

**Psychotropic Medication Advisory Committee  
Open Meeting Minutes  
Teleconference (Webex)  
October 25, 2021  
9:00 AM to 12:00 PM**

Due to the impact of COVID-19 this was a teleconference meeting only

**Committee Members**

Judge Sue Crane (Chair)	Dr. Josh Moore	Dr. Nathan Beucke	Jennifer Tidball
Dr. Laine Young-Walker (Co-Chair)	Dr. Eric Martin	Al Greimann	Joanie Rodgers
Dr. Maya Moody	Dr. Mark Roaseau	Sarah Willson	
Dr. Patsy Carter	Carrie Bolm	Laverna "Renee" Riley	

**Additional Psychotropic Medication Advisory Committee (PMAC) Meeting Participants**

Christina Barnett	Children's Division, Central Office
Ellen Haynes	Division of Legal Services, Children's Division, Special Counsel
Mark Gutchen	Department of Social Services, Miscellaneous Professional/Legal Counsel
Melissa Kenny	Children's Division, Health Information Specialist Unit Manager
Jill Pingel	Children's Division, Health Information Specialist Unit Manager
Dr. Clark Peters	University of Missouri, Data Validator
Makena Mugambi	Paralegal, Children's Rights
Sharie Hahn	Department of Social Services, General Counsel
Jennifer Schulte	Children's Division, Executive Assistant

**1. Opening Words from the Co-Chair**

- PMAC Chair called meeting at 9:05 A.M.
- PMAC Chair said the vote for the July 26, 2021 meeting minutes would be held at the November 22, 2021 meeting.

**2. Agenda Review**

A. Update on process to work on the PMAC Annual Report

- PMAC Chair asked members if there was any feedback regarding the structure of the PMAC Annual Report.
- PMAC Participant from Children's Division, Central Office suggested a process that the Health Information Specialist (HIS) Team would assist with the development of the PMAC Annual Report.
- PMAC Chair said the process would be for the PMAC Chair and Co-Chair to draft a summary of the PMAC and sub-committees' projects throughout the year.
- PMAC member from the Center for Excellence (CFE) suggested that the committee maintain the scheduled meetings for November and December to work on the report.
- PMAC Chair agreed to have the focus of the next two meetings around the report.

B. Update on PMAC clinical subcommittee review i.e., excessive dosage

- PMAC Co-Chair/Clinical Subcommittee Chair and PMAC participant who is a Children's Division, Health Information Specialist (HIS) Unit Manager mentioned that the Excessive Dosage Guidelines were approved during the PMAC meeting in July 2021. The revised Excessive Dosage Guidelines have been posted on the Internet.

- PMAC Co-Chair/Clinical Subcommittee Chair said the next set of recommendations from the pharmacist should be provided to the subcommittee by December 15, 2021.

#### C. Update on PMAC Education and Collaboration Subcommittee.

- PMAC member and Chair of the Education and Collaboration Subcommittee from CFE said that the first 2021 interactive webinar for the stakeholder community was presented on 08/03/2021. The webinar addressed ADHD and trauma, and it provided clinical scenarios for preschool, school age children and teenagers.
- PMAC member and Chair of the Education and Collaboration Subcommittee from CFE mentioned that work on the second webinar is being performed.
- PMAC member and Chair of the Education and Collaboration Subcommittee from CFE said there have been several ideas from the committee for future webinars.

#### D. Data Validator Update

- PMAC Participant from Children's Division, Central Office said HIS team has provided the DV with performance data for Quarter 2 and 3 2021 and the Data Validator (DV) is developing their Final Report for the first Semiannual Reporting Period.
- PMAC Participant from Children's Division, Central Office mentioned that HIS team, DV and Plaintiffs met to discuss the process for the first Semiannual Reporting Period.
- PMAC Chair asked PMAC Participant from Children's Division, Central Office if the PMAC could do to assist with this process.
- PMAC Participant from Children's Division, Central Office indicated that the meeting was a chance to get all parties on the same page regarding the first Semiannual Reporting Period. Collaboration was working well and no assistance from the PMAC was requested at present.

#### E. Cerner Pilot Project

- PMAC Participant from Children's Division, Central Office introduced the medical records project for children in foster care. The purpose of the project is to provide a one-stop shop for medical information for case managers.
- PMAC Participant from Children's Division, Central Office explained that the medical records project gathers information from many different platforms to create one location to review a child's medical needs.
- PMAC participant who is the HIS Unit Manager said that the pilot project is only in Jackson, Cass, Vernon, Clay and Platte counties. The project's data system has two (2) years of historical data and the Cerner team is working on acquiring more data.
- PMAC member from CFE mentioned that several years ago there was a similar project that was basically a health profile; however, it was not very user friendly. The PMAC member asked if there was any feedback from this project. PMAC participant who is the HIS Unit Manager said the project is in the initial stages of implementation. Some staff have received training on the project and the team is working on granting access to staff who did receive the training.

#### **4. Open Discussion**

- PMAC Chair said that this committee could work on communication strategy with prescribers regarding the Excessive Dosage Guidelines.
- PMAC member from CFE indicated a willingness to work with an individual from Children's Division to develop a document with pertinent information about excessive dosages that could be shared with other groups.
- PMAC Participant from Children's Division, Central Office and PMAC participant who is the HIS Unit Manager are the point persons for Children's Division. The HIS team will have a psychotropic medication mailbox as the communication tool that the HIS team will monitor.
- PMAC member from CFE is the point person to assist with communication strategies and to provide messaging of the guidelines to various medical organizations and associations.

## **5. Public Comment**

- There were no public comments.

## **6. Action Items**

- None

## **7. Meeting Adjourned**

Meeting was moved to adjourn at 11:38 A.M.

Due to the COVID-19 pandemic, 2021 meeting(s) will continue to be held virtually. The next PMAC meeting is November 22, 2021. The next scheduled PMAC meeting is December 27, 2021.