				
Requested Funding Amount:	$304,049.96					

Grant Application Reviewer Information

Grant Reviewer Name:	Diane Haver
Date Grant Review Completed:	9/9/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	5	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	8	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	20	Application should expand on community collaboration.
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	8	Application should include recognition activates.
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	5	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	10	
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	24	Health insurance totals differ in two places, but overall calculation is correct.
	Total Score					90	

MO DSS VOCA Proposal Scoring Instructions							
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.							
Application Information							
Organization Name:	True North of Columbia						
Project Name:	VOCA						
Allocation Category:	Victims of Domestic Violence and Sexual Violence						
Priority Area:	Direct Services to Victims	Direct Services to Secondary Victims					
Requested Funding Amount:	$304,049.96						
Grant Application Reviewer Information							
Grant Reviewer Name:	Kate Smith						
Date Grant Review Completed:	12/22/2025						
Application Review Scoring							
Form	**Form Complete (Yes / No)**	**Comments**					
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A						
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A						
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A						
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A						
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A						
VOCA Volunteer Waiver Request	N/A						
Scoring							
Application Question	**Response Requirements**	**Distinctive**	**Satisfactory**	**Limited**	**Unsatisfactory**	**Score**	**Justification**
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	5	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	8	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	22	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	4	Application does not include recognition activities.
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	5	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	3	There were several errors within the budget workbook. The workbook and the narrative amounts do not match. The formulas in the budget workbook were not clear.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	20	The budget narrative did not match the budget workbook. Because more detail was provided in the budget narrative to obtain amounts, these were the amounts used for the final recommended amount.
	Total Score					76	

MO DSS VOCA Proposal Scoring Instructions						
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.						
Application Information						
Organization Name:	Turning Point Advocacy Service					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services				
Requested Funding Amount:	$351,043.19					
Grant Application Reviewer Information						
Grant Reviewer Name:	Diane Haver					
Date Grant Review Completed:	9/24/2025					

Application Review Scoring		
Form	**Form Complete (Yes / No)**	**Comments**
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	23	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	9	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	3	Hourly rates are difficult to understand and are not specified. There were several computation errors. Four of the benefit totals were placed in Priority 1 and 3, but were not distributed accurately.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	6	Narrative does not specify how many hours and weeks the budget is based on for hourly employees. Match does not indicate a sum total. Calculations were not included for benefits.
	Total Score					69	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Turning Point Advocacy Service					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services				
Requested Funding Amount:	$351,043.19					

Grant Application Reviewer Information

Grant Reviewer Name:	Kate Smith
Date Grant Review Completed:	9/24/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	3	The total number of victims served matches the number of services provided.
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	24	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	9	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	5	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	incomplete or missing budget spreadsheet. **Points: 0**	3	There were several errors in the budget sheet.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	3	The budget narrative does not include calculations for determining the amounts. Therefore, based on the amounts included in the worksheet, the reviewer assumed that unless noted otherwise, each staff member works 80 hours per pay period and there are 13 pay periods within the grant period. The budget narrative did not provide narrative or calculations for benefits. The budget narrative did not include narrative for benefits, equipment, travel/training, contractual, or indirect costs. Calculations were not provided throughout, there were several calculation errors. The narrative stated how match would be obtained, but did not specify an amount.
	Total Score					65	

MO DSS VOCA Proposal Scoring Instructions							
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.							
Application Information							
Organization Name:	Webster County Victim Assistance Program						
Project Name:	VOCA						
Allocation Category:	Victims of Domestic Violence and Sexual Violence						
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services					
Requested Funding Amount:	$47,285.51						
Grant Application Reviewer Information							
Grant Reviewer Name:	Diane Haver						
Date Grant Review Completed:	9/23/2025						
Application Review Scoring							
Form	**Form Complete (Yes / No)**	**Comments**					
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A						
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A						
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A						
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A						
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VOCA Volunteer Waiver Request	N/A						

Scoring							
Application Question	**Response Requirements**	**Distinctive**	**Satisfactory**	**Limited**	**Unsatisfactory**	**Score**	**Justification**
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	
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Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	0	This section was not submitted.
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	0	This section was not submitted.
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	0	This section was not submitted.
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	0	This section was not submitted.

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	7	There were two calculation errors - benefits (medical stipend) and total costs.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	16	No match. Application total amount was less than calculated amounts.
	Total Score					36	

MO DSS VOCA Proposal Scoring Instructions						
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.						
Application Information						
Organization Name:	Webster County Victim Assistance Program					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services				
Requested Funding Amount:	$47,285.51					
Grant Application Reviewer Information						
Grant Reviewer Name:	Kate Smith					
Date Grant Review Completed:	9/23/2025					

Application Review Scoring		
Form	**Form Complete (Yes / No)**	**Comments**
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	3	The totals on the form are more than double the number of victims served in the previous three years.
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	0	This section was not submitted.
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	0	This section was not submitted.
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	0	This section was not submitted.
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	0	This section was not submitted.

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	7	There were two calculation errors - benefits (medical stipend) and total costs.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	16	Phone stipends should be an operating cost, not a benefit. The application did not include match. The total amount did not match the figures provided in the worksheet. The application did not provide calculations or an explanation for supplies.
	Total Score					35	

MO DSS VOCA Proposal Scoring Instructions							
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.							
Application Information							
Organization Name:	Whole Health Outreach						
Project Name:	VOCA						
Allocation Category:	Victims of Domestic Violence and Sexual Violence						
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services					
Requested Funding Amount:	$70,376.55						
Grant Application Reviewer Information							
Grant Reviewer Name:	Diane Haver						
Date Grant Review Completed:	9/20/2025						

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	5	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	25	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	7	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	7	Miscalculated the PT Care Support 6-month salary.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	23	
	Total Score					91	

MO DSS VOCA Proposal Scoring Instructions						
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.						
Application Information						
Organization Name:	Whole Health Outreach - Casa Guadelupe					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services				
Requested Funding Amount:	$70,376.55					
Grant Application Reviewer Information						
Grant Reviewer Name:	Kate Smith					
Date Grant Review Completed:	12/23/2025					

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	3	The number of victims and services provided are the same.
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	23	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	4	The application is vague regarding the three required elements. The number of volunteers is not included.
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	3	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	7	Salaries are incorrect. This causes errors throughout the workbook, but calculations are correct based on what was included.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	20	The narratives indicates that the two PT positions are at 100% VOCA, but the workbook indicates each position is 50% VOCA. Match amount is correct if using reviewer's total. It is low if using the application. Federal priority areas are not included.
	Total Score					79	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Women's Crisis Center of Taney					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services				
Requested Funding Amount:	$190,594.00					

Grant Application Reviewer Information

Grant Reviewer Name:	Diane Haver
Date Grant Review Completed:	9/15/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	24	Lacks details on collaboration.
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	9	Lacks details on volunteer appreciation.
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	Lacks details on outcomes.

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	8	The overall total is under budget.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	24	Requesting $1500 in travel and lodging for in state training. However, trainings are TBD. Match calculation is incorrect and under the required amount.
	Total Score					93	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	Women's Crisis Center of Taney					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services				
Requested Funding Amount:	$190,594.00					

Grant Application Reviewer Information

Grant Reviewer Name:	Kate Smith
Date Grant Review Completed:	12/22/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	3	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	10	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response.	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	24	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	4	Application does not mention recognition activities.
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	4	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	7	Two calculation errors. The total amount requested was less than the sum of what was requested in each of the sections.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	20	Not all sections included calculations. Training costs aren't broken down. Match was not calculated correctly.
	Total Score					81	

MO DSS VOCA Proposal Scoring Instructions

Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.

Application Information

Organization Name:	YWCA of St. Joseph					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services	Direct Services to Secondary Victims			
Requested Funding Amount:	$367,540.79					

Grant Application Reviewer Information

Grant Reviewer Name:	Diane Haver
Date Grant Review Completed:	12/23/2025

Application Review Scoring

Form	Form Complete (Yes / No)	Comments
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A	
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A	
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A	
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A	
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A	
VOCA Volunteer Waiver Request	N/A	

Scoring

Application Question	Response Requirements	Distinctive	Satisfactory	Limited	Unsatisfactory	Score	Justification
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	4	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	23	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	10	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	8	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	7	
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	17	Applicant requested less than the allowed amount.
	Total Score					87	

MO DSS VOCA Proposal Scoring Instructions						
Grant Review Instructions: Complete one scoring matrix per application. Add comments justifying your score.						
Application Information						
Organization Name:	YWCA of St. Joseph					
Project Name:	VOCA					
Allocation Category:	Victims of Domestic Violence and Sexual Violence					
Priority Area:	Direct Services to Victims	Supportive Services for Victim Services	Direct Services to Secondary Victims			
Requested Funding Amount:	$367,540.79					
Grant Application Reviewer Information						
Grant Reviewer Name:	Kate Smith					
Date Grant Review Completed:	9/22/2025					
Application Review Scoring						
Form	**Form Complete (Yes / No)**	**Comments**				
Exhibit 1: Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization	N/A					
Exhibit 2: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions	N/A					
Exhibit 3: Registration of Business Name (if applicable) with the MO Secretary of State	N/A					
Exhibit 4: Anti-Discrimination Against Israel Act Certification	N/A					
Exhibit 5: Federal Funding Accountability and Transparency Act (FFATA) Data Form	N/A					
VOCA Volunteer Waiver Request	N/A					

Scoring							
Application Question	**Response Requirements**	**Distinctive**	**Satisfactory**	**Limited**	**Unsatisfactory**	**Score**	**Justification**
VOCA Service DATA Spreadsheet - Exhibit 7.2	A. Check the services you provide for the requested VOCA-funding project only B. Include the projected number of VOCA-funded services for the requested project period. C. Include the total number of victims and secondary victims for the requested project period.	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The estimate of numbers is reasonable and has a clear tie to the problem stated in the application. Very high confidence in the response. **Points: 4-5**	The response provides a finite and reasonable estimate of the number of each type of victim services that will be offered. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The estimate of numbers served is unreasonable. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The estimate of numbers served is missing or is unreasonable. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	5	
Agency Description	A. Provide an agency description. **Other Criteria:** - 1 Page - Single spaced - 12-point font	The summary is very clear and concise. Background information includes a history of the agency, current programs, the demographic served, and where services are provided. The application clearly describes at least three (3) years of effective, direct services to victims. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The summary is clear and concise. Background information includes a brief history of the agency and current programs. The application clearly describes at least (1) year of effective, direct service. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The summary is clear or concise. Background information is in included, but lacks detail on history of the agency and current programs. The response meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Background information is limited or not included. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Service Population	A. Identify needs for primary population. B. Explain how you determine crime victimization status. C. If demand for services exceeds organizational capacity, explain the need and circumstances. **Other Criteria:** - 2-Page Limit	The victims' need statement is clear and compelling. Information about the problem is clear and concise. The response provides a clear process for establishing victimization status. Needs that exceed organizational capacity are clearly explained and justified. The project exceeds the overall goals of the program/funding. Very high confidence in the response. **Points: 8-10**	The victims' need statement is clear. Information about the problem is clear and concise. Needs that exceed organizational capacity are clearly explained. The response meets all requirements but offers few significant benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 5-7**	The victims' need statement is somewhat unclear. Information about the problem is unclear and/or is not presented in a concise manner. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The summary is neither clear nor concise. Information about the needs are neither clear nor concise. The response lacks detail in most, if not all areas. No confidence in response. **Points: 0**	9	
Project Description	A. Describe how victims will access the services described in this application. B. Identify any additional services the agency makes available to victims. C. Explain how you collaborate with other community organizations to ensure you are not duplicating services. D. If applying for underserved category, how do you plan to reach underserved community members. **Other Criteria:** - 5-Page Limit	The application clearly describes the services every victim will be offered. The application describes a wide variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. Aspects of the proposed project are unique, and services do not overlap with other similar services provided in close proximity. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. If applying for underserved category, clear and concise description of how program will ensure that community will access services. Very high confidence in the response. **Points: 16-25**	The application clearly describes the services every victim will be offered. The application describes a variety of additional services that are available if a victim has additional needs beyond the minimum services. The application clearly defines how and to whom services will be provided. The application clearly identifies existing services and any services that will be new. The services proposed are reasonable in scope and delivery and offer benefit to victims beyond the stated requirements. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. If applying for underserved category, adequate description of how program will ensure that community will access services. Confidence in the response. **Points: 6-15**	The application is somewhat unclear in the description of the services every victim will be offered. The application describes few additional services that are available if a victim has additional needs beyond the minimum services, but the additional services are limited in scope. The application provides little information about how and to whom services will be provided. The application provides little information about whether the services are existing or new. The application provides limited information about the capacity and offers little information about how the agency handles situations when the facility is at full capacity. The application meets some of the requirements but offers few benefits beyond the minimal requirements. If applying for underserved category, unclear description of how program will ensure that community will be able to access services. Little confidence in response. **Points: 1-5**	The application is unclear in the description of services every victim will be offered. The application describes no additional services that are available if a victim has additional needs beyond the minimum services. The application provides no information about how and to whom services will be provided. The application does not identify whether the services are new or existing. The application provides very little information about the capacity or how the agency handles situations when the facility is at full capacity. The application meets few, if any of the requirements. If applying for underserved category, no description of how program will ensure that community will be able to access services. No confidence in response. **Points: 0**	23	
Volunteers	A. Include an unduplicated count of annual number of volunteers and volunteer hours. **Other Criteria:** - 1-Page Limit	The agency's volunteer program practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan promises significant benefits and has a proven track record of success. Very high confidence in the response. **Points: 8-10**	The agency's volunteer program planned practices are comprehensive to meet the needs of the clients they are serving with community volunteer commitment and includes recruitment, training, and recognition activities. The plan is untested but has a high potential for success. Confidence in the response. An application with an approved waiver for volunteers shall receive a satisfactory rating. **Points: 5-7**	The agency's volunteer program practices are not comprehensive. The agency maintains a limited community volunteer commitment and includes only two of the three: recruitment, training or recognition activities. The training and retention plan lacks significant benefits, has not been tested, and has limited potential for success. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-4**	The agency's volunteer program practices are not comprehensive. The agency lacks recruitment strategies, provides little to no training or offers very few or no recognition activities. The training and retention plans lack most, if not all, significant benefits, has not been tested and has little potential for success. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	9	
Outcome Measures	A. Description must include number of clients served and examples of positive outcomes which were achieved through those services. **Other Criteria:** - 1-Page Limit	The outcome measures are clear, comprehensive and agency wide in scope. The performance targets are clearly and concisely stated. The example provided relates directly to and includes all of the performance metrics described. The response provides assurance the project will exceed the overall goals of the program/funding. Very high confidence in the response. **Points: 4-5**	The performance metrics are clear, agency wide in scope or relate directly to the application. The performance targets are included. The example provided has relevance to the metrics described. The response meets all requirements but offers few benefits beyond the minimal requirements for the program/funding. Confidence in the response. **Points: 2-3**	The performance metrics are limited in scope with some direct relationship to the application. The example provided has little relevance to the metrics described. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1**	The performance metrics are very limited in scope with no direct relationship to the application. No example of metrics was included in the application. The application meets few if any of the requirements. No confidence in response. **Points: 0**	5	

Budget Form	A. Identify total staffing to be funded by VOCA (names, job titles, full time/part time, existing/new). Narrative must include a description of activities and relevant priority areas. B. Provide a narrative to show costs are justified, reasonable and allowable. C. Identify all computations used to arrive at requested line-item amounts in the narrative. D. Identify total funds requested for all budget categories - Child Abuse, Domestic Violence, Sexual Assault, and Underserved. E. Include total funds requested for each priority area. i. Direct Services to victims ii. Specialized Services for communities impacted by inequity iii. Supportive Services for victim services iv. Direct Services to secondary victims v. Supportive Services for secondary victim services	Budget spreadsheet correctly completed with no computation errors. **Points: 10**	1-2 computation errors on budget spreadsheet. **Points: 7**	3 or more computation errors on budget spreadsheet. **Points: 3**	Incomplete or missing budget spreadsheet. **Points: 0**	7	There were two calculation errors.
Budget Narrative	See Budget Narrative Tab for instructions	The budget narrative is clear and concise. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and all line-item calculations correct and equal the category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Very high confidence in the response. **Points: 16-25**	The budget narrative is somewhat clear but elements are confusing. All requested costs in the application are justified, reasonable and allowable. Budget narrative is properly categorized and few errors in line-item calculations and/or category totals. All computations used to arrive at requested amount been included in the narrative. The services proposed are reasonable in scope and delivery and offer significant benefit to victims beyond the stated requirements. Confidence in the response. **Points: 6-15**	The budget narrative is unclear in the description of reasonable and justified costs, some costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets some of the requirements but offers few benefits beyond the minimal requirements. Little confidence in response. **Points: 1-5**	The budget narrative is unclear in the description of costs and lacks justification. Identified costs are not allowable. Budget narrative is not properly categorized and errors in line-item calculations and/or category totals. All computations used to arrive at requested amount have not been included in the narrative. The application meets few, if any of the requirements. No confidence in response. **Points: 0**	15	There were errors throughout the budget narrative. The total amount requested is less than the actual amount.
	Total Score					82	