

Missouri Work Assistance (MWA)

Transportation Reimbursement Expense (TRE) Agreement

Place
Your
Logo
Here

1. Name:

First Name

Last Name

2. DCN:

DCN

3. The Department of Social Services (DSS) policy allows Transportation Reimbursement Expense (TRE) payments to participants to help reimburse travel cost incurred while engaging in work activities. TRE payments are not an entitlement but are considered supportive services to help remove barriers. TRE is issued when a participant has travel costs associated with participating with work activities.

Participant:

- I have participated with the MWA Program.
- I have incurred a transportation expense while engaging in work activities for the MWA program.
- I have provided all necessary documentation to the MWA Case Manager to verify I have engaged in work activities.

Contractors:

- The participant has provided all required documentation to verify they have engaged in work activities.
- The MWA participant has incurred a transportation expense while participating in work activities and the participant has completed the following hours:

	Sat.	Sun.	Mon.	Tue.	Wed.	Thu.	Fri.
Hours Week of: / / to / /							
Hours Week of: / / to / /							

- A participant who has completed a work activities is eligible for reimbursement up to \$20 each day. TRE is not to exceed \$100 within a federal work week (Saturday through Friday) per household,
- Providers must issue TRE payments no later than 20 calendars days after the participant has provided all necessary documentation.

By signing below, I am agreeing to the above statement(s)

Participant Signature: Click or tap here to enter text.

Date: Click or tap to enter a date.

Case Manager Signature: Click or tap here to enter text.

Date: Click or tap to enter a date.