Steps to get your LIHEAP application processed quickly.

Go to: <u>www.mydss.mo.gov/utility-</u> <u>assistance</u>

- Follow the directions on the application very carefully. You will need to provide a copy of your utility/fuel bill and any disconnect notices with your application. Failure to do so may cause your application to be delayed or rejected.
- If you are <u>NOT</u> already receiving SNAP benefits, you will need to provide proof of any income your household received last month (Wages, Tips, Pensions, Social Security, etc.) with your application. If you are self-employed, provide a copy of your most recent tax statement and Schedule 1.
- If you have checking/savings accounts, pay cards, stocks, or any other financial resource, you will need to include last month's balance statement for each one.
- Sign/date the application, upload the necessary additional documents listed above, and click "Submit" if you are applying online. To send by mail, please send the application and all additional documents to your local contracted agency, which can be found at: https://dss.mo.gov/fsd/energy-assistance/pdf/liheap-contracted-agencies.pdf.
- It can take up to 30 days to process your application. A letter will be mailed to you letting you know if you qualify. Please continue to pay your utility bills if you can so you do not get disconnected or run out of fuel. Please do not send your payments to the LIHEAP agency!
- If you have any questions, you can go to: www.mydss.mo.gov/utility-assistance and click on the "DSS Chat" tab to speak with a LIHEAP associate. You can also call the FSD information line at 855-373-4636 (855-FSD-INFO) or your local contracted agency for additional information.

If you are in crisis and need help with your heating and/or your cooling, please reach out to your local contracted agency. Your local agency can also let you know about other services, such as blankets, emergency places to stay, and even repair or replacement of your furnace/air conditioner, window unit, or wood stove.