



# **MO HealthNet**

# Navigating Provider Resources

September 2022 Education & Training

# **PowerPoint Overview**

- Provider Information Page
- Provider Manual
- CyberAccess
- Forms
- Fee Schedules
- Provider Resource Guide
- Contact Information

# Log On to eMOMED



### https://www.emomed.com

# eMOMED Path to Resources



https://www.emomed.com

# **Provider Information Page**

Missour	ri Department of		.gov Gov. Eric Großens	Find on Agon	ey Online Services	Scarch	Q
SOC	IAL SERVI	CES			Sellow Us	f Lika Us 🛛 🗤 📖	<del>م</del> «
Home	Children	Families	Health Care		Youth	Find Offi	
Information	for Providers				M0 HealthNe	et Division	
home > mo healthne	t division > providers				Who is Covered		
HealthNet covers qualif	gram is called MO HealthNet. MO led medical expenses for individual		ntly Asked Question	s	Managed Care Pr	rogram	

HealthNet covers qualified medical expenses for individuals who meet certain eligibility requirements. Depending on the type of coverage they qualify for, participants will get their will get their source the second second

services through the MO HealthNet Managed Care Program or the MO HealthNet Fee-For-Service Program. Providers may choose to enroll with one or both of these programs:

- Fee-For-Service Fee-For-Service Providers must be enrolled in the NO HealthNet program to provide medical services. Those who perticipate in the MO HealthNet Program soarce to accept MO HealthNet psyment as reimbursement in full for any services provided to MO HealthNet participants.
- Managed Care Providers who would like to offer services through the MO HealthNet Managed Care Program
  should contract with a MO HealthNet Managed Care health plan directly. Services are provided in accordance with
  the terms and conditions of the contract between MO HealthNet and the MO HealthNet Managed Care health
  plans. Participants enrolled in MO HealthNet Managed Care get their services through the health plan's provider
  network. The health plan network may include providers not enrolled in the Fee-Fer-Service Program.

#### Choose your category

Please choose a program below for more information about the program you are enrolled with, or the program you would like to enroll with, based on the patients you serve.



Serves:

- People with Disabilities
- Seniors
- Blind & Visually Impaired
- Women with Breast or Cervical Cancer



Serves:

- Kids
   Pregnant Women & Newborns
- Uninsured Women
- Families

# MO HealthNet Division Who is Covered Managed Care Program Fee-For-Service Program Walver Programs Clinical Services Information for Providers General Information MO HealthNet Division Home

### A Message for Providers



Fee-For-Service vs. Managed Care – Click on appropriate selection

### https://dss.mo.gov/mhd/providers/

# **Managed Care Provider Page**

### **Managed Care Providers**

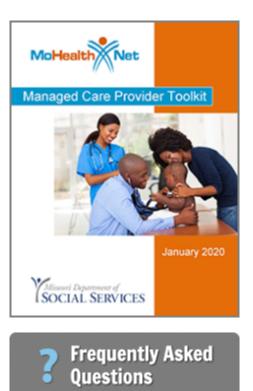
### home » mo healthnet division » providers » managed care providers

If you provide services to kids, pregnant women & newborns, uninsured women, and families who get their health care services through MO HealthNet, you can provide services through the MO HealthNet Managed Care Program.

MO HealthNet Managed Care services are provided in accordance with the terms and conditions of the contract between MO HealthNet and the Managed Care health plans. Managed Care participants get their services through the health plan's provider network. A participant cannot be billed for the difference between the MO HealthNet payment and the provider's billed charges, sometimes called "budget billing."

If you would like to contract with a Managed Care health plans you should contact the health plan directly. You will need to sign a contract with them to be considered in network for that health plan. Providers are not currently required to enroll with MO HealthNet to serve members through the Managed Care health plans but are encouraged to do so.

Listed below are the different MO HealthNet Managed Care health plans participants can choose from. Each health plan provides services in every Missouri County. All MO HealthNet Managed Care health plans are required to offer the same **services and benefits**



https://dss.mo.gov/mhd/providers/managed-care-providers.htm

# Managed Care Plans



Providers should contact the Managed Care plan directly regarding billing and coverage information for participants enrolled in a Managed Care plan.

# **Fee-For-Service Provider Information Page**

#### Fee-For-Service Providers

#### home » mo healthnet division » providers » fee for service providers

If you provide services to people with disabilities, seniors, blind & visually impaired, or women with breast or cervical cancer who get their health care services through MO HealthNet, you can provide services through the Fee-For-Service Program. Providers must be enrolled in the MO HealthNet program to provide medical services through the Ree-For-Service Program.

If you participate in the MO HealthNet program, you agree to accept MO HealthNet payment as reimbursement in full for any services provided to MO HealthNet participants. A participant cannot be billed for the difference between the MO HealthNet payment and the provider's billed charges, sometimes called "budget or balance billing."

#### Policies & Procedures

- Provider Bulletins
- Provider Hot Tips
- Provider Manuals
- Out-of-state non-bordering services

#### Billing

- Apply for EMOMED
- EMOMED
- CYBERACCESS (8)
- GEMT Uncompensated Cost Reimbursement Program, updated 10/21/19
- Claims processing and payment schedule
- Exempt Diagnosis Table 2, updated 10/01/20
- HIPAA EDI companion guide
- Radiology benefit management information Remittance Advice Remark Codes and Claim Adjustment Reason Codes
- SDAC and IEP Direct Services Cost Settlement
- Telemedicine

#### Provider Forms

- MO HealthNet forms
- Nursing Facility Cost Report
- EBPT Invoice Form P3

#### General Information

- Electronic Health Records incentive program
- Electronic Visit Verification Program MO HealthNet Provider COVID-19 Updates
- MO HealthNet provider search
- System maintenance Schedule
- Curing hep C in Missouri
- Other links of interest
- Nursing Home Reimbursement Resources



#### Fee Schedules & Rate Lists

- Fee Schedules
- TRHC Medicare/Medicaid Interim Rate list
- Nursing Facility Rate list
- Outpatient Hospital Radiology Fee Schedule 2021 2 - Previous Versions (2020 2), (2019 图). (2018 图)
- Outpatient Hospital Surgical Procedural Fee schedule, effective 01-01-19 13, updated 11/30/18
- Outpatient Hospital Lab Fee schedule. effective 01/01/21 2, updated 04/08/21
- Outpatient Hospital Simplified Fee Schedule effective July 20, 2021
- Outpatient Hospital Simplified Fee Schedule effective July 1, 2022

#### Education and Training

- Benefit Tables (formerly Benefit Matrix) This shows the various benefits for each MO HealthNet programs, and if they have cost sharing or co-pays.
- Provider Resource Guide Provides descriptions of medical eligibility code, shows limited and comprehensive benefits and provides abundant MO HealthNet contact information.
- Education and Training Resources Offers provider webinar and workshop schedules,
- educational power point resources and audio visual training Contact Education and Training P3, updated
- 08/10/2022

#### Provider Enrollment

- Civil rights compliance information · Enrollment guide information and requirements
- for new applicants and existing providers Missouri Medicaid Audit & Compliance
- (MMAC) Provider enrollment application

#### **MO HealthNet Division**

- Apply for Healthcare My Healthcare Benefit
- Managed Care Health Plans
- Walver Programs
- Pharmacy and Clinical Services
- Provider Information
- MO HealthNet FES Provider Search
- MO HealthNet Division Home

#### M0 HealthNet Opioid Prescription Intervention (OPI) Program

Click to sign up for MO HealthNet News.

Subscription Type

#### Contact Us

#### Provider Communications:

(573) 751-2896 For questions about claim filing, claims resolution and disposition, and participant verification

#### Education & Training:

(573) 751-6683 or Email For education about proper billing methods, claim filing, and training information.

To contract with the health plans, contact them directly.

#### Managed Care Provider Communications:

Email for questions about claims, policy and general questions.

https://dss.mo.gov/mhd/providers/fee-for-service-providers.htm

### General Information

Email Updates

Email ~

Email Address

Submit





# **MO HealthNet News**

9

### **Stay Informed**

- Provider Bulletins
- Email Blasts
- Hot Tips
- Alerts
- Notifications
- Follow us on social media

### Sign Up and Stay Connected

Fol	low Us <b>f</b> Like Us	You	in	٣	<b></b>	1
	Email Updates					
	Click to sign up for M <b>Subscription Type</b> Email		et News.			
	Email Address					
	Submit					
	Featured Links					
	MO HealthNet New Calendar of Events		<b>:5</b>			

https://dss.mo.gov/mhd/providers/

# **Provider Bulletins**

### **Provider Bulletins**

- Notify providers of new or updated policies
- Clarify existing policies
- Advise of important program information, rate changes, and new/changed procedure codes

### **MO HealthNet Division Provider Bulletins**

### home » mo healthnet division » providers » pages » bulletins

The MO HealthNet Program publishes provider bulletins as necessary to clarify existing program and policy or explain new policy. Bulletins are posted at this location and will remain here until they are incorporated into the provider manuals as appropriate. At that time, the bulletins will be moved to the Archives.

### Archived Bulletins

Issue Date	Provider Bulletin Description
Aug 05, 2022	Pediatric Vaccine Counseling, 🖄 Vol 45, No. 18
July 29, 2022	Ambulatory Surgical Center Fee Increases, 🖄 Vol 45, No. 17
July 29, 2022	Physician Fee Increases, 🖄 Vol 45, No. 16
July 29, 2022	Rate Update For Dental Services, 🖄 Vol 45, No. 15
July 29, 2022	Rate Update For Audiology Services, 🖄 Vol 45, No. 14
July 29, 2022	Rate Update For Optical Services, 🖄 Vol 45, No. 13

https://dss.mo.gov/mhd/providers/pages/bulletins.htm

# **Provider Hot Tips**

Tips to assist providers with:

- Billing questions
- Clarify existing policies and processes
- Provider Resources

### 2022 MO HealthNet Provider Hot Tips

#### home » mo healthnet division » providers » pages » provtips

The MO HealthNet Division publishes Hot Tips to supply information to clarify and assist in receiving timely reimbursement for services provided and claims disposition.

MO HealthNet has developed an index for historical and ongoing Hot Tips and a COVID-19 index for associated Hot Tips. The non-COVID-19 index location has not moved; it is also located below for quick reference. Please share these Hot Tips with your billing staff.

### **Hot Tip Indices**

- Hot Tip Index By Topic/Subject
- COVID-19 Hot Tip Index 阔

### **2022 Provider Tips Index**

- COVID Testing and Specimen Collection Codes
- Enrolling Pharmacists
- Chiropractic Medicine
- At-Home COVID Test Coverage
- COVID-19 Outpatient Inhaler Treatment
- Telehealth Services
- Biopsychosocial Treatment of Obesity Policy Clarification

https://dss.mo.gov/mhd/providers/pages/provtips.htm

# **Provider Hot Tips**



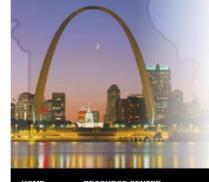
### **2022 Provider Tips Index**

- COVID Testing and Specimen Collection Codes
- Enrolling Pharmacists
- Chiropractic Medicine
- At-Home COVID Test Coverage
- COVID-19 Outpatient Inhaler Treatment
- Telehealth Services
- Biopsychosocial Treatment of Obesity Policy Clarification
- COVID-19 Oral Antiviral Treatment
- DME Walker Criteria

https://dss.mo.gov/mhd/providers/pages/provtips.htm

# **Provider Manuals**

- Policy
- Benefits and Limitations
- Procedure/Revenue codes
- Billing Instructions





Your complete source for all MO HealthNet related services and support for the State of MO

Find everything you need - all from one convenient portal.

To learn more about the functions and features of the Provider Manuals website, CLICK HERE

HOME **RESOURCE CENTER** FORMS QUICK LINKS ABOUT WIPRO INFOCROSSING AIDS Waiver Medically Fragile Adult Waiver Adult Day Care Waiver Nurse Midwife Adult Day Health Care - Note: This program ended June 30,2013 Nursing Home Aged and Disabled Waiver Optical Ambulance Personal Care Ambulatory Surgical Center Pharmacy Behavioral Health Adult Targeted Case Management Physician **Behavioral Health Services Private Duty Nursing** CSTAR **Rehabilitation Centers** Community Psych Rehab Program **Rural Health Clinic Independent Comprehensive Day Rehab Rural Health Clinic Provider-Based** School District Administration Claiming DD Waiver Manual School District Administrative Claiming Manual - Effective April Dental 1, 2015 **Durable Medical Equipment** Therapy Environmental Lead Assessment Transplant **Hearing Aid** Youth Targeted Case Management Home Health Hospice Hospital

http://manuals.momed.com/manuals/

# **Provider Manuals**

The table of contents is very detailed.

5	SECTION 1-PARTICIPANT CONDITIONS OF PARTICIPATION	16
]	1.1 INDIVIDUALS ELIGIBLE FOR MO HEALTHNET, MANAGED CARE OR STATE	
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	1.1.A DESCRIPTION OF ELIGIBILITY CATEGORIES	16
	1.1.A(1) MO HealthNet	16
	1.1.A(2) MO HealthNet for Kids	17
	1.1.A(3) Temporary MO HealthNet During Pregnancy (TEMP)	19
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	1.2.C IDENTIFICATION OF PARTICIPANTS BY ELIGIBILITY CODES	23
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	1.2.C(2) MO HealthNet Managed Care Participants	23
	1.2.C(3) TEMP	23
	1.2.C(4) Temporary Medical Eligibility for Reinstated TANF Individuals	24
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	1.2.C(6) Breast or Cervical Cancer Treatment Presumptive Eligibility	24
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# General vs. Program Specific Sections

### **General Sections:**

Universal Sections published in each manual – Written broadly to encompass all providers (Sections: 01-10NA and 16, 17, and 20-23)

### **Program Specific Sections:**

Specific to each MO HealthNet Program (Sections: 12-15 and 18, and 19)

# **Provider Manual Resource**

### Provider Manual by Section

Each <u>Provider Manual</u> has General Sections and Program Specific Sections. The General Sections are consistent throughout all Provider Manuals. These sections are written very broadly to encompass many program types. The Program Specific Sections will include important information pertinent to the program/provider type.

Section	Description
General Section 1	Participant Conditions of Participation
General Section 2	Provider Conditions of Participation
General Section 3	Stakeholder Services
General Section 4	Timely Filing
General Section 5	Third Party Liability
General Section 6	Adjustments
General Section 7	Medical Necessity
General Section 8	Prior Authorization
General Section 9	Healthy Children and Youth Program
General Section 10	Family Planning
General Section 11	MO HealthNet Managed Care Program Delivery System
Program Specific Section 12	Reimbursement Methodology
Program Specific Section 13	Benefits and Limitations
Program Specific Section 14	Special Documentation Requirements
Program Specific Section 15	Billing Instructions
General Section 16	Medicare/Medicaid Crossover Claims
General Section 17	Claims Disposition
Program Specific Section 18	Diagnosis Codes
Program Specific Section 19	Procedure Codes (Includes: HCPC, CDT, and Revenue Codes)
General Section 20	Exception Process
General Section 21	Advance Health Care Directives
General Section 22	Non-Emergency Medical Transportation
General Section 23	Claim Attachment Submission and Processing

# **Searching the Provider Manual**

### How to search the manual?

Use **control "F"** search function to find information in the manuals.

- Start with the section you think the information is in. example "Section 13"
- Then search by Key words. examples: "Surplus, Spenddown, Dentures, D0120..."

# Billing

- •Apply for EMOMED
- •EMOMED
- •CYBERACCESS
- •GEMT (Ground Emergency Medical Transportation) Uncompensated Cost Reimbursement Program, updated 10/21/19
- Claims processing and payment schedule
- •Exempt Diagnosis Table, updated 10/01/20

### Billing

- Apply for EMOMED
- EMOMED
- GEMT Uncompensated Cost Reimbursement
   Program, updated 10/21/19
- Claims processing and payment schedule
- Exempt Diagnosis Table 🖄, updated 10/01/20
- HIPAA EDI companion guide
- Radiology benefit management information
- Remittance Advice Remark Codes and Claim
   Adjustment Reason Codes
- SDAC and IEP Direct Services Cost
   Settlement
- Telemedicine

# Billing

- HIPAA (Health Insurance Portability and Accountability Act) - EDI (Electronic Data Exchange) companion guide
- Radiology benefit management information
- Remittance Advice Remark Codes and Claim Adjustment Reason Codes \*
- SDAC (School District Administrative Claiming) and IEP (Individualized Education Plan) Direct Services Cost Settlement

Telemedicine

### Billing

- Apply for EMOMED
- EMOMED
- CYBERACCESS
- GEMT Uncompensated Cost Reimbursement Program, updated 10/21/19
- · Claims processing and payment schedule
- Exempt Diagnosis Table 🖄, updated 10/01/20
- HIPAA EDI companion guide
- Radiology benefit management information
- Remittance Advice Remark Codes and Claim
   Adjustment Reason Codes
- SDAC and IEP Direct Services Cost
   Settlement
- Telemedicine

# eMOMED

- Submit, adjust, or research Fee-For-Service claims
- Check eligibility
- Prior Authorization status
- Messaging tool for claim or eligibility questions
- Access to Claim Confirmation and Remittance Advice
- Provider Enrollment Status

# **Quick link to CyberAccess**

<i>Cyber</i> Access	
	Protect your patients by following a few simple rules
Log In User Name: Password: Log In Forget Your Password?	<ul> <li>Always choose passwords that are difficult for others to guess. You can change your password on the "My Account" screen after you log in.</li> <li>Never give your user name and password to others because it could be used without your knowledge.</li> <li>Never leave patient information unprotected on the computer screen while you step away.</li> <li>Place all printed documents containing patient information in secure storage or shred them daily to prevent accidental disclosure.</li> <li>Obey the golden rule: always handle information about your patients with the same care that you expect from your own physician.</li> </ul>
and may be a criminal violation. Your i	to the pages, or the computer systems on which the pages and information to be displayed reside, is strictly prohibited use of this Web site is governed by and conditioned on your acceptance of the terms of use referenced herein and such be contained in this Web site. Your use of this Web site constitutes your agreement to the terms of use and all such additional terms and conditions.
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https://www.cyberaccessonline.net/cyberaccess



- The CyberAccess tool enables providers to obtain precertifications for specific items and services electronically.
- CyberAccess can automatically reference the individual participant's claim history, including applicable International Classification of Diseases (ICD) diagnosis codes and Current Procedural Terminology (CPT) procedure codes.
- Requests for precertification must meet medical criteria established by the MO HealthNet Division in order to be approved.

https://www.cyberaccessonline.net/cyberaccess



Pre-certification is available for the following services:

- Radiology
- Durable Medical Equipment (DME)
- Optical
- Inpatient
- Drug Prior Authorization (PA)
- Clinical Edit Override (EO)

https://www.cyberaccessonline.net/cyberaccess

# Claims Processing and Payment Schedule

### MO HEALTHNET CLAIMS PROCESSING SCHEDULE FOR FISCAL YEAR 2023

FINANCIAL	PROVIDER CHECK	BEGINNING CLAIM	ENDING
CYCLE DATE	DATE	CAPTURE CURRENT CYCLE	CLAIM CAPTURE <sub>1</sub>
Friday 06/24/2022	Thursday 07/07/2022	Wednesday 06/08/2022	Friday 06/24/2022
Friday 07/08/2022	Friday 07/22/2022	Saturday 06/25/2022	Friday 07/08/2022
Friday 07/22/2022	Friday 08/05/2022	Saturday 07/09/2022	Friday 07/22/2022
Friday 08/12/2022	Friday 08/19/2022	Saturday 07/23/2022	Friday 08/12/2022
Friday 08/26/2022	Friday 09/09/2022	Saturday 08/13/2022	Friday 08/26/2022
Friday 09/09/2022	Friday 09/23/2022	Saturday 08/27/2022	Friday 09/09/2022
Friday 09/23/2022	Friday 10/07/2022	Saturday 09/10/2022	Friday 09/23/2022
Friday 10/07/2022	Wednesday 10/19/2022	Saturday 09/24/2022	Friday 10/07/2022
Friday 10/21/2022	Friday 11/04/2022	Saturday 10/08/2022	Friday 10/21/2022
Friday 11/11/2022	Friday 11/18/2022	Saturday 10/22/2022	Friday 11/11/2022
Friday 11/25/2022	Friday 12/09/2022	Saturday 11/12/2022	Friday 11/25/2022
Friday 12/09/2022	Friday 12/23/2022	Saturday 11/26/2022	Friday 12/09/2022
Friday 12/23/2022	Friday 01/06/2023	Saturday 12/10/2022	Friday 12/23/2022
Friday 01/06/2023	Wednesday 01/18/2023	Saturday 12/24/2022	Friday 01/06/2023
Friday 01/20/2023	Friday 02/03/2023	Saturday 01/07/2023	Friday 01/20/2023
Friday 02/03/2023	Friday 02/17/2023	Saturday 01/21/2023	Friday 02/03/2023
Friday 02/24/2023	Friday 03/03/2023	Saturday 02/04/2023	Friday 02/24/2023
Friday 03/10/2023	Friday 03/24/2023	Saturday 02/25/2023	Friday 03/10/2023
Friday 03/24/2023	Thursday 04/06/2023	Saturday 03/11/2023	Friday 03/24/2023
Friday 04/07/2023	Wednesday 04/19/2023	Saturday 03/25/2023	Friday 04/07/2023
Friday 04/21/2023	Friday 05/05/2023	Saturday 04/08/2023	Friday 04/21/2023
Friday 05/12/2023	Friday 05/19/2023	Saturday 04/22/2023	Friday 05/12/2023
Friday 05/26/2023	Friday 06/09/2023	Saturday 05/13/2023	Friday 05/26/2023
Friday 06/09/2023	Friday 06/23/2023	Saturday 05/27/2023	Wednesday 06/07/2023

Note 1: Ending Claim Capture date - Closeout is 5:00 p.m. on the date shown

http://manuals.momed.com/ClaimsProcessingSchedule.html

# Remittance Advice Remark Codes and Claim Adjustment Reason Codes

- With the implementation of HIPAA national standards, previously used MO HealthNet edits and Explanation of Benefits (EOBs) will no longer appear on the Remittance Advice (RA).
- Instead, HIPAA compliant Remittance Advice Remark (RARC) and Claim Adjustment Reason Codes (CARC) are used.
- Explanations of RARC and CARC are available through the Internet at: <u>http://www.wpc-edi.com/reference/</u>

# Remittance Advice Remark Codes and Claim Adjustment Reason Codes

Home / Products / External Code Lists

### External Code Lists

The table below includes external code lists maintained by X12 and external code lists maintained by others and distributed by WPC on behalf of the maintainer. Click on the name of any external code list to access more information about the code list, view the codes, or submit a maintenance request. These external code lists were previously published on either www.wpc-edi.com/reference or www.x12.org/codes.

The table includes additional information for X12-maintained external code lists. If you have questions about these lists, submit them on the X12 Feedback form. To purchase code list subscriptions call (425) 562-2245 or email admin@wpc-edi.com 🖾 .

Name	ID	Scope Statement	Maintained by
Claim Adjustment Group Codes	974	These codes categorize a payment adjustment.	CMG01
Claim Adjustment Reason Codes	139	These codes describe why a claim or service line was paid differently than it was billed.	CMG03
Claim Status Category Codes	507	These codes organize the Claim Status Codes (ECL 139) into logical groupings.	CMG03
Claim Status Codes	508	These codes convey the status of an entire claim or a specific service line.	CMG03

Source: http://www.wpc-edi.com/reference/

# **Provider Forms**

### **MO HealthNet Forms:**

- <u>Certificate of Medical Necessity</u>
- Diabetic Supplies Prior Authorization
- <u>Exception Request Form</u>
- Insurance Resource Report Form
- Prior Authorization Request Form
- Provider Spend Down Form
- <u>Sterilization Consent Form</u>
- <u>Temp Eligibility Determination</u>

http://manuals.momed.com/manuals/presentation/forms.jsp

# **MHD Fee Schedule**

### Fee Schedule Search

### Medical Services

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		$\sim$								
ProcCode	M1	M2	PA1	PA2	PA3	PI	EffDate	RelVal	Spec Fee	Qty
99211						3	07/01/2019	0.00	\$15.31	
99211	EP					3	07/01/2019	0.00	\$17.28	
99211	GE					3	07/01/2019	0.00	\$14.78	
99211	GE	EP				3	07/01/2019	0.00	\$17.28	
99211	GT					3	07/01/2019	0.00	\$14.78	
99211	GT	EP				3	07/01/2019	0.00	\$17.65	
9211	X4		J			3	07/01/2019	0.00	\$13.55	
99211	YG					9	10/16/2003	0.00	\$0.00	

Note: Should you have landed here as a result of a search engine or other link, be advised that these files contain material that is copyrighted by the American Medical Association. You are forbidden to download the materials unless you read, agree to and abide by the provisions of the copyright statement.

- MHD Price File Key gives additional information regarding codes in each column
- Modifier Information: pricing, active/inactive, routing, etc.

https://dss.mo.gov/mhd/providers/fee-for-service-providers.htm

Medical Services Nurse/Midwife Optical Services Other Medical Other Services Podiatry Radiology - Professional and Technical Component X-Ray / Nuclear Medicine / EEG / EKG

Professional and Technical

Professional Component Independent Lab - Technical

Component

Component

Independent Lab -

Radiology - Professional Component: X-Ray / Nuclear Medicine / EEG / EKG

Radiology - Technical Component X-Ray / Nuclear Medicine / EEG / EKG

Rehabilitation Center

Surgery - Assistant Surgery

Surgery - Postoperative Services

Surgery - Without Postoperative Services

#### Surgery and Epidurals



# **Other Fee Schedules**

### Fee Schedules & Rate Lists

- Fee Schedules
- IRHC Medicare/Medicaid Interim Rate list
- Nursing Facility Rate list
- Outpatient Hospital Radiology Fee Schedule 2021 2 - Previous Versions (2020 2), (2019 2), (2018 2)
- Outpatient Hospital Surgical Procedural Fee schedule, effective 01-01-19 2, updated 11/30/18
- Outpatient Hospital Lab Fee schedule, effective 01/01/21 2, updated 04/08/21
- Outpatient Hospital Simplified Fee Schedule effective July 20, 2021
- Outpatient Hospital Simplified Fee Schedule effective July 1, 2022

https://dss.mo.gov/mhd/providers/files/outpatient-simplified-fee-schedule-eff070122.pdf

# **Benefit Tables**

### This shows the various benefits for each MO HealthNet program.

	Not Popofit Tobleo	Dental	
MU Healtr	1Net Benefit Tables	Coverage Group/ME Codes	Covered
		MO HealthNet for Adults 05, 10,19, 21, 24, 26, E2	Limited*
Aastar list of a	covered services 🖄	MO HealthNet for Pregnant Women 18, 43, 44, 61, 95, 96, 98	Yes
Master list of C	overeu services —	MO HealthNet for Kids 06, 07, 08, 29, 30, 36, 37, 38, 40, 50, 52, 56, 57, 60, 62,	Yes
opay Requirer	nents and Exemptions 🖄	64, 65, 66, 68, 70	
1.2		CHIP Kids 71, 72, 73, 74, 75, 97	Yes
Issue Date	Service	Uninsured Women's Health Services 80, 89	No
12/22/2021	Ambulance (emergency only)		
10/00/0004	a la la casa de la companya de la co	Traditional Medicaid 01, 04, 11, 13, 14, 16, 85, 86	Limited*
12/22/2021	Ambulatory Surgical Center 🖄	BCCCP 83, 84	Limited*
12/22/2021	Behavioral Health Services	Blind Programs 02, 03, 12, 15	Yes
12/22/2021	Dental 🖄		
10/00/0001	Durable Medical Facility and (DMF)	Children's Programs 23, 28, 33, 34, 41, 49, 67, 88	Yes
12/22/2021	Durable Medical Equipment (DME) 🖄	Temporary Women's Assistance for Pregnant Women 58, 59, 94	Limited*
12/22/2021	Habilitative Occupational_Physcial_and_Speech Therapies 🖄	Presumptive Eligibility for Children 87	Yes
12/22/2021	Hearing Aid 🖄	Qualified Medicare Benficiary (QMB) 55	No
12/22/2021	Home Health 🖄	Missouri RX Plan (MORx) 82	No
12/22/2021	Hospice 🖄	Notes: *Children under 21 years of age and participants in catergory of assistance for pregnant wom vendor nursing facility residents are eligible for the complete dental benefit. MO HealthNet consider	
12/22/2021	Hospital	dental services for adults with certain pre-existing medical conditions. Such services require a writte the participant's physician that must state the absence of the dental treatment would adversely affe existing medical condition. For additional information, please see your provider manual, Section 13.	ect a specific pre
12/22/2021	Long Term Care	coverage for ambulatory prenatal care. <u>Dental Manual</u>	
12/22/2021	Non-Emergency Medical Transportation (NEMT)	Provider Bulletins Please check fee schedule; certain restrictions apply.	

https://dss.mo.gov/mhd/providers/education/coverage.htm

# **Provider Resource Guide**

### **Provider Resource Guide**

This guide provides descriptions of medical eligibility codes, shows limited and comprehensive benefits and provides abundant MO HealthNet contact information.

- General overview of MO HealthNet Programs
  - MO HealthNet Fee-for-Service (FFS)
  - MO HealthNet Managed Care
  - MO HealthNet for Kids
  - Children's Health Insurance Program (CHIP)
- General coverage information by MO HealthNet Eligibility (ME) Code
- Resources

https://dss.mo.gov/mhd/providers/pdf/provider-resource-guide-081022.pdf

# **Provider Resource Guide**

### **PROVIDER RESOURCE GUIDE**

#### MO HealthNet Missouri's Medicaid Program

The MO HealthNet Division provides health care access to low income individuals that are elderly, disabled, members of families with dependent children, children in low-income families, uninsured children, pregnant women, refugees, or children in state custody. Participants are categorized into Medical Eligibility (ME) groups based on their specific factors.

Adult participants in ME categories for Aid to the Blind or pregnant women programs receive a full comprehensive benefit package including: primary, acute and preventive care, hospital care, dental, prescriptions, and vision. All other adult participants receive a limited benefit package of services depending on their ME category.

Services are received through a Fee-For-Service (FFS) or Managed Care delivery system. Providers can determine which program participants are in by calling the Interactive Voice System (IVR) at 573-751-2896 and using option "1" or online at <u>EMOMED</u>.

#### MO HealthNet Programs

The MO HealthNet FFS program serves eligible participants with disabilities, seniors, blind and visually impaired and women with breast or cervical cancer. All MO HealthNet providers may serve MO HealthNet FFS participants. Participants may freely choose which MO HealthNet provider they go to for care under the FFS delivery system.

The MO HealthNet Managed Care program serves eligible children, pregnant women and newborns, uninsured women and families in <u>all</u> Missouri counties. MO HealthNet Managed Care participants may be seen by any MO HealthNet FFS provider until their enrollment is effective in a MO HealthNet Managed Care health plan. MO HealthNet Managed Care participants must select a health plan and a PCP within the Managed Care health plan. Managed Care providers may refer the participants to other providers based on care needed.

MO HealthNet for Kids refers to the statewide program for children in low-income families, uninsured children through CHIP, and children in the custody of the state. Children receive a full comprehensive package including primary, acute, preventive care, hospital care, dental, prescriptions, and vision. They receive their care through the Managed Care delivery system, unless they have opted out of Managed Care. Please refer to the <u>criteria</u> for opting out.

The Children's Health Insurance Program (CHIP) Premium Group is health insurance for uninsured children who must be under age 19, have a family income 150 to 300% poverty, are uninsured, and have no access to affordable health insurance. These children receive the full comprehensive package; however, they are not eligible for non-emergency medical transportation.

Questions about premiums should be directed to the Participant Services Unit at 1-800-392-2161.



September 2017

IE Code	Description
03	Aid to the Blind
12	MO HealthNet Aid to the Blind
15	Supplemental Nursing Care—Aid to the Blind
18	MO HealthNet for Pregnant Women
43	Pregnant Woman—60 Day Assistance (MO HealthNet for Families criteria)
44	Pregnant Woman—60 Day Assistance—Poverty
45	Pregnant Woman—Poverty
61	MO HealthNet for Pregnant Women—Health Initiative Fund
95	Show-Me Healthy Babies Pregnant Women income above 196% and up to 300%
96	SMHB Unborn Child income 0 to 300%
98	SMHB Post-Partum
	Limited Benefit Package for MO HealthNet Adults
01	Old Age Assistance
02	Blind Pension
04	Permanently and Totally Disabled
05	MO HealthNet for Families—Adult
10	Refugees other than Cuban, Haitian, Russian Jew, or Ethiopian
11	MO HealthNet—Old Age Assistance
13	MO HealthNet—Permanently and Totally Disabled
14	Supplemental Nursing Care—Old Age Assistance
16	Supplemental Nursing Care—Permanently and Totally Disabled
19	Cuban Refugee
21	Haitian Refugee
24	Russian Jew Refugee
26	Ethiopian Refugee
55	Qualified Medicare Beneficiary (QMB)
58	Presumptive Eligibility (Subsidized)
59	Presumptive Eligibility (Non-Subsidized)

https://dss.mo.gov/mhd/providers/pdf/Provider-Resource-Guide.pdf

# **Provider Resource Guide**

### **MO HealthNet Resources**

### **MO HealthNet News**

To receive important MO HealthNet updates, please subscribe to MO HealthNet News at: www.dss.mo.gov/mhd

### **Provider Communications**

This unit is available for providers with questions about proper claim filing, claims resolution or disposition, participant eligibility and verification. Contact Provider Communications at: (573) 751-2896. You may also send inquiries to Provider Communication via eMOMED.

### **Education and Training**

The Education and Training Unit educates providers on proper billing methods and procedures for claim filing. The unit also provides training on billing via eMOMED. Contact Education and Training at (573) 751-6683 or email mhd.provtrain@dss.mo.gov. You may also want to visit the Training Information and Resources page.

### **Provider Enrollment**

**MO HealthNet Fee-For-Service (FFS)**: Missouri Medicaid Audit and Compliance (MMAC) is responsible for enrolling MO HealthNet providers. To enroll as a MO HealthNet FFS provider, visit <u>https://mmac.mo.gov/</u> or email Provider Enrollment at: <u>mmac.providerenrollment@dss.mo.gov.</u>

**MO HealthNet Managed Care**: To enroll as a MO HealthNet Managed Care provider, refer to the <u>Managed Care</u> <u>Provider Toolkit</u> for contact information for each of the health plans.

### **Provider Technical Help Desk**

The Provider Technical Help Desk can provide technical assistance in establishing the required electronic claims and remittance advice formats, network communication, HIPAA trading partner agreements and eMOMED claim filing service. Contact the Help Desk at (573) 635-3559 or visit <u>eMOMED</u> to register.

### Managed Care Liaison

If you are unable to resolve a Managed Care issue directly with a <u>health plan</u>, you may contact a Managed Care Liaison at <u>MHD.MCCommunications@dss.mo.gov</u>.

### https://dss.mo.gov/mhd/providers/pdf/Provider-Resource-Guide.pdf

## **Education & Training Resources**

### **Education and Training Resources**

home » mo healthnet division » providers » education

### **Provider Trainings**

The MO HealthNet Division (MHD) Education and Training Unit provides interactive web based trainings to providers. The trainings are limited to two hours in length. Providers should enroll in training sessions applicable to their provider type, when applicable. When registering for a group, each attendee must register individually.

#### Training Topics:

- Navigating MHD provider resources on the MHD webpage and eMOMED.com
- Electronic Claim Filing on eMOMED.com
  - Claim form(s) applicable to the program
  - Third Party Liability
  - Crossover Claims, if applicable to the program
- Program Benefits and Limitations and Documentation

**Once Registered:** When logging in for a registered webinar, providers should enter their full name. If using a speakerphone, mute the phone to ensure there is minimal background noise. If you have specific questions that you would like to have addressed during your training, email them to **MHD.PROVTRAIN@dss.mo.gov** and include the name and date of the webinar you are attending.

#### Provider Training Calendar

### **Training calendar**

4th Quarter Provider Trainings by Program

To cancel: If you have scheduled a training session and are upable to participate, contact Education and Training by emailing MHD.ProvTrain@dss.mo.gov or by calling 573-77 5683.

#### Educational PowerPoints and Resources

- Behavioral Health Resources
- Dental Resources
- Durable Medical Equipment Resources
- General Resources
- Pharmacy Resources
- Physician and Clinic Resources
- Private Duty Nursing Resources
- Telemedicine Resources

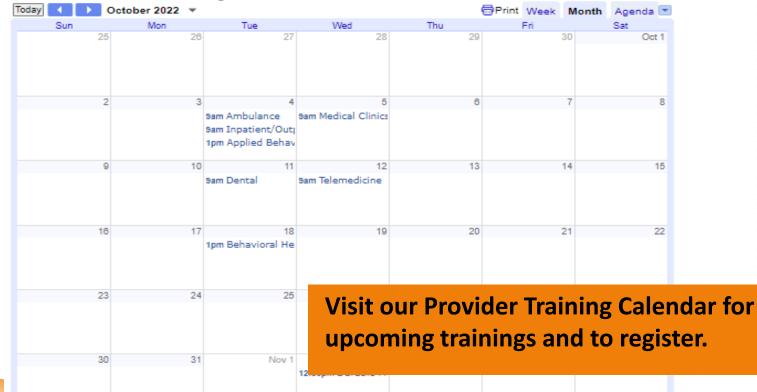
### **Provider Resource Materials**

### https://dss.mo.gov/mhd/providers/education/

# **Education & Training Resources**

### **MO HealthNet Provider Trainings**

#### home » mo healthnet division » providers » training



### MO HealthNet Provider Training

https://dss.mo.gov/mhd/providers/education/

# **Education & Training Resources**

Series of PowerPoints and resources available, examples:

- Adding an NPI as a Provider Employee
- <u>PI-118 Form</u>
- <u>Sterilization Consent Form</u>
- Medicare Part B Crossover Claim Filing
- Determining Eligibility

https://dss.mo.gov/mhd/providers/education/

# **Determining Eligibility PowerPoint**

### Step-by-Step explanation of eMOMED eligibility screen

Eligibility / Benefit Code	Service Type		Plan Code	Time Period Qualifier	Monetary Amt	Insurance Type	Medicare Nbr	Date Qualifier	From Da Thru Dat
1 - Active Coverage	30 - Health Bene	fit Plan Coverage	11	34 - Month		MC - MO HealthNet		291	04/12/20 <sup>7</sup> 04/12/20 <sup>7</sup>
Eligibility / Benefit Informa	ation2 of 8								
Eligibility / Benefit Code	Service Type		Plan C	ode Time Per Qualifier	iod Moneta Amt	ry Insurance Type	Medicare Nbr	Date Qualifier	From Da Thru Da
1 - Active Coverage	1 - Medical Care 35 - Dental Care 47 - Hospital 48 - Hospital - Inpa	atient	11	34 - Mon	th	MC - MO HealthNe	t	291	04/12/20 04/12/20
	50 - Hospital - Ou 86 - Emergency \$	1 – Active 6 – Inactive B – Co-Paym	ent						
		D – Benefit D F – Limitation	escript	ion					
		L – Primary C M – Services			llowing	Provider			
		R – Other or U – Contact F		-		ibility or Benef	it Informat	tion.	
		Y - Spenddov			-	o.gov/mhd.pro			

https://dss.mo.gov/mhd/providers/education/files/determining-eligibility.ppsx





### Resources

### **Resources and Contact Information**

eMOMED Technical Help Desk (573) 635-3559 internethelpdesk@momed.com Technical Support and assistance for issues with eMOMED Establish required electronic claims and RA formats, network communications, HIPAA trading partner agreements	<ul> <li>Provider Communications Unit</li> <li>(573) 751-2896</li> <li>PO Box 5500, Jefferson City MO 65102</li> <li>Provider's initial contact for inquiries, concerns or questions regarding proper claim filing, claims resolution and disposition and participant eligibility questions and verification</li> </ul>
Pharmacy & Medical Pre-Certification Help Desk (800) 392-8030 Pharmacy Clinical Authorizations, edit overrides, medical Pre- Certifications (outpatient, diagnostic, non-emergency MRI, MRA, CT, CTA, PET scans and cardiac imaging) Pre-Certification for certain radiological procedures listed at: <u>https://portal.healthhelp.com/mohealthnet</u>	Clinical Services (573) 751-6963 <u>MHD.Clinical.Services@dss.mo.gov</u> Policy development, benefit design, coverage decisions, provider and program policy inquiries
MHD Education & Training (573) 751-6683 <u>MHD.ProvTrain@dss.mo.gov</u> Inquiries regarding education and training for providers and participants	MHD Services & Programs <u>Ask.MHD@dss.mo.gov</u> All other inquiries regarding programs and policies. Provide NPI, name and contact information and complete details regarding inquiry.
Participant Resources <u>www.mydss.mo.gov</u> (855) 373-9994 Questions regarding MHD eligibility benefits and application process	Family Support Division Info Center (855) FSD-INFO (600-4412)

### CyberAccess

CyberAccess web address: https://www.cyberaccessonline.net/cyberaccess

CyberAccess helpful Tips: <u>http://dss.mo.gov/cd/info/forms/reference/cyberaccess-helpful-tips.pdf</u>

Account setup or technical questions (888) 581-9797 or (573) 632-9797 cyberaccesshelpdesk@xerox.com

## **Provider Enrollment**

- Located within the Missouri Medicaid Audit & Compliance (MMAC) Unit
- Inquiries regarding enrollment applications, changes to Provider Master File (addresses, tax identification, ownership, individual's name, practice name, National Provider Identification (NPI) number)
- Email: mmac.providerenrollment@dss.mo.gov
- Send written inquiries to:

Missouri Medicaid Audit and Compliance Unit P. O. Box 6500 Jefferson City, Missouri 65102

### **Contacting Education & Training**

- Requests for provider training may be directed to the Education and Training representatives by calling (573) 751-6683 or by email: <u>mhd.provtrain@dss.mo.gov</u>.
- Education and Training representatives offer training and education on billing and procedures for **fee-for-service** MO HealthNet claims.
- The request should include the Provider's Name, National Provider Identifier (NPI), the reason for the request and the type of training needed.
- Inquiries regarding fee-for-service claim filing or denials, Remittance Advices and all eligibility questions to include managed care, should be directed to the Provider Communications Unit at (573) 751-2896 or on <u>eMOMED</u>.

https://dss.mo.gov/mhd/providers/education/contact-constituent-education-08102022.pdf

### **Contacting Education & Training**

Amanda Fahrendorf (Lead)	Jackie Bollinger	Daniel Rush
Ambulance Dental Hearing Aid/Audiology Hospice Non-Emergency Transportation (NEMT) Skilled Nursing Facility • Nurse Assistant Training Representative - Oversees the training resources for all programs, creates and presents additional trainings, handles special assignments related to Education and Training and serves as the expert for any complicated Medicaid inquiries referred to the Education and Training Unit.	Ambulatory Surgical Center Biopsychosocial Treatment of Obesity Chiropractic Complementary and Alternative Therapies for Chronic Pain Diabetes Prevention Program Environmental Lead Assessment Hospital (Inpatient/Outpatient) • Certified Registered Nurse Physicians (Program) • Nurse Practitioner • Diabetes Self-Management Training • Federally Qualified Health Center (FQHC) • Podiatry • Local Public Health Agency • Case Management • Independent Laboratory Services • Anesthetists (CRNA Services) • EPSDT/HCY Screenings • Vaccines for Children VFC Nurse Midwife Rural Health Clinic (RHC) Transplant	Behavioral Health Services Applied Behavior Analysis (ABA) Comprehensive Day Rehab Department of Health & Senior Services (DHSS)/ Division of Senior Disability Service (DSDS) Aids Waiver Adult Day Care Waiver Adult Day Care Waiver Adged and Disabled Waiver Medically Fragile Adult Waiver Department of Mental Health CSTAR CPR Youth Targeted Case Management Division of Developmental Disabilities – DD Waiver Durable Medical Equipment (DME) Home Health Optical Personal Care Consumer Directed Services Private Duty Nursing Rehabilitation Centers School Based IEP Services Therapy Speech Occupational
Managed Care	Julie Pace & Kathy Simmons Liaisons – MHD.MCCommunication	Physical     Show Me Healthy Kids

https://dss.mo.gov/mhd/providers/education/contact-constituent-education-08102022.pdf

### **Helpful Links**

Provider Manual Webpage:

http://manuals.momed.com/manuals

Provider Bulletin Webpage:

http://dss.mo.gov/mhd/providers/pages/bulletins.htm

Hot Tips Webpage:

http://dss.mo.gov/mhd/providers/pages/provtips.htm





# **MO HealthNet**

# **Eligibility & Spend Down**

### August 2022 Education & Training

### **PowerPoint Overview**

- Fee-For Service vs Managed Care
- Eligibility
- Spend Down
- Medicare Coverage
- Resources and Contact Information

### Fee-For-Service vs. Managed Care

### **Fee-For-Service Providers**



#### Serves:

- People with Disabilities
- Seniors
- Blind & Visually Impaired
- Women with Breast or Cervical Cancer

### **Managed Care Providers**



#### Serves:

- Kids
- Pregnant Women & Newborns
- Families

### https://dss.mo.gov/mhd/providers/

### **Managed Care**

### Managed Care participants include:

- Children
- Pregnant Women & Newborns
- Families

Most Adult Expansion Group participants will be in Managed Care.

# **Managed Care Plans**



Providers should contact the Managed Care plan directly regarding billing and coverage information for participants enrolled in a Managed Care plan.

### **Fee-For-Service**

**Fee-For-Service participants include:** 

- People with Disabilities
- Seniors
- Blind & Visually Impaired
- Women with Breast or Cervical Cancer

### **Check Eligibility**

Once the provider determines the participant may have or has MO HealthNet eligibility, it is the provider's responsibility to check the participant's eligibility.

This must be done before every visit. Eligibility is updated daily. The participant must be eligible on the date of service.

# **Reasons to Check Eligibility**

- Name on file
- Eligibility on date of service
- Medical eligibility/plan code
- Medicare
- Commercial Insurance
- MO HealthNet Managed Care enrollment
- Administrative Lock-in

MO HealthNet is the payer of last resort. Providers must bill all other payers as primary.

### Where Can I Check Eligibility?

1) Online through <u>eMOMED.com</u>

2) Contact Provider Communications at 573-751-2896. The Provider Communications Unit is available for MO HealthNet providers to access an Interactive Voice Response (IVR) system that can address participant eligibility, last two check amounts, claim status inquiries, provider enrollment status, and annual review date.

### eMOMED Log on Screen



### https://www.emomed.com

## **Participant Eligibility**



### Welcome to eProvider

#### Claim Management

Submit new claims. View claim status. Void/Replace existing claims.



Nursing Home Management Manage participants. Submit nursing home claims.



Attachment Management Submit new stand-alone attachments. View attachment status.



File Management Send and receive batch files. Print/View/Download Remittance Advice.



Participant Eligibility Verify participant eligibility.

Prior Authorization Status Check the prior authorization status for participants.



**Provider Communications Management** Send Your Inquiries ....



#### Payment Information

View the payment information for the two most recent payments.



Available Surveys

Provider Enrollment Status Verify Provider Eligibility.

### **Click on Participant Eligibility**

### **Eligibility Request**

Eligibility Request			? - 0
NPI * Taxonomy Code			
Search			
First Date Of Service * 02/02/2020 0	Last Date of Service		
Participant DCN	Participant SSN	Participant Date of Birth	
Participant Last Name	Participant First Name	Participant Middle Initial	
Casehead DCN	Child's Date of Birth	Service Type Code	
Search Finish			

Participant Eligibility: Eligibility is Date of Service (DOS) specific. Request eligibility for current or past dates. Try to refrain from spanning dates. Sometimes it is helpful when trying to determine when/if a participant met their spend down during the month.

### **Example 1: General Eligibility**

### Verify the DCN, Name, and DOB match the participant.

	Welcome, AMANDA Log Out
	2 . 0
Participant Name	Participant Date of Birth
Participant 55N	Participant Date Of Death

### **Example 1: Coverage Information**

Eligibility / Benefit Informa	tion1 of 3							
Eligibility / Benefit Code	Service Type	Plan Code	Time Period Qualifier	Monetary Amt	Insurance Type	Medicare Nbr	Date Qualifier	From Date Thru Date
B - Co-Payment	30 - Health Benefit Plan Coverage	13	7 - Day	¤0.00	MC - MO HealthNet		291	02/02/2020 02/02/2020
Eligibility / Benefit Informa	tion2 of 3							
Eligibility / Bensfit Code	Service Type	Plan Code	Time Period Qualifier	Monetary Amt	Insurance Type	Medicare Nbr	Date Qualifier	From Date Thru Date
1 - Active Coverage	30 - Health Benefit Plan Coverage	13	7 - Day		MC - MO HealthNet	)	291	02/02/2020 02/02/2020
1) Eligibility/	Benefit Code- 1- Ac	tive o	r 6- Ina	octive				
2) Plan Code	- ME Code (See Pro	vider	Resour	<u>ce G</u>	<mark>uide</mark> for ME	E code d	details)	
3) Insurance	type- MC- MO Hea	lthNet	t or HN	1 – in	dicates the	patien	t is lock	ed
into Manage	d Care (Healthy Blu	e, Hoi	me Sta	te, or	United He	alth Ca	re.)	
3) From Date	e Thru Date- Eligibili	ty on	specifi	ed da	ate.			

### **Benefit Information**

Eligibility / Benefit Code	Service Type		Plan Code	Time Period	Monetary	Insurance Type	Medicar	e Nbr Date Qual	ifier From Date
				Qualifier	Amt				Thru Date
1 - Active Coverage	1 - Medical Care		13	7 - Day		MC - MO Healt	hNet	291	09/01/202
/	33 - Chiropractic								09/01/202
	35 - Dental Care								
	47 - Hospital								
	48 - Hospital - Inpatient								
	50 - Hospital - Outpatient								
	86 - Emergency Services								
	88 - Pharmacy								
	98 - Professional (Physician) Visi	t - Office							
	AL - Vision (Optometry)								
	MH - Mental Health								
	UC - Urgent Care								
Eligibility / Benefit Inform Eligibility / Benefit Code	Service Type	Plan Code	Time Pe		tary Insu	Irance Type	Medicare Nbr	Date Qualifier	From Date
D - Benefit Description			Qualifier	- Amt				472 - Service	Thru Date 09/01/2020
J - Benelit Description	AL - Vision (Optometry)							472 - Service	09/01/2020
Optical Information									
Reference	Contact								
MO HEALTHNET CALL C	ENTER 800-392-8030								
Reference Information									
Confirmation Number									
20320410552									

Service Type- Lists general benefit information. Refer to the Provider Manual for specific coverage information.

# Spend Down

- The Family Support Division (FSD) determines spend down amounts based on a participant's income and if it exceeds the allowable amount to qualify for MO HealthNet coverage.
- Participants are responsible for their incurred medical expenses up to the spend down amount.
- Spend down must be met the month a medical expense occurs for MO HealthNet to consider the claim for payment.

## Spend Down

- Income changes need to be reported to FSD.
- Participants should contact FSD with questions or concerns about their spend down amount.

Questions should be directed to FSD at 1-855-FSD-INFO.

### **Options to Meet Spend Down**

• Participants can mail the full spend down payment to MHD for an entire month of coverage.

MO HealthNet Division P.O. Box 808001 Kansas City, MO 64180-8001

- Provides should complete Spend Down Automatic Withdrawal Form –<u>https://dss.mo.gov/mhd/participants/pdf/awa-</u> <u>spenddown.pdf</u> and
- Submit incurred medical bills to FSD to apply to the spend down amount. (refer to section 1.6.B in the Provider Manual for more ways to meet spend down)

### **Spend Down Provider Form**

 Providers can assist participants with meeting their spend own by completing a Provider Spend Down Form after services are rendered.

(http://manuals.momed.com/forms/Provider Spend Down Form(Fillable).pdf)

 Completed spend down forms should be forwarded to the Family Support Division (FSD) Spend Down Unit, including receipts and bills to: <u>sesd@ip.sp.mo.gov</u>

# **Spend Down Unit**

The Spend Down Unit reviews incurred medical expenses to verify if the expense meets the spend down criteria, determines MHD coverage dates, and authorizes coverage.

- Email any questions or issues to: <u>SpendDown.Unit@dss.mo.gov</u>
- Phone number Spend Down Unit: (855) 600-4412
- Fax Number for Spend Down ONLY (this is an eFax option): (855) 600-3754

### **Spend Down Provider Form**



MISSOURI DEPARTMENT OF SOCIAL SERVICES FAMILY SUPPORT DIVISION MO HealthNet Spend Down Provider Form

<u>Provider Instructions</u>: Please assist your patient by completing the following information. By completing this form, you are verifying medical expenses have been incurred and are owed by your patient. The "Total Daily Expense Patient is Responsible to Pay" column should reflect the patient's incurred expenses for which they are personally responsible to pay.

ATTENTION: All fields on this document are <u>required</u> to be completed, unless an attachment(s) verifying the required information for the incomplete field is provided.

Patient Nan Provider Na					MO Healt	hNet Numb	er:	
Check One	Doctor	Pharmacy	Hospital:	In-patient Out-patient	t Othe	r		
Date of Service	Service Description	Procedure Code	Name of Liable Third Party(s)	Total Amount of Charge	Amount of Expense Billable to Third Party	Write off or Other Discount ( i.e. Indigent Waiver)	Total Daily Expense Patient is Responsible to Pay	Total Amount Billable to State Only Funds (i.e. DMH, DHSS contracts)
EXAMPLE: 08/01/2012	CPR Medication Services	90862	DMH	\$80.00	\$80.00	\$0.00	\$0.00	\$80.00
							-	
			-					

BY COMPLETING AND SIGNING THIS DOCUMENT, YOU ARE ATTESTING TO THE ACCURACY OF THE

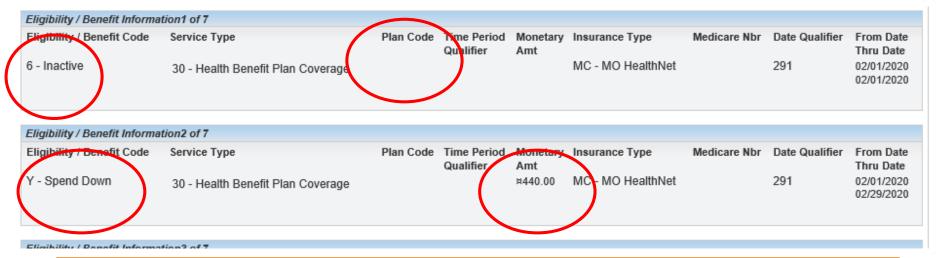
http://manuals.momed.com/forms/Provider\_Spend\_Down\_Form(Fillable).pdf

### **Example 2: Spend Down Not Met**

Verify the DCN, Name, and DOB match the participant.

Provider ePassport eMMIS MMIS Ap	ops .	Welcome, AMANDA Log Out
forme / eProvider / Eligibility		
Eligibility Response		1 . D
NPI		
Submitted anomation		
First Date Of Service 09/01/2020		
Participant DCN		
Participant Information		
Participant DCN	Participant Name	Participant Date of Birth
Participant Address	Participant SSN	Participant Date Of Death

### Spend down Not Met



1) Eligibility/Benefit Code- (6- Inactive)
 2) Plan Code- ME Code -(Code will only appear if Spend down is Met)
 \*\*Exception ME 55 and ME 82 may appear. This is related to Medicare coverage. If these codes appear and Spend down is indicated this means
 Spend down has not been met. Once Spend down is met ME 55 and ME 82 will change to a valid MO HealthNet ME code.
 3) Eligibility/Benefit Code (Y- Spend down)
 4) Monetary Amt- (Spend down amount)

### After Spend Down Is Met

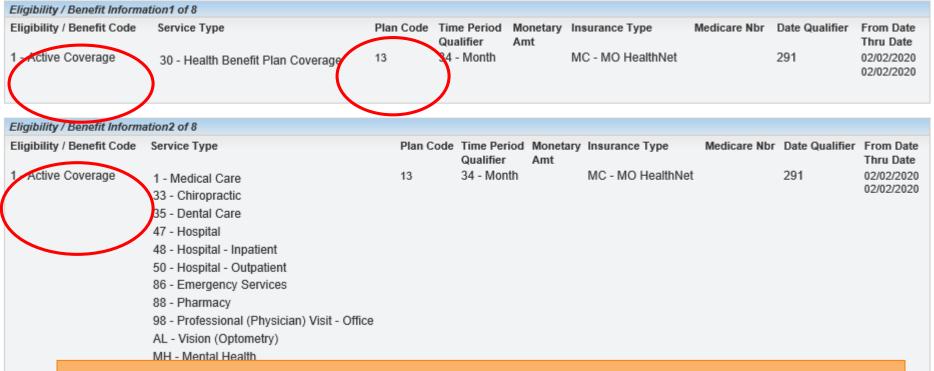
- Coverage starts the day spend down is met, ends last day of the month.
- MHD reimburses for services over the spend down amount up to the MHD allowable.

### **Example 3: Spend Down Met**

### Verify the DCN, Name, and DOB match the participant.

ligibility Response			2 -
P			
Sabrimer provination			
First Date Of Service 99/01/2020			
Participant DCN			
Participant Information			
Participant DCN	Participant Name	Participant Date of Birth	
Participant Address	Participant SSN	Participant Date Of Death	
2			

### **Example 3: Spend Down Met**

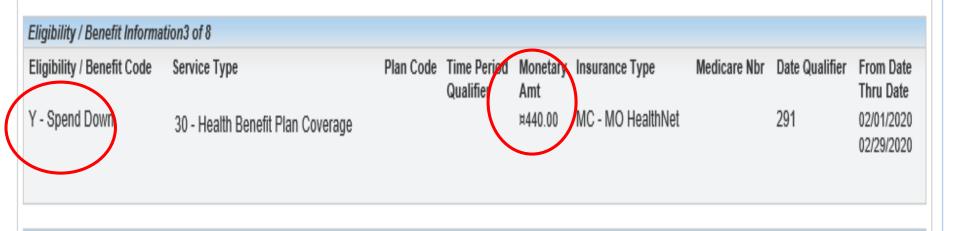


#### 1) Eligibility/Benefit Code- (1- Active)

2) Plan Code- ME Code -(Code will only appear if Spend down is Met)
\*\*Exception ME 55 and ME 82 may appear. This is related to Medicare coverage. If these codes appear and spend down is indicated this means
Spend down has not been met. Once spend down is met ME 55 and ME 82 will change to a valid MO HealthNet ME code.

3) Eligibility/Benefit Code- Active Coverage (Covered Benefits listed)

# **Example 3: Spend Down Met**



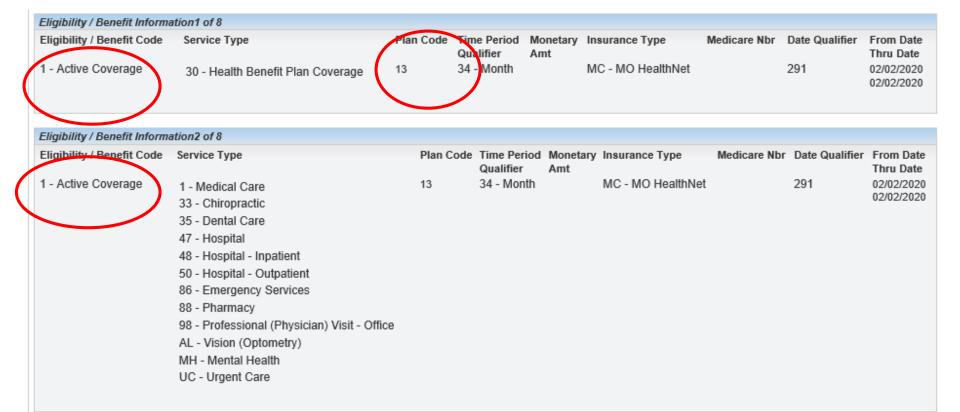
Eligibility/Benefit Code- Y-Spend down
 Monetary Amt - \$440.00
 Spend down Indicator and amount will appear regardless if Spend down has been met.

### **Example 4: Medicare Coverage**

### Verify the DCN, Name, and DOB match the participant.

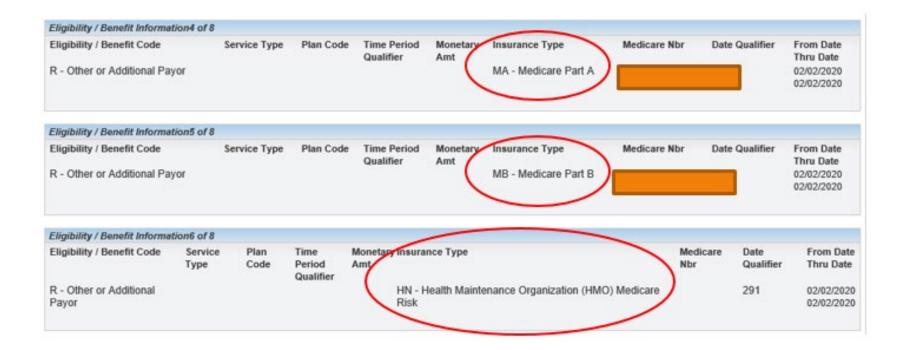
ligibility Response			
P			
Satanneo promatora			
First Date Of Service 9901/2020			
articipant DCN			
Participant Information			
Participant DCN	Participant Name	Participant Date of Birth	
articipant Address	Participant SSN	Participant Date Of Death	

## **Example 4: Medicare Coverage**



Review MO HealthNet Coverage - ME 13 active on 2/2/2020 DOS

## **Example 4: Medicare Coverage**



- 1) MA- Medicare Part A Active Coverage
- 2) MB- Medicare Part B Active Coverage
- 3) HN- Health Maintenance Organization (HMO) Medicare Risk

\*\*HN indicated that the patient has Medicare Part C

## **Example 4: Medicare Coverage**

Eligibility / Benefit Information7 of 7	7							
Eligibility / Benefit Code	Service Type	Plan Code	Time Period Qualifier	Monetary Amt	Insurance Type	Medicare Nbr	Date Qualifier	From Date Thru Date
R - Other or Additional Payor					OT - Other		349	02/01/2020 12/31/9999
Third Party Liability Internation								
HUMANA DENTAL PLANS 11574 P.O. Box 14611	y Number Group N 45332 675717	umber						
LEXINGTON KY 405124611								
eference Information								
onfirmation Number 0320411735								
Print Finish								
e   Contact   Troubleshooting								Missouri Department of SOCIAL SERV
1) Third Pa	rty Liabili	ty Info	rmation	n- This	field cou	Id list ot	her nave	r
		•					ner paye	
informat	tion or M	edicar	e Part C	i plan i	nformati	on.		
**Specific Pa	art C plan	s are n	ot alwa	vs not	ated.			





## **MO HealthNet**

## **eMOMED OVERVIEW**

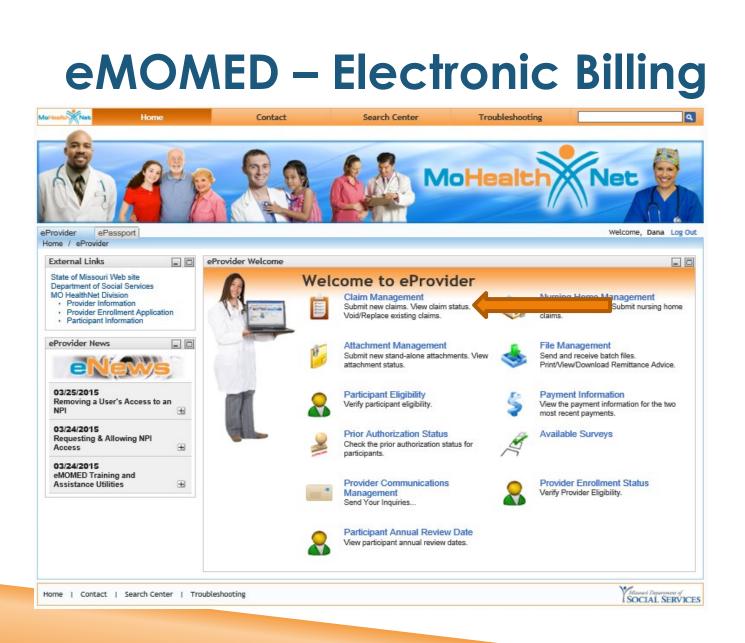
#### August 2022 Education & Training

## **PowerPoint Overview**

- Claim Management
- Attachment Management
- Participant Eligibility
- Prior Authorization Status (PA)
- Provider Communications Management
- Nursing Home Management
- File Management
- Payment Information
- Provider Enrollment Status

### Log On to eMOMED





# **Claim Management**

- New Claim See Section 15 of the Provider Manual for appropriate claim form
- New Crossover Claim
- Search Claim
  - ICN Search
  - Advanced

NPI		
M012136305 - BPST		
New Claim 🔻 New X	over Claim 🔻	
Medical(CMS1500)	Search	
Outpatient(UB04)		
Inpatient(UB04)		
Dental		
	Submitted	
Pharmacy	Charges	
Dates of Service	T.	
	То	
Claim Type		
All	•	
Claim Status		

http://manuals.momed.com/manuals/ https://www.emomed.com

# **Adjusting Paid Claims**

laim Status		
🚹 This claim has a status of K - To Be Den	ied, therefore some functions are not avai	lable.
	Claim	Details
🔕 Void 🚯 Replacement 🚯 Timely Filin	ng 📲 Copy Claim 👻 👌 View Claim Deta	ils 🔁 Printer Friendly
Participant Details	Claim Data	
Participant Name IMA PATIENT	ICN 4916047049548	Claim Submisson Date 02/16/2016
Participant DCN 01010101	First Date Of Service 10/01/2015	Last Date of Service 10/01/2015
	Claim Type	Bill Type

- Void The void function should only be used if the provider never intended to submit the claim or if a MO HealthNet representative advised the provider to void the claim.
- **Replacement** The replacement function allows the provider to adjust a paid claim.

## **Adjusting Denied Claims**

laim Status		
🚺 This claim has a status of K - To Be Der	ied, therefore some functions are not a	vailable.
	Cla	im Details
🔕 Void 🚯 Replacement 🚯 Timely Fil	ng 📲 Copy Claim 👻 👌 View Claim D	etails 🛛 Printer Friendly
Participant Details	Claim Data	
Participant Name IMA PATIENT	ICN 4916047049548	Claim Submisson Date 02/16/2016
Participant DCN 01010101	First Date Of Service 10/01/2015	Last Date of Service 10/01/2015
	Claim Type	Bill Type

• **Timely Filing** – The Timely Filing function allows the provider to adjust a denied claim up to 24 months from the date of service (DOS). The initial claim must be submitted within 12 months of the DOS.

## **Adjusting Denied Claims**

Claim Status		
👖 This claim has a status of K - To Be Den	ied, therefore some functions are not avai	lable.
	Claim	Details
💿 Void 🚯 Replacement 🚯 Timely Fili	ng 📲 Copy Claim 👻 👌 View Claim Detai	ls 🔁 Printer Friendly
Participant Details	Claim Data	
Participant Name IMA PATIENT	ICN 4916047049548	Claim Submisson Date 02/16/2016
Participant DCN 01010101	First Date Of Service 10/01/2015	Last Date of Service 10/01/2015
	Claim Type	Bill Type

• **Timely Filing** – The Timely Filing function allows a provider to adjust a denied claim up to 24 months from the DOS. The initial claim must be submitted within 12 months of the DOS.

## **Adjusting Denied Claims**

Claim Status						
🚺 This claim has a status of K - To Be Deni	ied, therefore some functions are not availa	able.				
Claim Details						
💿 Void 🕤 Replacement 🚯 Timely Filin	ng 📲 Copy Claim 👻 👌 View Claim Detail	s 🔁 Printer Friendly				
Participant Details	Claim Data					
Participant Name IMA PATIENT	ICN 4916047049548	Claim Submisson Date 02/16/2016				
Participant DCN 01010101	First Date Of Service 10/01/2015	Last Date of Service 10/01/2015				
	Claim Type	Bill Type				

- Copy Claim Original This function allows the provider to adjust every field on the claim except the claim form or the billing National Provider Identifier (NPI).
- **Copy Claim Advanced** This function allows the provider to adjust the claim form and billing NPI.

### **Claim Overview**

Claim Status							
This claim has a status of K - To Be Denied, therefore some functions are not available.							
Claim Details							
Void A Replacement Timely Film	ng 📲 Copy Claim 👻 👌 View Claim Details	s 🔁 Printer Friendly					
Participant Details	Participant Details Claim Data						
Participant Name IMA PATIENT	ICN 4916047049548	Claim Submisson Date 02/16/2016					
Participant DCN 01010101	First Date Of Service 10/01/2015	Last Date of Service 10/01/2015					
	Claim Type	Bill Type					

• **Printer Friendly** – This function provides a detailed print out of claim submission.

## **Attachment Management**

	anagement				
NPI					
M0121363	305 - BPST				
🖉 New Atta	chment 🔻				
	Attachmer	nt Search			
◯ ICN					
Advanced					
Participant DC	N:	Status: All	•		
Attachment Ty	/pe:				
✓ sso		✓ PI-118			
STERIL		🗹 СМИ			
✓ нүзт					
Additional when only	search para r one attachi				
	Search	Clear			

Providers can submit and check the status of the following forms:

- SSO
- STERIL
- HYST
- Medical Referral Form of
   Restricted Participants (PI-118)
- <u>Certificate of Medical Necessity</u>
   (CMN)

## **Participant Eligibility**

Eligibility Request		
NPI		
(D) M012136305 - BPST		
Search		
First Date Of Service *	Last Date of Service	
Participant DCN	Participant SSN	Participant Date of Bird
Participant Last Name	Participant First Name	Participant Middle Initi
Casehead DCN	Child's Date of Birth	Service Type Code

**Participant Eligibility:** Enter the participant's DCN and the Date of Service (DOS). DOS should be a current or past date.

### **Prior Authorization Status**

Home / eProvider / PA Status Mana	gement
PA Status Search	
NPI	
Search	
Participant DCN Procedure Code	
PA Status *	<b>Prior Authorization (PA) Status:</b> Providers can check the status of a PA using this option. Search by DCN.
<ul> <li>Closed</li> <li>Denied</li> <li>Hold</li> <li>Incomplete</li> <li>Pending</li> <li>✓ All</li> </ul>	
Search Clear	
Finish	

#### https://www.emomed.com

eProvider ePassnort

#### **Provider Communications Management**

Contact Person Details			
Contact Userid	Contact Last Name *	Contact First	Name *
dprovider	Provider	DMEOptDent	
Email Address *	Phone *	Ext	
amanda.gibbon@dss.mo.gov	(573)751-6683		]
NPI			
M012136305 - BPST	*		
	A DESCRIPTION OF A DESC		
ICN-Claim Details			
ICN	Claim Type	From Date of Service	To Date of Service
	- Select One -	<b>1</b>	<b></b>
	- Select One -	0	
	- Select One -		
	- Select One -	6	
	- Select One -	Participant First Name	
Participant Details Participant DCN			Participant N
Participant DCN			
Participant DCN Inquiry Details			

**Provider Communication Management Portal in eMOMED:** Direct message to Provider Communications who answers questions re: claims and eligibility issues. They will respond within 48 hours. Providers can also contact Provider Communications at (573)751-2896.

#### **Nursing Home Management**

Nursing H	lome Management						
NPI							
M102     M10     M102     M10     M1     M1	174505 - CORRECTIVE ACTION PAYM	ENT	•				
_	se do not submit a nursing home clair		service the participant is enro	lled with a hospice pro	ovider.		
Generat	e New Service Dates for Previous	Claims					
Start Dat 06/16/	te of Service         End Date of Ser           /2021         06/30/2022	vice	Generate				
i Only	r previous claims (displayed in grey) v	vill have their	dates updated.				
📿 To voi	id or replace adjudicated claims, plea	se use <u>Claims</u>	<u>s Management</u>				
Participa	ant Summary						
୍କ୍କୁ New P	Participant 🛅 Generate All for Monthl	y 🔲 Generate	All for Bi-Monthly 🔽 Select /	All 🗌 Select None 🥥	Cancel All Claims		
Submit	Name	DCN	Date of Service	Revenue Code	Patient Status	Diagnosis	Submiss
	PARTICIPANT, ANONYMOUS	55555555	06/11/2022 - 06/15/2022	0185	30	7820	
	PARTICIPANT, ANONYMOUS	01010101	06/01/2022 - 06/15/2022	0120	30	G10	
Submi	it Selected						

**Nursing Home Management:** Providers can enter Nursing Home room and board through this function.

## File Management

File Management				? - 0
NPI M012136305 - BPST Upload Files PRequest Aged RA Manage Test Files Search Search	Vame	Resu Type	i <i>lts</i> NPI/Taxonomy	Date
O Selected NPI O By User ID	Please select search c	riteria and click Search to i		
<ul> <li>All NPIs</li> <li>File Type:</li> <li>All</li> <li>Claim Confirmation ②</li> <li>Acknowledgements ②</li> <li>NCPDP ②</li> <li>NAT Claim Confirmation ②</li> <li>Printable Aged RAs ②</li> <li>Claim Status (277) ②</li> <li>Remittance Advice (835) ③</li> <li>Eligibility Verification (271) ③</li> <li>Rejects (X12) ②</li> <li>SE Data Tracking</li> <li>Printable RAs ②</li> <li>PA 278 Response ③</li> </ul>	<ul> <li>Re</li> <li>(2)</li> <li>Ag</li> <li>the</li> <li>Class</li> </ul>	lanagement mittance Adv months of in ed RA's are a rough the sit aim status inf aim Conform	vices (RA) formatio available e formatior	n)
Finish				

### **Payment Information**

Payment Information		
NPI		 _
M012136305 - BPST		
Remittance Advice		
Date	Number	Amount
02/28/2020	10951691	\$0.00
02/07/2020	10940849	\$0.00
Finish		

#### Direct Deposit information for last two billing cycles.

### **Provider Enrollment Status**

eProvider ePassport	
Home / eProvider / Provider Enrollment Status	
Provider Enrollment Status Request	
NPI	
M012136305 - BPST	-
Search	
Date Of Service *	NPI *
0	
Search Finish	

Provider Enrollment information

Remember Ordering/Prescribing/Performing provider must be enrolled.





## Resources

## **Resources and Contact Information**

eMOMED Technical Help Desk	Provider Communications Unit
(573) 635-3559	(573) 751-2896
internethelpdesk@momed.com	PO Box 5500, Jefferson City MO 65102
Technical Support and assistance for issues with	Provider's initial contact for inquiries, concerns or
eMOMED	questions regarding proper claim filing, claims
Establish required electronic claims and RA formats,	resolution and disposition and participant eligibility
network communications, HIPAA trading partner	questions and verification
agreements	
Pharmacy & Medical Pre-Certification Help Desk	Clinical Services
(800) 392-8030	(573) 751-6963
Pharmacy Clinical Authorizations, edit overrides,	MHD.Clinical.Services@dss.mo.gov
medical Pre-Certifications (outpatient, diagnostic, non-	Policy development, benefit design, coverage decisions,
emergency MRI, MRA, CT, CTA, PET scans and cardiac	provider and program policy inquiries
imaging)	
Pre-Certification for certain radiological procedures	
listed at: https://portal.healthhelp.com/mohealthnet	
MHD Education & Training	MHD Services & Programs
(573) 751-6683	Ask.MHD@dss.mo.gov
MHD.ProvTrain@dss.mo.gov	All other inquiries regarding programs and policies.
Inquiries regarding education and training for providers	Provide NPI, name and contact information and
and participants	complete details regarding inquiry.
Participant Resources	Family Support Division Info Center
www.mydss.mo.gov	(855) FSD-INFO (600-4412)
(855) 373-9994	
Questions regarding MHD eligibility benefits and	
application process	

### CyberAccess

CyberAccess web address: https://www.cyberaccessonline.net/cyberaccess

CyberAccess helpful Tips: <u>http://dss.mo.gov/cd/info/forms/reference/cyberaccess-helpful-tips.pdf</u>

Account setup or technical questions (888) 581-9797 or (573) 632-9797 cyberaccesshelpdesk@xerox.com

## **Provider Enrollment**

- Located within the MO Medicaid Audit & Compliance (MMAC) Unit
- Inquiries regarding enrollment applications, changes to Provider Master File (addresses, tax identification, ownership, individual's name, practice name, National Provider Identification (NPI) number)
- Email: <u>mmac.providerenrollment@dss.mo.gov</u>
- Send written inquiries to:

Missouri Medicaid Audit and Compliance Unit P. O. Box 6500 Jefferson City, Missouri 65102

#### **Contacting Education & Training**

- Requests for provider training may be directed to the Education and Training representatives by calling (573) 751-6683 or by email: <u>mhd.provtrain@dss.mo.gov</u>.
- Education and Training representatives offer training and education on billing and procedures for **fee-for-service** MO HealthNet claims.
- The request should include the Provider's Name, National Provider Identifier (NPI), the reason for the request and the type of training needed.
- Inquiries regarding fee-for-service claim filing or denials, Remittance Advices and all eligibility questions to include managed care, should be directed to the Provider Communications Unit at (573) 751-2896 or on <u>eMOMED</u>.

https://dss.mo.gov/mhd/providers/education/contact-constituent-education-08102022.pdf

## **Contacting Education & Training**

Amanda Fahrendorf (Lead)	Jackie Bollinger	Daniel Rush
Amanda Partendorr (Lead) Ambulance Dental Hearing Aid/Audiology Hospice Non-Emergency Transportation (NEMT) Skilled Nursing Facility • Nurse Assistant Training Representative - Oversees the training resources for all programs, creates and presents additional trainings, handles special assignments related to Education and Training and serves as the expert for any complicated Medicaid inquiries referred to the Education and Training Unit.	Ambulatory Surgical Center Biopsychosocial Treatment of Obesity Chiropractic Complementary and Alternative Therapies for Chronic Pain Diabetes Prevention Program Environmental Lead Assessment Hospital (Inpatient/Outpatient) • Certified Registered Nurse Physicians (Program) • Nurse Practitioner • Diabetes Self-Management Training • Federally Qualified Health Center (FQHC) • Podiatry • Local Public Health Agency • Case Management • Independent Laboratory Services • Independent Radiology Services • Anesthetists (CRNA Services) • EPSDT/HCY Screenings • Vaccines for Children VFC Nurse Midwife Rural Health Clinic (RHC) Transplant	Daniel Rush         Behavioral Health Services         • Applied Behavior Analysis (ABA)         Comprehensive Day Rehab         Department of Health & Senior         Services (DHSS)/ Division of         Senior Disability Service         (DSDS)         • Aids Waiver         • Adult Day Care Waiver         • Adult Day Care Waiver         • Aded and Disabled Waiver         • Medically Fragile Adult Waiver         Department of Mental Health         • CSTAR         • CPR         • Youth Targeted Case Management         Division of Developmental         Disabilities - DD Waiver         Durable Medical Equipment         (DME)         Home Health         Optical         Personal Care         • Consumer Directed Services         Private Duty Nursing         Rehabilitation Centers         School Based IEP Services         Therapy         • Speech         • Occupational
0	Julie Pace & Kathy Simmons Liaisons – <u>MHD.MCCommunication</u> lealthy Blue <b>U</b> UnitedHealt	

https://dss.mo.gov/mhd/providers/education/contact-constituent-education-08102022.pdf

## **Helpful Links**

Provider Manual Webpage:

http://manuals.momed.com/manuals

Provider Bulletin Webpage:

http://dss.mo.gov/mhd/providers/pages/bulletins.htm

Hot Tips Webpage:

http://dss.mo.gov/mhd/providers/pages/provtips.htm