

Monthly Partner Meeting Minutes

August 3, 2021 (10:00 a.m.-11:00 a.m.)

Welcome

Housekeeping

- Please mute phones unless you are sharing information with the group.
- Please take turns when speaking and identify yourself and your agency when sharing.
- Please do not put the group on hold.

Presentation / Guest Speaker

Jennifer Hanes and Tracey West with Division of Youth Services (DYS)-job opportunities with DYS

- Tracey and Jennifer are from Human Resources with DYS
- DYS is a department within Social Services. They are responsible for children age 12-18 in care with the state of Missouri.
- DYS has several areas around the state where they have facilities, day facilities, and regional offices.
- DYS has a high turnover rate. They are looking for employees to fill several positions.
- Recruiting for Youth Services workers. Individuals must have 60 or more college credit hours and experience working in day treatment i.e. YMCA, daycare, etc. Individual must have a valid driver's license. NW Missouri and St Louis Region have several open positions.
- IN addition, DYS is also recruiting Food Service workers, Education specialist (teachers), LPN's, RN's and part time positions-Social Service aides who are mentors out in the community and clerical positions.
- Recruiting efforts being utilized include MoCareers, text blasts, job fairs, and career fairs. Salaries are competitive.
- DYS is seeking applicant referrals would appreciate agencies sharing the below links.
 - Learn about DYS - <https://dss.mo.gov/dys/>
 - DYS opportunities - <https://dss.mo.gov/dys/career-opportunities.htm>
 - Apply for DYS jobs - <https://mocreers.mo.gov/hiretrue/mo/mocreers/index.html>

Roll Call/Partner Updates

Please be prepared to provide a report on your outreach efforts, activities, and success stories during your verbal report.

	<u>Y/N</u>	<u>Partner Update</u>	<u>Workforce Development Boards</u>	<u>Y/N</u>	<u>Partner Update</u>
Better Family Life MWA/SkillUP	y	Working with MWA and SkillUP clients, They are doing virtual meetings. They want people to be comfortable. MWA clients are starting to respond. Working closely with the job centers. Providing resource information to customers. 21 MWA customers obtained employment in July with	Central	n	

		avg wage of \$13.19/hr. 08/07 event from 11-7 It is a back to school blast at the 5415 Page Blvd location. Vaccinations will be available.			
ARCHS IGP/SkillUP	y	Continuing outreach and enrollment. Using Hybrid services. Job Fair on 08/05 between 11-2 at 5415 page Blvd site, Currently 200+ jobs available. Registration for the 2021 conference is now open. Conference is 10/12-10/21 from 9-11:15am	Kansas City and East Jackson	n	
FWCA	Y	Have employers reaching out due to openings. Partnered with 10 employers in July. 16 MWA clients obtained employment in July with avg. wage of \$13.50/hour. Have multiple events coming up. 8/12 SkillUP job fair with onsite SkillUP enrollment	Jefferson/Franklin	y	Outreach plan is to contact all SNAP participants by email and mail. Reaching out to community colleges. Also working with BFL and FWCA. 1 participant got 96% on her CNA certification test and has an externship setup to start soon
LINC	y	Working with participants virtually and by phone primarily. Continue providing resiliency training. Lifeline training starts this month to help with soft skills. Working with area school districts for the upcoming school year. Currently in person but may change with changes in COVID variant. Working with refugee resettlement agencies	Northeast	n	
MCCA	y	Cliff Judy is new and training in MoJobs today with SkillUP Program Specialist Reston Allen.	Northwest	n	
MERS/Goodwill	y	Continuing outreach. Working to strengthen partnerships, Staff are helping people in person and remotely. All 4 Excel Centers have extended enrollment for Term 1 through 08/16/21. Using summer break to refresh on MoJobs. In July finalized a college and career pathway	Ozark	n	

		guide. 38 students graduated in July. 16 gained employment in July. 1 gained surgical tech cert with a wage of \$25.13/hr.			
Missouri CAN	Y	Working on recruitment and monitoring.	St. Louis City	y	Would like to have a conversation with Jacinda Rainey after call.
Equus	y	In July 15 participants obtained employment with an avg. wage of \$11.17/hr. Conducting a resume workshop starting next week. Offering virtual workshops and appointments. Success Story- SkillUP-person got additional RN training so she is more marketable. MWA-Participant who Spanish is primary language now has green card, working to get bachelor and then masters, she is helping people assimilate in NW MO	St. Louis County	n	
Southern Missouri Works Project (SMWP)	y	Continue outreach with list provided. Having monthly case manager meetings to keep staff updated and to learn from each other. 2 people who completed CDL training have gained employment. 1 finished HVAC training, 1 finished CAN training. Back to school fair this week to talk to parents as they register their children.	Southeast	y	Doing outreach and sharing SkillUP info to other agencies. Finished July with 4 becoming employed with avg. wage \$12.90/hr. During FY21 had 49 become employed. Continue to do enrollments and give good customer service. Trying to merge with other agencies when there is a need.
City of Springfield	y	Meeting virtually and in person. 11 obtained employment at avg. wage of \$11.65/hr.	Southwest	n	
Southeast Missouri Training and Employment Partnership (STEP)			South Central WIB	n	
Other Reps:			West Central	y	Continuing outreach. Trying a few different avenues. Had job fair at MO State Fairgrounds last month. 70 showed up. Also had workshops, but didn't have much attendance.

Agenda Items

Partner Call Minutes

- Nobody had questions or needed the last meeting minutes resent.

Program Updates/New Reminders

Training

1. If anyone needs training, send an email to SkillUP.Missouri@dss.mo.gov to request training.

Outreach

1. Please email SkillUp.Missouri@dss.mo.gov if outreach/marketing materials needed. When requesting materials make sure you provide your entire mailing address. There has been some materials returned due to the address not having a suite number. As a reminder, we cannot send to PO boxes, it must be a physical address.

Additional Manager Updates (Items Not Already in the Agenda)

Dione Pashia

JaCinda Rainey-Kudos for high numbers of employment! MWA-Mo ORA having a meeting this afternoon, so should have info to share soon

Justin Logan-Reminder that we are open to send out your event information to the community. We send the DSS weekly look ahead calendar and continually add events as we hear of them. Reach out to us if you have events so we can also share the event on the calendar.

Jennifer Buechler

Kami Macias

Brian Henry

Jennifer Heimericks

Kim Dowd

Kim Nott-new Manager of CSBG/LIHEAP-introduce staff-Shyla Brauch, Johna Trapani, Taylor Dunn. Working on new program for water and sewer. Have a current job posting for a MASII to add to the team.

Donna Imhoff

Steve Milburn

Ken Chapman

Jeriane Jaegers-Brenneke

Questions or Additional Information

There were no questions from partners.

Meeting Close

Ongoing Reminders

1. Providers need to submit weekly numbers by emailing the completed template to the SkillUP.Missouri@dss.mo.gov. If templates are not received each week, weekly calls will resume.
2. Provider staff should always submit the FS-5 SkillUP Employment or Training Information Form to FSD **immediately** when a participant obtains employment.
3. Provider staff should use the Change Request Guidance when submitting change requests. **Please ensure entry of a case note prior to submitting, listing the details included on the request form.**
4. Please submit invoices and reports to the FSD.E&TInvoices@dss.mo.gov email rather than sending them to Shanese or Jessica directly. If they are out for an extended time this could cause a delay in receiving payment.

5. Please submit your success stories! When submitting these, please include a signed release and a photo with the client's story. If you cannot get a signed FSD release from the participant, please remove any personal identifying information. The FSD release form is available on the Provider Portal. Submit success stories to FSD.E&TInquiry@dss.mo.gov.
6. Please keep track of the number of individuals obtaining employment with the state (by region).
7. Please contact SkillUP.Missouri@dss.mo.gov with any staff that have attended SkillUP training but are no longer working with the program so we can terminate MoJobs access and have them removed from our distribution lists.
8. Partner Call Minutes are available on the SkillUP portal.
9. Reminder from the monitoring unit to submit your spreadsheet of management reviews at the end of each month to FSD.E&TMonitoring@dss.mo.gov.

Email & Quick Reference List

Training requests, Marketing Materials, Reactivations & MoJobs Change Requests:

SkillUp.Missouri@dss.mo.gov

Questions for MWA/Skillup

FSD.E&TInquiry@dss.mo.gov

Monitoring Unit

FSD.E&TMonitoring@dss.mo.gov

Invoices

FSD.E&TInvoices@dss.mo.gov

DCN verifications

DSS.FSD.Agreements@dss.mo.gov

FS-5/DWD-PO-608, DWD-PO-609, Job Search Log, and ABAWD Hours Reported Log and WIOA Career Services Form:

ABAWD1@ip.sp.mo.gov

Partners email distribution list

DSS.FSD.SkillUPPartners@dss.mo.gov

DSS Calendar of Events

<https://dss.mo.gov/events.htm>

To have job fairs, community events, or hiring events added to the DSS Calendar of Events

SkillUp.Missouri@dss.mo.gov

DSS Employment & Training Programs

<https://mydss.mo.gov/employment-training-programs>

DSS Missouri Resource Guide

<https://mydss.mo.gov/media/pdf/missouri-resource-guide>

DSS Services Navigator

<https://mo.servicesnavigator.org/>