



JOB ANNOUNCEMENT

Missouri Medicaid Audit and Compliance

12/06/2018

Investigator II

We are seeking two (2) **Investigator II's** within the **Missouri Medicaid Audit & Compliance (MMAC) Unit** which conducts a statewide program for the investigation of fraud against Medicaid. This position is located in Jefferson City.

JOB DUTIES: This position is responsible for conducting timely investigations related to the legitimacy of Medicaid billings by providers and pre-enrollment investigations to determine if providers have met all enrollment requirements. Specifically, this position will conduct reviews of provider records, conduct interviews with providers/recipients, gather and preserve evidence, and write detailed and accurate investigative reports. This position will be required to testify in court or before an administrative hearing team as needed. This successful candidate will conduct investigations related to the legitimacy of billings and conduct site-visits of various providers and provider types as requested. This position requires paying attention to detail and requires good verbal and written communication skills.

QUALIFICATIONS: One or more years of experience as an Investigator I with the Missouri Uniform Classification and Pay System; and possession of a high school diploma or proof of high school equivalency.

OR

A Bachelor's degree from an accredited college or university with a minimum of 15 earned credit hours in one or a combination of the following: Criminal Justice, Law Enforcement, Criminology, Business Administration, social sciences, environmental sciences, or a closely related field; and, Two or more years of civil, administrative, or criminal investigative (non-clerical) experience (e.g., tax fraud, licensing, environmental, client care, public assistance, insurance, or military); or experience as a law enforcement officer with responsibility for conducting investigations.

(24 earned graduate credit hours from an accredited college or university may substitute for a maximum of one year of the required experience.)

(Additional qualifying experience may substitute on a year-for-year basis for deficiencies in the required college education.)

SALARY RANGE: \$1,508.50-\$2,171.50 semi-monthly

TO APPLY: Please submit a completed [DSS application](#), cover letter, resume, and transcripts to Tasia Roberts at Tasia.J.Roberts@dss.mo.gov .

RECRUITMENT AREA: Accepting from all qualified applicants

APPLICATION DEADLINE: December 20, 2018

DSS IS AN EQUAL OPPORTUNITY EMPLOYER