

Psychotropic Medication Advisory Committee (PMAC)

Open Meeting Minutes

Teleconference (Webex)

July 29, 2024

9:00 AM to 11:30 PM

PMAC Members

Judge Sue Crane (Chair)	Dr. Toby Mills	Chris Brown
Dr. Laine Young-Walker (Co-Chair)	Dr. Eric Martin	Karyn Finn
Dr. Josh Moore	Julie Allen	Nick Venute
Dr. Mark Roaseau	Laverna "Renee" Riley	Sarah Willson
Dr. Cla Stearns	Nick Mebruer	

PMAC Meeting Participants

Christina Barnett	Children's Division (CD), Health and Well-Being Coordinator
Christopher Brown	Division of Legal Services, CD, Special Counsel
Melissa Kenny	CD, Health Information Specialist (HIS) Unit Manager/Review
Jill Pingel	CD, HIS Unit Manager/Medical Records
Sharie Hahn	Department of Social Services, General Counsel
Mark Gutchen	Department of Social Services, Miscellaneous Professional/Legal Counsel
Ellen Haynes	Division of Legal Services, Litigation Training and Development Counsel
Lisa Luecke	CD, Executive Assistant
Crystal Miles	Health Information Specialist Unit, Administrative Assistant
Larry Smith	CD, HIS Unit Program Specialist
Nadia Umlauf	Paralegal, Children's Rights

Agenda

Opening Words from the Chair

- The PMAC Chair called the meeting to order at 9:01 A.M.
- PMAC Chair asked the members if there were any additions or corrections that were needed to be made to the meeting minutes for May 29,2024. Hearing that there were no additions or corrections from the members, the minutes were approved through unanimous consent.
- PMAC Chair asked CD HIS Manager Pingel to introduce any new members/participants.
- The new members and/or participants in attendance are Crystal Miles, a participant with Children's Division, Health Information Specialist Unit and Nadia Umlauf, a participant with Children's Rights.

Agenda Topics

A. Clinical Subcommittee Update from PMAC Co-Chair Dr. Young-Walker on Excessive Dosage Guidelines

- Received the Excessive Dosage Guidelines psychotropic medication recommendations from the University of Missouri-Kansas City Drug Information Center. The recommendations will be reviewed by the subcommittee members who will make the final recommendations. The plan is to provide the final Excessive Dosage Guidelines to the PMAC committee members for review and approval during a PMAC meeting.

B. Education and Collaboration Subcommittee Update from CD HIS Manager Kenny

- The first interactive webinar, "Fetal Alcohol Spectrum Disorders from a Trauma Lens" was completed on July 10, 2024.
- Planning for the second interactive webinar is ongoing and a potential timeframe for the webinar is October/November.

C. Children's Division Updates from CD HIS Manager Pingel and CD Health and Well-Being Coordinator Barnett

- The Automatic Review criteria was presented to the PMAC members and there was no request to change the criteria.
- Statewide training for caseworker supervisors is complete and focused on providing support and oversight for caseworkers in obtaining informed consent.
- The importance of documentation, alternative consenters, and the Informed Consent for Psychotropic Medication (CD-275) form were highlighted in the training.

Open Discussion

- PMAC Chair asked the members if there were any comments/questions about the Data Validation report. There were no comments/questions from the members.

New Business

- None

Public Comment

- None

Meeting Adjourned

- Meeting adjourned at 10.37 A.M., by motion and unanimous consent.

The next scheduled PMAC meeting is October 28, 2024.