



CAREER OPPORTUNITY

Special Counsel Jefferson City, Missouri

The Department of Social Services, Division of Legal Services has an opening for a Special Counsel for the Division of Youth Services (DYS) and the Missouri Children's Division (CD). This is an exciting opportunity for an attorney to make a difference in helping the Department of Social Services deliver services to protect abused/neglected children and to provide treatment services for children who have been committed to DYS for delinquent behavior. The primary duties of this position include: providing legal counsel and legal opinions to the DYS and CD in the administration of their programs; drafting policy and administrative regulations; drafting and reviewing contracts; drafting proposed legislation and analysis of proposed legislation; assisting in managing complex litigation including assisting with discovery; training DYS and CD personnel on pertinent legal issues; sunshine law compliance and other duties as assigned.

QUALIFICATIONS: The candidate must be a member in good standing of the Missouri Bar. This is a position that involves a great deal of legal research and writing. In addition to having excellent research and writing skills, preference will be given to lawyers who have 5 years or more of experience practicing in the area of juvenile law and procedure, family law, poverty law, administrative law.

SALARY RANGE: \$60,000 - \$70,000 annually depending on experience.

BENEFITS: You and your family will have access to a range of benefits designed to make your career with DSS very rewarding. We offer an excellent benefits package including coverage under the Missouri State Employees Retirement System, Missouri Consolidated Health Care Plan, deferred compensation plan, sick and annual leave, insurance benefits and more. This position may also entitle you to participate in the Public Service Loan Forgiveness Program.

TO APPLY: The deadline to apply is December 15, 2018. Submit a resume, cover letter, DSS Application <https://dss.mo.gov/hrc/pdf/mo886-1315.pdf> and three references via email to: DLS.ReferralsJC@dss.mo.gov, or

Department of Social Services/Division of Legal Services
Attn: Kaela Ryan
PO Box 1527, Jefferson City, MO 65102-1527
Or Email: Kaela.Ryan@dss.mo.gov

Applicants will not be considered without cover letter, resume, and application. Additional information concerning the division can be found at <http://dss.mo.gov/dls/>. Information about DSS, visit our website at <http://www.dss.mo.gov/>.

DSS IS AN EQUAL OPPORTUNITY EMPLOYER