

Psychotropic Medication Advisory Committee (PMAC)

Open Meeting Minutes

Teleconference (Microsoft Teams)

April 28, 2025

9:00 AM to 11:30 PM

PMAC Members Present

Judge Sue Crane (Chair)	Dr. Mark Roaseau	Dr. Toby Mills	Renae Beushausen
Dr. Laine Young-Walker (Co-Chair)	Dr. Cla Stearns	Dr. Carie Dinehart	
Dr. Manuel Hernandez III	Nick Venute	Marjorie Chessman	
Dr. Eric Martin	Al Greimann	Laverna "Renee" Riley	

Non-Member Participants

Christopher Brown	Division of Legal Services, Children's Division (CD), Special Counsel
Jill Pingel	CD, Health Information Specialist (HIS) Unit Manager/Medical Records
Melissa Kenny	CD, HIS Unit Manager/Review
Larry Smith	CD, HIS Unit Program Specialist
Kate Watson	CD Deputy Director for Foster Care and Permanency
Mark Gutchen	Department of Social Services, Miscellaneous Professional/Legal Counsel
Nadia Umlauf	Paralegal, Children's Rights
Jennifer O' Ryan	Public meeting guest
Amanda Shannon	Public meeting guest

Agenda

Opening Words from the Chair

- The PMAC Chair called the meeting to order at 9:02 AM.
- PMAC Chair asked CD HIS Manager Pingel to conduct a roll call and introduce any new members/participants. PMAC members and non-member participants provided introductions. CD HIS Manager Pingel informed the PMAC of the following new members:
 - Renae Beushausen: Resource Provider who has filled a vacancy
 - Majorie Chessman: Director and representative of the Statewide Clinical Consultant (Center for Child Well-Being) who has replaced Julie Allen

PMAC member and facilitator Christina Barnett has accepted another position within CD and is no longer the appointed representative for the Director of CD. CD Special Counsel Brown mentioned that CD continues contact and discussions with an attorney who represents parents of children/youth in CD foster care who has expressed interest in becoming a PMAC member. CD Special Counsel Brown encouraged other PMAC members to contact CD if they were aware of any other potentially interested attorneys.

CD HIS Manager Pingel discussed the current administrative changes within CD and introduced Kate Watson, CD Deputy Director for Foster Care and Permanency. CD Deputy Director Watson mentioned that the appointment of a PMAC facilitator and new representative for the CD Director is under review.

PMAC Chair asked for an update on the PMAC membership for foster children above the age of 13. CD HIS Manager Pingel informed the PMAC members that there are three current members. CD has attempted contact with two members who have not provided a response. CD has been in contact with the third member who has expressed interest in the meetings; however, has been unable to attend due to scheduling conflicts.

- PMAC Chair asked the members if there were any additions or corrections that were needed to be made to the meeting minutes for January 27, 2025. Hearing that there were no additions or corrections from the members, the minutes were approved by acclamation.

Agenda Topics

A. Clinical Subcommittee Update from CD HIS Manager Kenny on Excessive Dosage Guidelines

- There was a small change to the Excessive Dosage Guidelines (EDG) approved by the PMAC in January and the new EDG has been posted on CD's website.
- The new EDG has been sent to the University of Missouri-Kansas City Drug Information Center to conduct the initial review and recommendations. Once the recommendations are received, CD will contact the PMAC Clinical Subcommittee Chair, Dr. Young-Walker to begin the Subcommittees review process.

B. Education and Collaboration Subcommittee Update from CD HIS Manager Kenny

- The Subcommittee has a new Chair and has not officially convened this year. CD has started planning for the first interactive webinar, which will be held on May 20, 2025. CD has been working with PMAC member Dr. Mills to create a webinar that is based on coordination of care after inpatient hospitalization to community based mental health.

C. Children's Division Updates from CD HIS Manager Kenny, CD Special Counsel Brown, CD HIS Program Specialist Smith

- CD HIS Manager Kenny presented Exit Criteria compliance data for July 1, 2023 - December 31st 2023. The screen shot showed a breakdown of the compliance standards and the Exit Criteria CD met or did not meet during the reporting period. CD met the compliance standard for 8 Exit Criteria.
- To work on improving compliance and practice, CD completed a statewide supervisor training in 2024. Any outcome from the training would not have been reflected in this report.
- CD has recently restructured the HIS Unit and there are 3 dedicated HIS reviewers that complete the Alternative Care Medical Reviews that provide the data sent to the Data Validator for review.
- PMAC Chair asked if there was any insight on the low percentage for informed consent in Exit Criteria #18.
- CD HIS Manager Kenny explained that it is important to note that there 17 different informed consent criteria that all apply to get the final compliance measure for Exit Criteria #18. If any one of the 17 is not complete the entire Exit Criteria is non-complaint.
- CD has focused the 2024 annual in service training for both foster parents and case managers on informed consent procedures and requirements.
- CD Special Counsel Brown provided information on where CD stands in terms of improving performance on some of the Exit Criteria contained in the Joint Settlement Agreement (Agreement). The Agreement indicates that if there are two consecutive reporting periods where CD is non-compliant with any of the Exit Criteria, CD is required to create a Corrective Action Plan (CAP). The purpose of the CAP is to outline what strategies CD is implementing or plans to implement to improve performance on each of the non-compliant Exit Criteria.
- When the CAP is formalized, CD provides a copy to the plaintiffs and will attempt to implement that CAP. CD is aware of the Exit Criteria that need improvement and are actively in the process of drafting a CAP for the plaintiffs.
- If CD is unsuccessful in improving performance after a period of time of trying to implement the CAP, the Agreement calls for CD to create a list of actionable steps that would be presented to the PMAC for review and consultation.

- CD HIS Program Specialist Smith informed the members that the PMAC Annual Report 2024 was presented to the Director of Social Services and acknowledged on February 13, 2025. On February 28, 2025, an e-mail was sent to the PMAC members to inform them that all of the annual and semiannual Agreement Data Sharing reports were posted in compliance. The e-mail included a link to CD's reports webpage.

Open Discussion

- None

New Business

- None

Public Comment

- Public guest/call in user Shannon attended the meeting to learn about psychotropic medications for children in foster care. PMAC Chair explained that the Committee cannot discuss details of specific cases. CD HIS Managers Pingel and Kenny offered to provide personal assistance in a confidential setting. PMAC Chair asked if there are public comments. There were no comments from the public guest.

Meeting Adjourned

- Meeting adjourned at 9:44 AM., by motion and unanimous consent.

The next scheduled PMAC meeting is July 28, 2025.