

**Psychotropic Medication Advisory Committee**  
**Open Meeting Minutes**  
**Teleconference (Webex)**  
**February 22, 2021**  
**9:00 AM to 12:00 PM**

Due to the impact of COVID-19 this was a teleconference meeting only

**Committee Members**

Judge Sue Crane (Chair)	Dr. Josh Moore	Nick Mebruer	Rachel Jones
Dr. Laine Young-Walker (Co-Chair)	Dr. Eric Martin	Joanie Rodgers	Lisa Dyer
Dr. Manuel Hernandez	Dr. Nathan Beucke	Al Greimann	Laverna "Renee" Riley
Dr. Maya Moody	Mark Roaseau	Sarah Willson	R.H
Dr. Patsy Carter	Carrie Bolm	Marlo Williams	

**Additional Psychotropic Medication Advisory Committee (PMAC) Meeting Participants**

Stacie Frueh	Children's Division, Health Specialist Coordinator
Ellen Haynes	Division of Legal Services, Children's Division, Special Counsel
Mark Gutchen	Department of Social Services, Miscellaneous Professional/Legal Counsel
Dr. Alyssa Bish	Director's Office, Operational Excellence Coordinator
Melissa Kenny	Children's Division, Health Specialist Unit Manager
Jill Pingel	Children's Division, Health Specialist Unit Manager
Makena Mugambi	Paralegal, Children's Rights
Sharie Hahn	Department of Social Services, General Counsel
Dr. Clark Peters	University of Missouri, Data Validator
Dylan Sparrowk	Chafee Specialist, OYS Service Coordinator
Omoshola Kehinde	University of Missouri, Data Validator Team Member
Larry Smith	Children's Division, Program Specialist

**1. Opening Words from the Chair**

- PMAC Chair called meeting at 9:03 A.M.
- Motion to approve the minutes from January 25, 2021 was seconded and approved.

**2. Agenda Review**

A. Introduction of new committee member(s).

- PMAC participant from Children's Division (CD) Health Information Specialist (HIS) management introduced the new PMAC member from MO HealthNet Division (MHD), Laverna "Renee" Riley to serve as the individual with expertise in management of electronic health records.
- PMAC participant from HIS management informed PMAC members and participants that Ronda Cortesini, an attorney who represents parents of children in CD foster care has agreed to become a PMAC member.

B. Report on Vote to Approve Annual Report

- PMAC Chair said that the PMAC Annual Report for 2021 received enough PMAC members' votes to be approved and the report was sent to the Director of the Department of Social Services.
- PMAC Chair discussed a need for a PMAC member volunteer to work on the Annual Report throughout the year in preparation for the Annual Report for 2022.

- PMAC Chair did not have any volunteers and indicated that this topic would be addressed in the next PMAC meeting in April.

#### C. Appointment/Volunteer for Secretary Position to keep minutes

- PMAC Chair discussed the need for a volunteer to document the minutes for each PMAC meeting.
- PMAC member from the Missouri Hospital Association asked PMAC and CD about details of the process to document the minutes.
- PMAC participant from Division of Legal Services, CD's Special Counsel, suggested the possibility of recording the meeting and transcribing the meeting at a later date.
- PMAC Chair did not obtain any volunteers and indicated that this topic would be addressed in the next PMAC meeting in April.

#### D. Review of the "Next Stage" of the Settlement Agreement (Data Validation, Enforcement and Exit)

- PMAC participant who is the Director's Office Operational Excellence Coordinator provided an update on CD's progress in the Joint Settlement Agreement (Agreement). The topics discussed were settlement year 1, settlement year 2 goals, Data Validator and next steps.



PMAC\_Settlement  
Review 2.22.21.pptx

- PMAC Chair asked during the Data Validator's finalization for Exit Criteria what is the process if there is a disagreement between the Plaintiffs and CD.
- PMAC participant who is the Director's Office Operational Excellence Coordinator explained that the disagreement could be addressed and resolved between the Plaintiffs and CD. If the parties are unable to come to an agreement, the issue can be addressed in the court.

#### E. Goals for the Committee for 2021

- PMAC member from CFE asked about the "prescriber survey" within the "Children's Division Case Management Staff Annual Survey" document.
- PMAC participant from HIS management indicated that responses for the "prescriber survey" were minimal.
- PMAC member from CFE offered to assist HIS with outreach to other prescribers to improve the responses for the next survey.
- PMAC participant from Department of Social Services, Miscellaneous Professional/Legal Counsel suggested, in addition to providing the survey, creating generalized prescriber education trainings.
- PMAC member from CFE suggested education in the form of scheduled trainings for legal and medical professionals.
- PMAC Chair suggested a continuing education requirement to assist with participation in the trainings.
- PMAC Chair established an "Education and Collaboration" workgroup to develop various legal/medical trainings. The workgroup consists of pediatricians, attorney/guardian ad litem, HIS member from management, Department of Mental Health representative, and a Chief Executive Officer from a Kansas City based hospital.
- PMAC member from CFE asked if the "System-Wide Utilization" and "Healthcare Effectiveness Data and Information Set (HEDIS)" reports were part of the "Exit Criteria" in the Agreement.
- PMAC participant who is the Director's Office Operational Excellence Coordinator explained that the "System-Wide Utilization" and "HEDIS" reports are not part of the "Exit Criteria" and would not receive a compliance review. The Data Validator will be the agency to determine CD's compliance with "Exit Criteria."

- PMAC Chair suggested that a goal for the PMAC could be to assist CD with examination of the data and develop methods to improve the outcomes in the "System-Wide Utilization" and "HEDIS" reports.

### **3. Public Comment**

- There were no public comments.

### **4. Action Items**

1. Establish an individual and process to work on the PMAC Annual report each meeting.
2. Address documentation of the minutes for the PMAC meetings.

### **5. Meeting Adjourned**

Meeting was moved to adjourn at 11:54 A.M.

Due to the COVID-19 pandemic, 2021 meeting(s) will continue to be held virtually. The next PMAC meeting date is April 26, 2021. The proposed PMAC meeting dates are July 26, 2021, October 25, 2021, November 22, 2021 and December 27, 2021.