



# MO HEALTHNET DIVISION

Ground Emergency Medical  
Transportation Uncompensated  
Cost Reimbursement Training



# TRAINING OVERVIEW

- Who's Who
- GEMT Program Authority
- What is the GEMT Program
- GEMT Program Eligibility
- Participation Requirements
- Cost Report
- How will the GEMT Program Work
- Cost Settlement
- Agreements

# WHO'S WHO

- MO HEALTHNET DIVISION
  - Nanci Nikodym, Manager
  - De'Nel Holliday, Program Manager
  - Karen Pendleton, Medicaid Specialist
  - Tony Brite, Deputy Director, Finance
  - Mitch Ruth, Fiscal & Administrative Manager
  - Glenda Kremer, Manager
- FIRE PROTECTION/AMBULANCE DISTRICTS
- AP TRITON, LLC

# GEMT PROGRAM AUTHORITY

- Missouri State Legislature passed Senate Bill 607 during the 2016 session
- RSMo 208.1030 and 208.1032
- State Plan Amendment 17-009 approved December 22, 2017

# WHAT IS THE MHD GEMT PROGRAM?

- Department of Social Services(DSS)/MO HealthNet Division(MHD)
- Fee-For-Service
- Voluntary Program for Governmental Entities
- Cost Settlement Program
- Eligible providers receive federal funds to bring payment per transport up to cost

# GEMT PROGRAM ELIGIBILITY

- Provide GEMT Services to MO HealthNet Participants
- Be Enrolled as a MO HealthNet Ambulance Program Provider On or Before July 1 of the Reporting Fiscal Year
- Be Owned or Operated by the State or a Political Subdivision
- Non-governmental Providers May Not Participate

# PARTICIPATION REQUIREMENTS

- GEMT Program Provider Agreement
- Electronic Transfer of Funds Agreement
- Intergovernmental Transfer of Public Funds Agreement
- Administration Fee Agreement
- Complete a CMS Approved Cost Report

# HOW WILL THE GEMT PROGRAM WORK?

- Continue to Submit Fee-For-Service Claims
- Go to the MHD GEMT Program Webpage to Download and Complete:
  - GEMT Program Provider Agreement
  - Electronic Transfer of Funds Agreement
- Submit Completed Documents by September 30 to:  
[Ask.GEMT@dss.mo.gov](mailto:Ask.GEMT@dss.mo.gov) in Subject of E-mail indicate NPI First (i.e., SUBJECT: NPI 1234567890 Enrollment Documents

# HOW WILL THE GEMT PROGRAM WORK (CONT.)?

- On or after July 1 after the end of the reporting year (state fiscal year – July 1 – June 30), go to the MHD GEMT Web Page and download the cost report for the reporting year
- Complete and Certify the Cost Report
- By November 30 following the reporting year, submit the following to [Ask.GEMT@dss.mo.gov](mailto:Ask.GEMT@dss.mo.gov) (in Subject of E-mail indicate NPI First - i.e., SUBJECT: NPI 1234567890 Cost Report Documents)
  - An excel version of the certified cost report
  - A PDF version of the certified cost report
  - Indirect Cost Rate Proposal (if required)
  - Intergovernmental Transfer of Public Funds Agreement
  - Assessment Fee Agreement

# HOW WILL THE GEMT PROGRAM WORK (CONT.)?

- MHD does the following:
  - Reviews cost and average cost per transport
  - Compares information from cost report to fee-for-service claims payment report
  - Determines any discrepancies and communicates with the provider
  - Calculates, by March 1, the IGT payment amount due from the provider

# HOW WILL THE GEMT PROGRAM WORK (CONT.)?

- Provider transfers funds through IGT by April 1
- MHD makes payment to provider by the first pay cycle in May (May 3, 2019)

# COST SETTLEMENT

- Within 3 years MHD Will:
  - Audit the provider cost report
  - Make a final determination regarding adjustments
  - Calculate average cost per transport reimbursed by adding paid claims reimbursement and initial cost settlement divided by number of transports
  - Compare the average cost per transport already reimbursed to the certified cost report to determine additional reimbursement due or overpayment made
  - Complete the audit and reconciliation process along with any on-site audits

# COST SETTLEMENT (CONT.)

- Providers will IGT funds to MHD to obtain additional reimbursement due or return any over payment due within 30 days of notification

# PROVIDER AGREEMENT

- GEMT PROVIDER RESPONSIBILITIES
  - Comply with state and federal requirements
  - Comply with allowable expenses and fiscal documentation
  - Submit cost report, Intergovernmental Transfer of Public Funds Agreement, and Assessment Fee Agreement
  - Accept reimbursement as payment in full
  - Agree to return any overpayment

# PROVIDER AGREEMENT (CONT.)

- MHD RESPONSIBILITIES
  - Develop, implement and administer the GEMT Program
  - Ensure compliance with State Plan requirements
  - Submit necessary documentation to CMS
  - Ensure GEMT Program payments do not exceed costs
  - Complete audit and cost settlement in 3 years

# INTERGOVERNMENTAL TRANSFER OF PUBLIC FUNDS AGREEMENT

- Provider agrees to transfer funds equivalent to the non-federal share of payment to be made
- Provider agrees that funds transferred qualify for financial participation
- Provider and MHD shall maintain adequate records

# ASSESSMENT FEE AGREEMENT

- Provider shall transfer an administrative fee to MHD equal to 20% of the non-federal share of the payment amount
- The 20% administrative fee shall be transferred separately from and simultaneously to the IGT of public funds
- The 20% administrative fee is non-refundable

# RESOURCES

- <https://dss.mo.gov/mhd/providers/gemt.htm>
- [Ask.GEMT@dss.mo.gov](mailto:Ask.GEMT@dss.mo.gov)