

Psychotropic Medication Advisory Committee (PMAC)
Open Meeting Minutes
Teleconference (Microsoft Teams)
October 27, 2025
9:00 AM to 10:30 AM

PMAC Members Present

| | | |
|-----------------------------------|--------------------|--|
| Judge Sue Crane (Chair) | Dr. Mark Roaseau | Al Greimann |
| Dr. Laine Young-Walker (Co-Chair) | Dr. Carie Dinehart | Nate Percy |
| Dr. Eric Martin | Marjorie Chessman | Heather Ford |
| Dr. Cla Stearns | Lynn Rasnick | Renae "Rachel" Beushausen (Identified as caller Jennifer O'Bryan) |

Non-Member Participants

| | |
|----------------|--|
| Jill Pingel | Children's Division (CD), Health Information Specialist (HIS) Unit Manager/Medical Records |
| Melissa Kenny | CD, HIS Unit Manager/Review |
| Chris Brown | Division of Legal Services, CD, Special Counsel |
| Sara Smith | CD Director |
| Kate Watson | CD Deputy Director for Foster Care and Permanency |
| Larry Smith | CD, HIS Unit Program Specialist |
| Katherine Mora | Paralegal, Children's Rights |

Agenda

Opening Words from the Chair

- At 9:05 AM, the PMAC Chair asked CD HIS Manager Pingel to conduct a roll call and introduce any new members/participants. PMAC members and non-member participants provided introductions. CD HIS Manager Pingel informed the PMAC of the following new member:
 - Alexander Daskalakis: MO HealthNet Division Director of Managed Care who has replaced Laverna "Renee" Riley as the representative for electronic health records.
- PMAC Chair asked the members if there were any changes or corrections that were needed to be made to the meeting minutes for July 28, 2025. Hearing that there were no changes or corrections from the members, the minutes were approved under unanimous consent.
- CD Deputy Director Watson informed the PMAC members and non-member participants that CD is not permitted to utilize any external note taking software i.e., Otter AI, during any meeting.

Agenda Topics

A. Clinical Subcommittee Update from Clinical Subcommittee Chair Dr. Young Walker and HIS CD Manager Kenny on Excessive Dosage Guidelines

- The recommendations from the University of Missouri, Kansas City Drug Information Center have been reviewed by the clinical subcommittee members and the Excessive Dosage Guidelines (EDG) has been updated. The changes to the EDG that were visually presented to the PMAC members included the addition of a new medication, adjustments from "per dose" to "per day" and the removal of four medications. Upon completion of the presentation, the subcommittee Chair requested approval of the 2025 EDG from the PMAC members.
- PMAC Chair asked if there was a motion to review and approve the 2025 EDG. A motion was initiated and seconded. The PMAC Chair asked the members to cast an "Aye" or "Nay" vote. The PMAC members submitted "Aye" votes and there were no "Nay" votes. The PMAC Chair indicated that the 2025 EDG was approved.

B. Education and Collaboration Subcommittee Update from CD HIS Manager Kenny

- The interactive webinar entitled “Independent Assessment Process” is scheduled to be presented on November 3, 2025. The webinar is a presentation of the requirements for child/youth to be approved for residential treatment or determine what is the least restrictive placement needs. A notice of the webinar was sent to PMAC members.
- The subcommittee is working on ideas/topics for the 2026 interactive webinars.

C. PMAC Annual Report Schedule review from HIS Program Specialist Smith

- CD HIS Program Specialist reviewed the PMAC Annual Report Schedule for 2025 that was included in the PMAC meeting Webex invite. (Document included as page three of this document)

Open Discussion

- PMAC Chair introduced a project that included a bench card for judges and a packet of information for Guardians ad Litem and parent’s attorneys about the requirements in the Joint Settlement Agreement (Agreement) for psychotropic medications. The PMAC Chair visually shared a flow chart that included several Agreement points and wanted to have the PMAC members and non-member participants review and provide any feedback on the content of the flow chart.
- PMAC members and non-member participants provided general feedback; however, the overall request was to conduct a comprehensive review of the flowchart and discuss the recommendations with the PMAC Chair.

New Business

- PMAC member Greimann mentioned that Medicaid has reduced the age requirement for the Transcranial Magnetic Stimulation (TMS) procedure to 16 years old. PMAC Co-Chair explained the basics of the TMS procedure and that the focus is to treat depression. PMAC Chair indicated that this would be a good topic to add to the PMAC Agenda for future meetings.

Public Comment

- None

Meeting Adjourned

- Meeting adjourned at 9:54 AM., by unanimous consent.

The next scheduled PMAC meeting is November 24, 2025.

PMAC Annual Report Schedule 2025

| | Action | Start Date | End Date | # of working days |
|--|--|------------------|------------------|---|
| 1 | Information gathering and creating the PMAC Annual Report Draft | October 28, 2025 | December 5, 2025 | 26 November 11, 27 & (28?) (Holiday) NOTE: Need to add the 2 nd Interactive Webinar and have the October 27 th meeting minutes approved to add to the PMAC 2025 Annual Report Draft before it can be submitted for the comment period. |
| 2 | PMAC Annual Report Draft Comment Period | December 8, 2025 | January 2, 2026 | 18 December 25, 2025 (Holiday) January 1, 2026 (Holiday) |
| 3 | Create the PMAC Annual Report 2025 Final | January 5, 2026 | January 15, 2026 | 9 |
| 4 | PMAC Annual Report Final Review Period | January 16, 2026 | January 23, 2026 | 5 January 19, 2025 (Holiday) |
| 5 | PMAC Member's Vote | January 26, 2026 | January 26, 2026 | Same day |
| 6 | Provide the approved PMAC Annual Report Final to the Director of the Department of Social Services | January 27, 2026 | January 28, 2026 | 1-2 |
| 7 | Post the PMAC Annual Report | January 29, 2026 | January 31, 2026 | |
| The PMAC Annual Report 2025 Final must be presented to the Director of the Department of Social Services and/or their official representative and acknowledgement of the receipt of the report on or before February 15, 2026. | | | | |

PMAC Annual Report Topics and Structure

1. Introduction

2. PMAC Clinical Subcommittee

- Excessive Dosage Guideline

3. PMAC Education and Collaboration Subcommittee

- Interactive Webinars
- Discussion to brainstorm ideas for education topics for 2025

4. Data Validation

- Discussion of Data Validator Report
- Corrective Action Plan

5. Data Sharing Reports

6. Automatic Reviews

7. Children's Division Updates

- Update on New DSS/CD Leadership and PMAC Members
- HIS Team Restructure
- Update on PMAC Members and New HIS Positions
- Hospital Alert System

8. PMAC Professional and Technical Assistance