

Bi-Weekly Partner Meeting Minutes

November 17, 2020 (10:30 a.m.-11:30 a.m.)

Welcome

Housekeeping

- Please mute phones unless you are sharing information with the group.
- Please take turns when speaking and identify yourself and your agency when sharing.
- Please do not put the group on hold.

Presentation

Shelle Jacobs – Missouri One Start

Tracker Marine is hiring for manufacturing positions in Bolivar, Ozark, Clinton, and Lebanon. For more information or to apply go to: <https://basspro.wd1.myworkdayjobs.com/careers/1/refreshFacet/318c8bb6f553100021d223d9780d30be>

Kawasaki is hiring for multiple manufacturing positions at their Maryville facility. For more information or to apply go to: <http://www.kawasakimaryville.com/>

General Motors is hiring for multiple positions at their Wentzville facility. For more information or to apply go to: <https://missourionestart.com/kd12020/>

Nova Marketing (Fulfillment Center) is hiring for production associates in Maryland Heights. For more information or to apply go to: <https://novamktg.com/>

Vi-Jon Laboratories is hiring for operators at their St. Louis facility (Page Ave). for more information or to apply go to: <https://www.vijon.com/careers/>

Roll Call/Partner Updates

Please be prepared to provide a report on your outreach efforts, activities, and success stories during your verbal report.

	<u>Y/N</u>	<u>Partner Update</u>	<u>Workforce Development Boards</u>	<u>Y/N</u>	<u>Partner Update</u>
Better Family Life MWA/SkillUP	Y	MWA contract – Engage customers, encourage to enroll. 3 added to employment – Sanctioning as needed. Skill Up – assessments done via zoom. Following CDC guidelines	Central	N	
ARCHS IGP/SkillUP	Y	Skill Up – Success Stories 1 - 36 yr. old single mother needed better job as severely underemployed, matched with Goldschmidt, prepped for interview,	Kansas City and East Jackson	Y	Continue to have virtual hiring fairs, 2/wk. Success story – 22 year old single mom with 2 children lost job due to COVID, referrals done, found

		<p>offered 40 hr./week position at \$15/hr. 2 – Client enrolled and completed massage therapy and obtained licensed. Gained employment with Massage Envy \$18/hr., presented at an event and was contacted by a donor and offered a building to start her own business, which she is now in the process of doing. A free training is being offered Nov. 18th 9am-1pm – Job Seekers impacted by trauma</p>			<p>employment \$19/hr. working to obtain HISET. Seeing clients by appointment only, virtual meetings encouraged.</p>
FWCA	Y	<p>Last week a new JRT class was offered, 25 participants attended, largest group since onset of COVID. With new restrictions virtual activities have been expanded. MWA resumed normal activities. More people have requested WRE with the rental crisis. Skill Up – additional enrollments, 5 new to start school. Technology upgrades have been made for remote work</p>	Jefferson/Franklin	N	
LINC	Y	<p>Still working remotely, more staff in office – looking at making adjustments regarding traffic in office, phone and virtual. Referrals continue. Virtual internal staff training – resiliency. 1 – Mother with overwhelming barriers not being able to complete training as a phlebotomist, is now night dispatch for police dept.</p>	Northeast	N	
MCCA	Y	<p>Colleges have inquired about programs. More clients enrolled than expected. Using outreach, and share flyers. Success story – client completed CDL training, obtained employment at Hiland Dairy \$25/hr.</p>	Northwest	N	

		making local deliveries, with OT and benefits.			
MERS/Goodwill	Y	5 SkillUp participants in training for medical opportunities. Remote learning and in person by appointment only. In Columbia – New remote meet up group Healthcare Opportunity Grant discussion. Out of 16 graduates 10 in a program or obtained credentials	Ozark	Y	Large amount of people in training. Used cares act money to help people. Looking for ways to partner with other agencies.
Missouri CAN	Y	Working on how to keep agencies open during COVID – business as usual	St. Louis City	N	
Equus	Y	Continue virtual services. Practicing social distancing for any in person workshops. Addressing new barriers such as housing and utilities with referrals. New SkillUp enrollments	St. Louis County	Y	Seeing plenty of success. Adjusting to new restrictions due to COVID – moving to appointment only. Trained over 50 individuals. A lot of foot traffic, over 3000 since July
Southern Missouri Works Project (SMWP)	Y	Partner with Manpower. Sharing flyers to promote a 2 day job fair with Manpower. Created a form on GoogleDocs inquiring if someone is interested in SkillUp, if on assistance, etc. to recruit participants. Partnered with school counselors. Success story – 1 – participant completed EMT training and started EMT job today 2 – participant completed CDL training and had interview with Pepsi	Southeast	Y	Conduct business as usual. CARES help a lot of clients. Since the beginning of November enrolled 7 people. Success stories – 1 – Client graduated LPN program, was in an internship and offered a full time position. 2 – During a job fair and client was interviewed and hired on the spot at Unilever. 3 – another student is doing an excellent job in cosmetology school, exceeding goals, A+ with grades and attendance
City of Springfield	Y	8 New MWA enrollments and 4 new employments. 1 new SkillUp enrollments, 2 to date and 3 new employments average \$11.85/hr. Enrollment assessments roll out, continue case management Continue to reach out to partner agencies. Working on success stories for next meeting	Southwest	Y	Continue to enroll 1 to 2 per week. Assist clients in preparing for training at University of Central MO or trade school in January

Southeast Missouri Training and Employment Partnership (STEP)	Y	Enrolled 6 participants since September in school, 1 – Cosmetology, 1 – CDL, 1- Coding, 3 – working on HISET and enrolling in Nursing school Partnering with agencies. Referrals are being made. Partnering with an agency to provide beds for children	South Central WIB	N	
Other Reps:	N		West Central	N	

Agenda Items

Program Updates/New Reminders

- Joy Benne – Job League and SkillUp contract update
 - SkillUp contracts will go out this week, anyone who does not receive by the end of the week should contact Joy.
 - Job League contracts – six (6) executed, one (1) with OA to obtain contract number, four (4) with procurement waiting for contract documents from providers.

- Job Opportunity - CVS Customer Care remote work opportunity – Call Center Customer Service Work From Home Mid West Region
JOB ID: 1398737BR \$15+/hr.

Applicants should complete the Virtual Job Try Out – make sure they give themselves time to complete. They need to pass to be considered for the position. If they do not finish or do not pass, they must wait to try again.

If you have participants with a disability that may be eligible for Vocational Rehabilitation services and want to apply contact Lesa Barber Lesa.Barber@vr.dese.mo.gov
<https://jobs.cvshealth.com/ShowJob/JobId/994833/CallCenterCustomerServiceWorkFromHomeMidWestRegion?cs=true&gjid=cHJvamVjdHMvc21hc2hmbHktdGFsZW50LWNsZC1qb2JzLXByb2Qvam9icy8xNDExMDU3ODQwNDI3MjYwODY%3D&prefilters=none&CloudSearchLocation=none&CloudSearchValue=none>

CVS also has Pharmacy Tech and Store Associate and additional positions in several locations across MO.

- Reminder – Job Centers are by appointment only.
- Reminder – State offices closed November 26-27 for Thanksgiving

Partner Call Minutes

1. Did everyone receive and review the meeting minutes from the last partner call?
 - Were there any questions or clarifications needed?

Training

1. If anyone needs training, send an email to SkillUP.Missouri@dss.mo.gov to request training.

Outreach

2. Please email SkillUp.Missouri@dss.mo.gov if outreach/marketing materials needed. When requesting materials make sure you provide your entire mailing address. There has been some materials returned due to the address not having a suite number. As a reminder, we cannot send to PO boxes, it must be a physical address.

Additional Manager Updates (Items Not Already in the Agenda)

Dione Pashia
Joy Benne
JaCinda Rainey
Justin Logan
Jennifer Buechler
Kami Macias
Jennifer Heimericks
Lisa Schroeder
Jeriane Jaegers-Brenneke

Questions or Additional Information

This is the partners' opportunity to ask or share any additional information with the group. Any questions?

Meeting Close

Ongoing Reminders

1. Providers need to submit weekly numbers by emailing the completed template to the SkillUP.Missouri@dss.mo.gov. If templates are not received each week, weekly calls will resume.
2. Provider staff should always submit the FS-5 SkillUP Employment or Training Information Form to FSD **immediately** when a participant obtains employment.
3. Provider staff should use the Change Request Guidance when submitting change requests. **Please ensure entry of a case note prior to submitting, listing the details included on the request form.**
4. Please submit invoices and reports to the FSD.E&TInvoices@dss.mo.gov email rather than sending them to Shanese or Jessica directly. If they are out for an extended time this could cause a delay in receiving payment.
5. Please submit your success stories! When submitting these, please include a signed release and a photo with the client's story. If you cannot get a signed FSD release from the participant, please remove any personal identifying information. The FSD release form is available on the Provider Portal. Submit success stories to FSD.E&TInquiry@dss.mo.gov.
6. Please keep track of the number of individuals obtaining employment with the state (by region).
7. Please contact SkillUP.Missouri@dss.mo.gov with any staff that have attended SkillUP training but are no longer working with the program so we can terminate MoJobs access and have them removed from our distribution lists.
8. Partner Call Minutes are available on the SkillUP portal.

Email Quick Reference List

Training requests, Marketing Materials, Reactivations & MoJobs Change Requests:
SkillUp.Missouri@dss.mo.gov

Questions for MWA/Skillup
FSD.E&TInquiry@dss.mo.gov

Monitoring Unit
FSD.E&TMonitoring@dss.mo.gov

Invoices

FSD.E&TInvoices@dss.mo.gov

DCN verifications

DSS.FSD.Agreements@dss.mo.gov

FS-5/DWD-PO-608, DWD-PO-609, Job Search Log, and ABAWD Hours Reported Log and WIOA Career Services Form:

ABAWD1@ip.sp.mo.gov

Partners email distribution list

DSS.FSD.SkillUPPartners@dss.mo.gov