

Psychotropic Medication Advisory Committee (PMAC)

Open Meeting Minutes

Teleconference (Microsoft Teams)

January 26, 2026

9:00 AM to 10:00 AM

PMAC Members Present

Judge Sue Crane (Chair)	Dr. Toby Mills	Dr. Cla Stearns	Heather Ford
Dr. Laine Young-Walker (Co-Chair)	Dr. Carie Dinehart	Alexander Daskalakis	Marjorie Chessman
Dr. Mark Roaseau	Dr. Katie Guymon	Nate Percy	Lynn Rasnick

Non-Member Participants

Jill Pingel	Children's Division (CD), Health Information Specialist (HIS) Unit Manager/Medical Records
Melissa Kenny	CD, HIS Unit Manager/Review
Chris Brown	Division of Legal Services (DLS), CD, Special Counsel
Lauren Baruzzini	DLS, Special Counsel
Sara Smith	CD Director
Kate Watson	CD Deputy Director for Foster Care and Permanency
Larry Smith	CD, HIS Unit Program Specialist
Katherine Mora	Paralegal, Children's Rights

Agenda

Opening Words from the Chair

- At 9:02 AM, the PMAC Chair asked CD HIS Manager Pingel to conduct a roll call and introduce any new members/participants. PMAC members and non-member participants provided introductions. CD HIS Manager Pingel informed the PMAC of the following new member who was not in attendance:
 - *Brooke Dowing: Parent Attorney with Masterson Law*
- CD HIS Manager Pingel mentioned that PMAC member, Dr. Josh Moore has been appointed the Director of the MO HealthNet Division replacing Todd Richardson.
- PMAC participant Brown informed the members and participants that Lauren Baruzzini who has recently joined the DLS Special Counsel team is present and observing the meeting.
- PMAC Chair asked the members if there were any changes or corrections that were needed to be made to the meeting minutes for October 27, 2025. Hearing that there were no changes or corrections from the members, the minutes were approved by unanimous consent.

Agenda Topics

A. PMAC Annual Report 2025 Vote Conducted by PMAC Chair Judge Crane

- On January 15, 2026, the final version of the PMAC Annual Report 2025 was provided to the PMAC members for review in preparation for a vote that would be conducted during this meeting. PMAC Chair asked if there was a motion to approve the annual report. PMAC member Dr. Roaseau motioned to approve the report. PMAC member Rasnick seconded the motion. The PMAC Chair asked the members to cast an "Aye" or "Nay" vote. The PMAC members submitted "Aye" votes and there were no "Nay" votes. The PMAC Chair indicated that based on the "Aye" votes the PMAC Annual Report 2025 was approved and asked CD HIS Manager Pingel to send the report on. The approved report should be sent to the Director of the Department of Social Services.

B. Clinical Subcommittee Update from HIS CD Manager Kenny on Excessive Dosage Guidelines

- The 2025 Excessive Dosage Guidelines (EDG) has been sent the University of Missouri-Kansas City Drug Information Center for review and to provide their annual recommendations. It is anticipated that the recommendations will be received in March 2026.

- In the future, the EDG that is posted online will change due to federal digital accessibility requirements. To meet the requirements a web page is being built for the EDG. It is anticipated that the EDG will be in the webpage format by April 2026.

C. Education and Collaboration Subcommittee Update from CD HIS Manager Kenny

- An Education and Collaboration Subcommittee meeting is being planned for 2026. The annual in-service topics that were discussed in 2025 are planned to be developed and presented as part of the two interactive webinars in 2026.

D. Update on the Data Validator report and New Informed Consent Unit from CD HIS Manager Kenny

- The Data Validator (DV) report for reporting period 2 of 2024 has been published. CD HIS Manager Kenny began the update by providing an overview of the information related to the following topics:
 - Exit Criteria
 - Medication Monitoring, Medical Records
 - Training, Secondary Review, Informed Consent/Assent
 - Automatic Reviews
 - Mandatory Reviews
 - Informed Consent
 - Steps to Improve
- CD hired additional staff in November 2025 to create the Informed consent unit within the HIS unit. There are 5 staff and a supervisor that provide direct assistance to CD staff for informed consent processes and documentation. A map of the informed consent unit's staff and regional assignments was shared during the meeting.
- PMAC Chair asked about the coverage areas for staff as the map showed the Northwest and Northeast regions were larger than the other regions. CD HIS Manager Kenny explained that although the areas are large there are less children/youth on psychotropic medications in those regions than in other regions. Of the 6 staff, 5 have equal children/youth populations. The supervisor's population has been reduced due to the addition of supervisor responsibilities.
- PMAC Chair asked if informed consent staff would be physically traveling to the different jurisdictions/regions. CD HIS Manager Kenny said that in person visits are possible for informed consent assistance and direct outreach.

Open Discussion

- PMAC member Rasnick mentioned a barrier in collecting validated/updated physician e-mail addresses for the Case Management Staff Annual Survey.
- CD HIS Manager Pingel indicated that collecting validated/updated e-mails continues to be a barrier especially when the prescriber move/change positions.
- PMAC member Rasnick suggested a process to assist CD with obtaining/maintaining a Master List of physician e-mail addresses.

New Business

- PMAC Chair and Co-Chair are presenting on psychotropic medications at the Advanced Skills Course for the Judiciary in March 2026.

Public Comment

- None

Meeting Adjourned

- Meeting adjourned at 9:37 AM., by unanimous consent.

The next scheduled PMAC meeting is April 27, 2026.