

Psychotropic Medication Advisory Committee (PMAC)
Open Meeting Minutes
Teleconference (Webex)
January 27, 2025
9:00 AM to 11:30 PM

PMAC Members Present

Dr. Laine Young-Walker (Co-Chair)	Dr. Cla Stearns	Al Greimann	Sharie Hahn
Dr. Josh Moore	Dr. Eric Martin	Laverna "Renee" Riley	Christina Barnett
Dr. Mark Roaseau	Dr. Carrie Dinehart	Julie Allen	
Dr. Katie Guymon	Dr. Toby Mills	Sarah Willson	

Non-Member Participants

Christopher Brown	Division of Legal Services, Children's Division (CD), Special Counsel
Melissa Kenny	CD, Health Information Specialist (HIS) Unit Manager/Review
Jill Pingel	CD, HIS Unit Manager/Medical Records
Mark Gutchen	Department of Social Services, Miscellaneous Professional/Legal Counsel
Crystal Miles	HIS Unit, Administrative Assistant
Larry Smith	CD, HIS Unit Program Specialist
Katrina Braun	Staff Attorney, Children's Rights, Inc.

Agenda

Opening Words from the Co Chair

- The PMAC Co-Chair called the meeting to order at 9:08 AM.
- CD HIS Manager Pingel informed the PMAC of the following new members:
 - Dr. Katie Guymon: The Center for Child Well-Being, Pediatrician
 - Dr. Carrie Dinehart: Show Me Healthy Kids, Medical Director
 - Sharie Hahn: Department of Social Services, Deputy Director, and General Counsel
 - Christina Barnett: Appointed representative for the Director of Children's Division

The PMAC member who represented a resource provider has resigned. CD is working to recruit a new member to fill this vacancy. In addition, CD is communicating with another attorney, that represents parents of children/youth in CD foster care who has expressed interest in becoming a PMAC member.

- PMAC Co-Chair asked the members if there were any additions or corrections that were needed to be made to the meeting minutes for November 18, 2024. Hearing that there were no additions or corrections from the members, the minutes were approved through unanimous consent.

Agenda Topics

A. PMAC Annual Report 2024 Vote Conducted by PMAC Co-Chair Dr. Young Walker

- On January 20, 2025, the final version of the PMAC Annual Report 2024 was provided to the PMAC members for review in preparation for a vote that would be conducted during this meeting. PMAC Co-Chair said that the first item on the agenda was a vote on the PMAC Annual Report 2024. PMAC member Hahn motioned to approve the report. PMAC member Greimann seconded the motion. The PMAC members in attendance casted their votes, via chat and the motion was carried with 14 votes to approve and 1 vote to oppose, delivered by proxy for the PMAC Chair. The PMAC Annual Report 2024 was approved through unanimous vote.

B. Clinical Subcommittee Update and Vote from PMAC Co-Chair Dr. Young Walker and CD HIS Manager Kenny on the Excessive Dosage Guidelines

- PMAC Co-Chair said that the second item on the agenda was a vote on a change in the Excessive Dosage Guidelines (EDG). The EDG 2024 was approved by the PMAC on November 18, 2024. There was an update to a specific medication related to the difference between the immediate and extended release variants of that psychotropic medication. The update was presented to the PMAC members during the meeting. A motion to approve the updates to the EDG 2024 was initiated and seconded. The PMAC members in attendance casted their votes, via chat and the updates to the EDG 2024 were approved by a unanimous vote.

C. Education and Collaboration Subcommittee Update from CD HIS Manager Kenny

- The subcommittee assist with two interactive webinars each year related to psychotropic medications. The topics for the 2025 webinars are being discussed. The Chair for the subcommittee has resigned and a search for a new Chair is on-going. The subcommittee welcomes any new members.

D. Discussion to Brainstorm Ideas for Education Topics for 2025

- PMAC Co-Chair began the open discussion on new ideas for educational opportunities with two suggestions conveyed to the PMAC on behalf of the PMAC Chair. The suggestions were another webinar for the legal community and the self-empowerment of juveniles related to their use of psychotropic medications.
- PMAC member Barnett said that CD would review the suggestions and work with the Education and Collaboration Subcommittee members to incorporate the suggestions into webinars.
- CD HIS Manager Kenny and PMAC member Dr. Mills mentioned that a training for case managers and foster parents is being developed. The focus of the training will be on Autism.

E. Children's Division Updates from PMAC Member Barnett, CD HIS Manager Pingel, and CD HIS Manager Kenny

- PMAC member Barnett began a discussion on the HIDI platform by virtually sharing a HIDI PowerPoint and providing an overview of the information contained in the slides.



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An image of the HIDI Platform was virtually shared with the members. PMAC member Barnett provided a general description of the HIDI platform and some of the various functions within the platform.

- CD HIS Manager Pingel and CD HIS Manager Kenny mentioned that the HIS Unit has been restructured and the roles and responsibilities of the staff within the Unit have changed. An alert has been sent to all CD staff with the details of the restructure. The PMAC members were informed that the an updated roles and responsibility document (HIS-Circuit Map) has been posted on the [Department's Psychotropic Medication Settlement](#) webpage.

New Business

- None

Public Comment

- None

Meeting Adjourned

- Meeting adjourned at 10:09 AM., by motion and unanimous consent.

The next scheduled PMAC meeting is April 28, 2025.