

Bi-weekly Partner Meeting Minutes

October 20, 2020 (10:30-11:30 a.m.)

Welcome

Housekeeping

- Please mute phones unless you are sharing information with the group.
- Please take turns when speaking and identify yourself and your agency when sharing.
- Please do not put the group on hold.

Roll Call/Partner Updates

Please be prepared to provide a report on your outreach efforts, activities, and success stories during your verbal report.

	<u>Y/N</u>	<u>Partner Update</u>	<u>Workforce Development Boards</u>	<u>Y/N</u>	<u>Partner Update</u>
Better Family Life MWA/Skillup	Y	Major MWA mailing to engage participants who need to meet hours due to conciliation via mail, email, and limited in person visits. Working with local job center and community partners to help clients. One student completed call center training, now employed. MWA Jeff Frank success story - 23 year old with 2 year old. Enrolled in MWA in 2019. Applied for SSI but denied. Not willing to have child cared for by others. VocRehab referral. Overcame barriers, now working in nursing home \$12/hour. Feels good caring for others and has found her calling. SkillUP mother and daughter in training. Medical field for daughter. Mother laid off as school bus driver, now in truck driving school.	Central	N	
ARCHS IGP/Skillup	Y	Success with SWIFTE— Employment Connections. Participant formerly incarcerated and struggling with anxiety before the program. Mother of three, gravitated toward SkillUP. She completed job readiness and financial literacy, started job search. Now employed at Landry's \$11.50/hour plus tips. States she can now support her family and her	Kansas City and East Jackson	Y	Central, Northland and Independence centers continue to serve by phone, virtual, and in person – with noted uptick in foot traffic. 4 th One Drive to Success event 10/8. 5 th event 10/22. Added walk-up booths to drive up events. All successful events, enrolled several people into training and actual employment hiring onsite. Healthcare CDL, and Community Health worker lately. MWA Success story -

		daughters see the change in her. MO Re-entry conference continues this week. Visit the ARCHS website to join the conference. stlarchs.org			single parent with 1 year old. Referred from LINC, interested in job search for healthcare. Met with counselor, told of opportunity to interview with Truman Medical Center. CNA training with paid employment. \$12/hour while learning. Tuition and book assistance, as well as uniforms.
FWCA	Y	Friday marks end of three-week cycle of MWA in JRT. Five in the class, outstanding attendance. Continuing to encourage MWA participants to enroll in activities and employment to avoid sanctions, big push to make sure people have all the info and opportunities to participate. MWA and SkillUP support for job applications, conducting virtual job fairs, and working referrals from different partners. SkillUP Career Coaches discussing loaner laptop program application process. Upcoming internal six-week refresher training for career coaches. Most staff have returned to offices.	Jefferson/Franklin	Y	Focusing on community colleges and on-site training opportunities with Mercy and SSM. Fourteen clinical sites now. Some paid work experiences. Developing new Patient Care Tech partnership with Mercy for SkillUP participants.
LINC	Y	Working with clients remotely and in person. Helping families with employment and finding resources for holidays. Referring to partner agencies for trainings, JRT, job prep, mental health support, legal support. Success story – Participant was bus driver, nursing program completed and hired as ICU nurse. Faced battle with cancer but able to return to her employer and has not given up. Reminding staff of the importance of self-care, as they are serving many overwhelmed participants.	Northeast	Y	All job centers remain open. Drive through even happening in Hannibal with MACC, Economic Development and Hannibal Job Center. Hannibal Regional Hospital offering flu shots - drive through. Thanks Justin and Stacy for sending info out to SkillUP participants. Chamber of Commerce included and doing media work. Job fair and resource information sent out. Continue to use CARES act funding toward training. Over 50 people served. 73 SkillUP participants enrolled. Uptick in traffic. E&T forum went well.
MCCA	Y	Uptick in enrollments in last few weeks. Text and social media campaign has helped. Wrapping up FFY20 to ensure data in their reports matches information in MoJobs.	Northwest	N	

		<p>Enjoyed last week's National Summit, learned a lot, met several people. Reviewing financial process and handbook updates on monthly call with colleges. Success story - OTC introduced welding program this year. Two SkillUP students completed and obtained employment at \$23/hr. MACC - first female student to sign up for their Professional Truck Driver program. Earned CDL-A. Showed son you can change your current situation. Now employed at Sunderland Trucking working with FEMA projects. Getting good driving experience, appreciates SkillUP. Helped change her life. Spent last three winters huddled by space heater but now hard work has paid off.</p>			
MERS/Goodwill	Y	<p>Excel HS started new term yesterday. Continue to work the outreach list. Staff starting training in Choices 360. Success story - SkillUP Springfield Excel Center participant wanted to be mental health and addiction counselor. Only at 8th grade reading level, had never read an entire book. Almost perfect attendance. Got HSD and completed certified peer support specialist training. Completed probation as specialist, making \$12/hour with benefits and raise opportunities.</p>	Ozark	N	
Missouri CAN	Y	<p>Continue to work the outreach list. Intensive trainings start next month for all agencies. Success story - SE participant, six months in program, challenged by health issues now employed at Humana working from home. \$13/hour starting next week.</p>	St. Louis City	N	
EQUUS	Y	<p>Sending out resources for employment, training and workshops to resolve conciliation and sanctions.</p>	Southeast	Y	<p>Continue to work outreach list. Direct outreach to community partners. Still using CARES Act funding for training.</p>

		Virtual job fair 10/30. Continued virtual services with some walk-in traffic. Enjoyed the national forum.			Success story - came to job center, discovered lost ss card during orientation. Staff tried to help get copy, very difficult. Received new card in mail and enrollment process continued. Bronze on Work Keys, started online portion of truck driving school. Training site had to close but once opened back up, overcame several obstacles and passed test. Trying to get the word out that we are available.
Southern Missouri Works Project (SMWP)	Y	Participant working at \$10/hour while attending dental attendance program. Text blasts for first time, amazing. Great responses.	Southwest	Y	Had to close Joplin Job Center this morning due to positive COVID case. Staff will be working remotely for a few days. Success story – participant completed Truck Dynasty Driving Academy, now working at Butler Transport job, \$15/hr and able to afford own housing.
City of Springfield	Y	Still using remote services. Reaching out with employment activities. Sending texts, email, and mailers to get people in before sanction. SW offices limited to in-person visits, exploring online resume and interview skills workshops. MWA has one participant in MedCerts Phlebotomy program. SkillUP participant completed HiSET. Hosted Zoom call with Jennifer Paul. Enjoyed meeting and sharing info with her. Appreciate the info she shares.	South Central WIB	N	
			West Central	Y	Serving virtually, by phone, and by appointment. Job centers open. Seeing increase in enrollments and foot traffic. Sedalia training event with two area colleges. Job fair for Nevada in November. CARES Act funding, spending as much as can.
Other Reps:					
Community Partnership of SE MO		Nine enrollments, one in truck driving school and one attending Trend Setters cosmetology school.			

Agenda Items

Program Updates/New Reminders

1. Child Support Enforcement guest speaker was unable to participate today.
2. Thank you to all that participated in E&T Forum. We appreciate all who presented and/or attended. We encourage you to share feedback. Please send your thoughts and recommendations to the SkillUp email, SkillupMissouri@dss.mo.gov as soon as possible. Over 1700 participants registered, with 25 presenters. Already discussing another possible forum.
Q: Was this recorded?
A: (Josh, FNS)
 - If not previously registered for the event, cannot access content at this time but we are working with the contractor to resolve.
 - If registered, access the event and use the same login and password to view any missed content.
3. The Monitoring Unit is adding Monitoring Guides for the MWA and SkillUP case reviews onto the Provider Portal.

Partner Call Minutes

1. No questions or clarifications noted for 10/6/20 partner call minutes.

Training

1. If anyone needs training, send an email to SkillUP.Missouri@dss.mo.gov to request training.

Outreach

1. Please ensure all participants complete the Outreach and Effectiveness Survey located at: <https://riskanalysisunit.wufoo.com/forms/et-engagement-effectiveness-survey/>
2. Please email SkillUp.Missouri@dss.mo.gov if outreach/marketing materials are needed. Also, when requesting the materials make sure you provide your entire mailing address. There has been some materials returned due to the address not having a suite number. In addition, as a reminder we cannot send to PO boxes. It must be a physical address.

Additional Manager Updates (Items Not Already in the Agenda)

Dione Pashia – no updates

Joy Benne – not present

JaCinda Rainey: MWA signed contracts need submitted to OA. Budget and budget narrative should be sent to E&T invoicing email. Email JaCinda with any questions.

Justin Logan – not present

Jennifer Buechler – not present

Kami Macias – no updates

Jennifer Heimericks – not present

Lisa Schroeder – not present

Jeriane Jaegers-Brenneke – not present

Questions or Additional Information

Q: Where can we locate the Monitoring forms, not showing on the Provider Portal?

A: Forms will be uploaded soon. Copies will be attached to the minutes.

Meeting Close

Ongoing Reminders

1. Providers need to submit weekly numbers by emailing the completed template to the SkillUP.Missouri@dss.mo.gov. If templates are not received each week, weekly calls will resume.
2. Provider staff should always submit the FS-5 Skillup Employment or Training Information Form to FSD **immediately** when a participant obtains employment.
3. Provider staff should use the Change Request Guidance when submitting change requests. **Please ensure entry of a case note prior to submitting, listing the details included on the request form.**
4. Please submit invoices and reports to the FSD.E&TInvoices@dss.mo.gov email rather than sending them to Shanese or Jessica directly. If they are out for an extended time this could cause a delay in receiving payment.
5. Please submit your success stories! When submitting these, please include a signed release and a photo with the client's story. If you cannot get a signed FSD release from the participant, please remove any personally identifying information. The FSD release form is available on the Provider Portal. Submit success stories to FSD.E&TInquiry@dss.mo.gov.
6. Please keep track of the number of individuals obtaining employment with the state (by region).
7. Please contact SkillUP.Missouri@dss.mo.gov with any staff that have attended Skillup training but are no longer working with the program so we can terminate MoJobs access and have them removed from our distribution lists.
8. Partner Call Minutes are available on the SkillUP portal.

Email Quick Reference List

Training requests, Marketing Materials, Reactivations & MoJobs Change Requests:

SkillUp.Missouri@dss.mo.gov

Questions for MWA/Skillup

FSD.E&TInquiry@dss.mo.gov

Monitoring Unit

FSD.E&TMonitoring@dss.mo.gov

Invoices

FSD.E&TInvoices@dss.mo.gov

DCN verifications

DSS.FSD.Agreements@dss.mo.gov

FS-5/DWD-PO-608, DWD-PO-609, Job Search Log, and ABAWD Hours Reported Log and WIOA Career Services Form:

ABAWD1@ip.sp.mo.gov

Partners email distribution list

DSS.FSD.SkillUPPartners@dss.mo.gov