

Psychotropic Medication Advisory Committee (PMAC)

Open Meeting Minutes

Teleconference (Microsoft Teams)

July 28, 2025

9:00 AM to 11:00 AM

PMAC Members Present

Dr. Laine Young-Walker (Co-Chair)	Dr. Mark Roaseau	Dr. Cla Stearns	Nate Percy
Dr. Manuel Hernandez III	Dr. Katie Guyman	Marjorie Chessman	Al Greimann
Dr. Eric Martin	Dr. Carie Dinehart	Laverna "Renee" Riley	Lynn Rasnick

Non-Member Participants

Jill Pingel	Children's Division (CD), Health Information Specialist (HIS) Unit Manager/Medical Records
Melissa Kenny	CD, HIS Unit Manager/Review
Chris Brown	Division of Legal Services, CD, Special Counsel
Sara Smith	CD Director
Scott Odum	Department of Social Services, Deputy Department Director
Larry Smith	CD, HIS Unit Program Specialist
Abigail Smith	Program Development Specialist, Resource Licensing
Katherine Mora	Paralegal, Children's Rights, Inc.

Agenda

Opening Words from the Co Chair

- The PMAC Co-Chair called the meeting to order at 9:02 AM.
- PMAC Co-Chair asked CD HIS Manager Pingel to conduct a roll call and introduce any new members/participants. PMAC members and non-member participants provided introductions. CD HIS Manager Pingel informed the PMAC of the following new members:
 - Nate Percy: Vice President, Missouri Hospital Association
 - Lynn Rasnick: Vice President Clinical and Regulatory Affairs, Missouri Hospital Association
- CD HIS Manager Pingel informed the members that a search for another parent attorney is being conducted. The current parent attorney representative will remain a member until a replacement has been selected.
- CD HIS Manager Pingel discussed the approval of 6 new HIS staff members who will assisting case managers with the informed consent process.
- PMAC Co-Chair asked the members if there were any additions or corrections that were needed to be made to the meeting minutes for April 28, 2025. Hearing that there were no additions or corrections from the members, the minutes were approved by acclamation.

Agenda Topics

A. Clinical Subcommittee Update from Clinical Subcommittee Chair Dr. Young Walker on Excessive Dosage Guidelines

- The initial review of the current Excessive Dosage Guidelines (EDG) by the University of Missouri, Kansas City pharmacist is complete, and the recommendations have been received.
- The recommendations must be reviewed by the members of the Clinical Subcommittee. When the review is complete the Clinical Subcommittee members will present their recommendations to the PMAC.

B. Education and Collaboration Subcommittee Update from CD HIS Manager Kenny

- On May 20, 2025, the first interactive webinar entitled “Transitioning from Inpatient to Community Care” was conducted. The subject for the next interactive webinar is the independent assessment process.
- PMAC Co-Chair asked what the type of communication is sent out to Inform people on how to join the webinar. The reason for the question was to determine if some of entities that the PMAC CO-Chair collaborates with could assist with sending out information.
- CD HIS Manager Kenny and Pingel mentioned that the information is sent out to the PMAC members, posted on the Department of Social Services social media sites, and shared with foster parents through the licensing staff. Assistance with sending the information to more people is welcome.

C. Annual Review of Automatic reviews from CD HIS Manager Pingel

- CD HIS Manager Pingel presented information about the psychotropic medications Automatic Review process.



AR criteria and
process PMAC 2025.

- PMAC Co-Chair asked for clarification regarding reasons why some Automatic Reviews were not completed.
- CD HIS Manager Pingel explained that the primary challenge is obtaining the medical records within the 10-day timeframe which is required by the Joint Settlement Agreement (Agreement).
- PMAC Co-Chair asked about a reduction in the use of two or more antipsychotics for children.
- CD HIS Manager Pingel said CD has continued to see a reduction in the use of antipsychotics and CD HIS Manager Kenny mentioned that a report on the specific information regarding psychotropic medications is posted semiannually.

D. Children’s Division Updates on the Data Validator Report from CD HIS Manager Kenny

- CD HIS Manager Kenny presented information about the Data Validator report.



pmac dv report
7.2025.pptx

- CD HIS Manager Kenny discussed CD’s compliance with Exit Criteria within the January – June 2024 Data Validator report and steps to obtain compliance for any non-complaint Exit Criteria.
- PMAC Co-Chair said that during the presentation it was mentioned that CD was in compliance with some of the Exit Criteria. Does CD have to be in compliance with every Exit Criteria for a certain amount of time before they are able to exit out of the Agreement?
- CD HIS Manager Kenny explained that the Exit Criteria are separated into two groups and CD must be in compliance with all Exit Criteria within that group for 18 consecutive months to be able to Exit out of the requirements in that group.

Open Discussion

- PMAC Co-Chair mentioned that since the 10-day requirement is part of the Agreement a change in the timeframe would need to be reviewed by legal representatives. The PMAC Co-Chair asked the members if there any recommendations for CD or if a motion from the PMAC could be conducted to reconsider the 10-day requirement. The members were provided time to think about any recommendations and/or motion and a discussion about the topics could be addressed in future meetings.
- CD HIS Manager Pingel mentioned that currently the Automatic Reviews occur every three months and indicated that conducting reviews every six months was something to consider.

- PMAC Co-Chair indicated that the primary reason for reviewing every three months is if a new psychotropic medication has been added or there is a different combination of medications. PMAC Co-Chair then asked if there is a reason why Automatic Reviews that are exactly the same as the previous reviews could not be conducted in six months?
- CD HIS Manager Kenny mentioned that three month topic could be discussed within one of PMAC subcommittee meetings.
- PMAC member Rasnick mentioned issues with informed consent and emergency medications or PRN type medications for a child in a hospital setting.
- CD HIS Manager Kenny said that informed consent is not required for the administration of emergency medications and if there is an increase or decrease in the medication or the dose exceeds the dosage guidelines.

New Business

- None

Public Comment

- None

Meeting Adjourned

- Meeting adjourned at 9:44 AM., by motion and unanimous consent.

The next scheduled PMAC meeting is October 27, 2025.