

PROVIDER BULLETIN

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PSYCHOLOGY/COUNSELING SCHOOL BASED SERVICES

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EXPANDED SCHOOL BASED SERVICES

Effective with dates of service on or after August 1, 2010, the MO HealthNet Division (MHD) will expand the services included in the school based services program for public schools. This program expansion will allow for the school district to receive the federal match portion of the funds allocated for certain medical services. Only the services identified in the Individualized Education Plan (IEP) and up to the amount and duration identified in the IEP will be considered reimbursable. For information on the services in the expansion, refer to the School Based Services Bulletin, Volume 33, Number 7. **Services are not reimbursed beyond the existing MO HealthNet Psychology/Counseling Program limitations.**

COVERED SERVICES AND PROVIDERS

School based Psychology/Counseling services are medically necessary mental health services that consist of Diagnostic Assessment, Psychological Testing, Individual Therapy, and Individual Interactive Therapy, provided by a Psychiatrist, Psychiatric Clinical Nurse Specialist (PCNS), Psychiatric Mental Health Nurse Practitioner (PMHNP), Psychologist, Provisionally Licensed Psychologist (PLP), Licensed Clinical Social Worker (LCSW),

Licensed Master Social Worker (LMSW), Licensed Professional Counselor (LPC), or Provisionally Licensed Professional Counselor (PLPC).

Services provided in the school setting are subject to existing Psychology/Counseling Program Prior Authorization (PA) guidelines and limitations. All documentation requirements for the Psychology/Counseling Program apply to services provided in the school setting.

The Psychology/Counseling procedure codes covered under the MO HealthNet school based Psychology/Counseling Program when identified in a child's official IEP are billed using the **TM** modifier with procedure codes listed on Attachment A.

ELIGIBILITY

The child receiving school based Psychology/Counseling services must be eligible for MO HealthNet coverage for each date a service is rendered for reimbursement to be made. The child must be under the age of 21 years. All services rendered to a child must be billed under the child's individual MO HealthNet identification number.

MO HEALTHNET MANAGED CARE ENROLLEES

Children enrolled in a MO HealthNet managed care health plan receive school based Psychology/Counseling services that are identified in an IEP on a fee-for-service basis outside of the MO HealthNet managed care benefit package.

TREATMENT PLAN

Services are considered school based when they are included in an IEP as defined by the Individuals with Disabilities Education Act, Part B (34 CFR 300 and 301). A provider-signed treatment plan must be maintained at the facility where services are performed and must be made available for audit purposes at anytime. The MO HealthNet Division does not dictate a standardized treatment plan.

Services must be provided as indicated in the IEP and treatment plan. A child's treatment plan must be evaluated at regular intervals.

The treatment plan must specify:

- the diagnosis;
- the desired outcome;
- the nature of the treatment;
- the frequency of treatment (number of minutes per day/per week/per month); and
- the duration (weeks or months) of services.

The child or his/her family may not be charged for development of the treatment plan. MO HealthNet does not reimburse the school district or the Psychology/Counseling provider to participate in IEP meetings or when developing a treatment plan for a child.

The child's treatment record must also include all components, including adequate documentation as required in 13 CSR 70-98.

SCHOOL-BASED PSYCHOLOGY/COUNSELING PROVIDER PARTICIPATION REQUIREMENTS

To participate in the MO HealthNet school based Psychology/Counseling Program, the billing provider of the services must be a recognized public school district in the State of Missouri. These services are billed by and reimbursement is made only to the school district. The school district will be considered the billing provider and all services included in the school based Psychology/Counseling Program must be billed by the school district. School districts must contract with a Psychology/Counseling provider enrolled with MO HealthNet to provide psychology/counseling services. The arrangements made by the school district with the psychology/counseling providers are between the school district and the provider. The Psychology/Counseling provider delivering the school based Psychology/Counseling service is considered the performing provider and can only be shown as the performing provider on the school district's claim submitted to MO HealthNet for reimbursement of school based services. An individually enrolled MO HealthNet Psychology/Counseling program provider cannot bill directly for MO HealthNet school based psychology counseling services.

Psychology/Counseling services are limited to the following performing providers licensed in the State of Missouri within the scope of their practice:

- Psychiatrist
- Psychiatric Clinical Nurse Specialist (PCNS)
- Psychiatric Mental Health Nurse Practitioner (PMHNP)
- Psychologist
- Provisionally Licensed Psychologist (PLP)
- Licensed Clinical Social Worker (LCSW)
- Licensed Master Social Worker (LMSW)
- Licensed Professional Counselor (LPC)
- Provisionally Licensed Professional Counselor (PLPC)

Services provided by someone other than an enrolled Psychology/Counseling provider are not covered by MO HealthNet and may not be billed to MO HealthNet by or on behalf of another individual. Services provided by an individual under the direction or supervision of the enrolled Psychology/Counseling provider are not covered.

REIMBURSEMENT

Reimbursement for school based psychology counseling services is made on a fee-for-service basis. The MO HealthNet maximum allowable fee for a unit of service has been determined by the MO HealthNet Division to be a reasonable fee, consistent with efficiency, economy, and quality of care. MO HealthNet payment for covered services is the lower of the provider's actual billed charge or the MO HealthNet maximum allowable amount.

Services provided as documented in an IEP are reimbursed at the Federal Financial Participation Rate (FFP). The remainder of the allowed amount is the responsibility of the school district originating the IEP. The MO HealthNet maximum allowable fee for each code can be found on the Internet at <http://www.dss.mo.gov/mhd/providers/pages/cptagree.htm>. The school district must bill the actual cost of providing the service.

The school district and the Psychology/Counseling provider must maintain a copy of the official public school generated IEP and the treatment plan in the child's record to document the service as an IEP service.

PROVIDER ENROLLMENT

Each school district interested in billing MO HealthNet for school based services must enroll as a MO HealthNet provider. Each individual Psychology/Counseling provider that provides Psychology/Counseling services for a school district MUST also enroll with MO HealthNet. For all enrollment information, go to <http://peu.momed.com/momed/presentation/commongui/PeHome.jsp>.

School districts currently enrolled for therapy services who wish to expand to include other school based services must contact Provider Enrollment to request each service be added to the provider file. This request can be e-mailed to providerenrollment@dss.mo.gov or mailed to the MO HealthNet Division, Attn: Provider Enrollment, PO Box 6500, Jefferson City, MO 65102, or faxed to 573-526-2054.

School districts currently enrolled for therapy services who do not wish to bill for the expanded services will require no further action. Any services billed for dates of service prior to August 1, 2010 will be required to be billed under an atypical NPI which has been assigned to your school district. The superintendent of the school district will be receiving a letter from MO HealthNet which specifies which provider identifier to use for billing services before and after August 1, 2010.

If the school district is not actively enrolled with MO HealthNet to provide school based therapy services, a provider application must be completed on-line at the MHD website, www.dss.mo.gov/mhd, for any or all of the expanded services. Enrollment applications are not available on paper. Use the following instructions to complete the application:

- On the MHD website under Providers, select 'Provider Enrollment Application'. Follow the instructions carefully.
- After reading the first page, select 'Continue' at the bottom of the page. Select 'NEW Provider Enrollment Application' from the next page.
- All enrollment applications are available on-line. Choose the "School Based/School District Services" from the list and select 'Next'.
- Complete the application and follow the instructions for submitting.

Any Psychology/Counseling provider who does not wish to be published as available to all MO HealthNet participants can request to be excluded from the provider list by indicating their preference in the cover letter submitted with their enrollment application.

Information provided on the enrollment application must agree with the information on file with the Department of Elementary and Secondary Education. All applications are processed by date of receipt. The validation of the participation agreement depends upon the Division's acceptance of an application for enrollment.

NOTIFICATION OF PROVIDER CHANGES

The Provider Enrollment Unit must be notified in writing of any changes in provider records. The notification must include the National Provider Identifier (NPI) and the requested changes.

A provider must promptly notify the Provider Enrollment Unit when the following occurs:

- Change of provider address or "pay to" address, if different. Indication of change of address on a claim form is not sufficient.
- Change of school district name or telephone number.

ADEQUATE DOCUMENTATION

All services provided must be adequately documented in the medical record. The Code of State Regulations, 13 CSR 70-3.030, Section (2)(A) defines "adequate documentation" and "adequate medical records" at <http://www.sos.mo.gov/adrules/csr/current/13csr/13c70-3.pdf>.

MO HealthNet Psychology/Counseling providers must retain for six (6) years from the date of service, fiscal and medical records that coincide with and fully document services billed to MO HealthNet, and must furnish or make the records available for inspection or audit by the Department of Social Services or its representative upon request. Failure to furnish, reveal and retain adequate documentation for services billed to the MO HealthNet Program may result in recovery of the payments for those services not adequately documented and may result in sanctions to the provider's participation in the MO HealthNet Program. This policy continues to apply in the event of the provider's discontinuance as an actively participating MO HealthNet provider through change of ownership or any other circumstance.

PSYCHOLOGY/COUNSELING PROGRAM DOCUMENTATION REQUIREMENTS

Psychology/Counseling services under MO HealthNet have specific documentation requirements as noted in the Code of State Regulations, 13 CSR 70-98.015, which can be found at <http://www.sos.mo.gov/adrules/csr/current/13csr/13c70-98.pdf>.

Psychology/Counseling Program documentation requirements may also be found in Section 13.6 of the Psychology/Counseling Program Manual which can be found at http://manuals.momed.com/collections/collection_psy/Psychology_Counseling_Section13.pdf.

PRIOR AUTHORIZATION

Psychology/Counseling services provided in the public school setting are subject to existing Psychology/Counseling Program Prior Authorization (PA) requirements. PA guidelines and limitations may be found in Sections 13.13, 13.15, and 13.16 of the Psychology/Counseling Provider Manual at: http://manuals.momed.com/collections/collection_psy/Psychology_Counseling_Section13.pdf.

Additional information may also be found in provider bulletins on the MHD website at <http://dss.missouri.gov/mhd/providers/pages/bulletins.htm>.

PARTICIPANT NONLIABILITY

MO HealthNet covered services rendered to an eligible participant are not billable to the participant if MO HealthNet would have paid had the provider followed the proper policies and procedures for obtaining payment through the MO HealthNet Program as set forth in 13 CSR 70-4.030. For services documented in an Individualized Education Plan (IEP), the state share is the responsibility of the school district originating the IEP and cannot be billed to the participant.

Provider Bulletins are available on the MO HealthNet Division (MHD) (Formerly the Division of Medical Services) Web site at <http://dss.mo.gov/mhd/providers/pages/bulletins.htm>. Bulletins will remain on the Provider Bulletins page only until incorporated into the [provider manuals](#) as appropriate, then moved to the Archived Bulletin page.

MO HealthNet News: Providers and other interested parties are urged to go to the MHD Web site at <http://dss.missouri.gov/mhd/global/pages/mednewssubscribe.htm> to subscribe to the electronic mailing list to receive automatic notifications of provider bulletins, provider manual updates, and other official MO HealthNet communications via E-mail.

MO HealthNet Managed Care: The information contained in this bulletin applies to coverage for:

- MO HealthNet Fee-for-Service
- Services not included in MO HealthNet Managed Care

Questions regarding MO HealthNet Managed Care benefits should be directed to the participant's MO HealthNet Managed Care health plan. Before delivering a service, please check the participant's eligibility status by swiping the red MO HealthNet card or by calling the Interactive Voice Response (IVR) System at 573-635-8908 and using Option One for the red or white card.

**Provider Communications Hotline
573-751-2896**

SCHOOL BASED PSYCHOLOGY/COUNSELING PROCEDURE CODES

The following procedure code/modifier combinations are the allowable codes for the school based services program and must be utilized within the provider’s scope of practice and the licensure limits.

Service	Psychiatrist, PCNS, PMHNP	Psychologist, PLP	LCSW, LMSW	LPC, PLPC
Diagnostic Assessment	90801 TM	90801 AH TM	90801 AJ TM	90801 UD TM
Diagnostic Assessment, Interactive	90802 TM	90802 AH TM	90802 AJ TM	90802 UD TM
Individual Therapy, outpatient, 20-30 min	90804 TM	90804 AH TM	90804 AJ TM	90804 UD TM
Individual Therapy, outpatient, 20-30 min w/ E&M	90805 TM	N/A	N/A	N/A
Individual Therapy, outpatient, 45-50 min	90806 TM	90806 AH TM	90806 AJ TM	90806 UD TM
Individual Therapy, outpatient, 45-50 min w/E&M	90807 TM	N/A	N/A	N/A
Individual Interactive Therapy, outpatient, 20-30 min	90810 TM	90810 AH TM	90810 AJ TM	90810 UD TM
Individual Interactive Therapy, outpatient, 20-30 min w/ E&M	90810 TM	N/A	N/A	N/A
Individual Interactive Therapy, outpatient, 45-50 min	90812 TM	90812 AH TM	90812 AJ TM	90812 UD TM
Individual Interactive Therapy, outpatient, 45-50 min w/ E&M	90813 TM	N/A	N/A	N/A
Psych Testing - Administered by Psychologist	96101 TM	96101 AH TM	N/A	N/A
Psych Testing - Administered by Computer	96103 TM	96103 AH TM	N/A	N/A
Assessment of Aphasia	96105 TM	96105 AH TM	N/A	N/A
Developmental Testing	96111 TM	96111 AH TM	N/A	N/A
Neurobehavior Status Exam	96116 TM	96116 AH TM	N/A	N/A