

# Bi-Weekly Partner Meeting Agenda

September 22, 2020 (10:30 a.m.-11:30 a.m.)

**Welcome**

**Presentation**

Services for students with disabilities - Bob Simpson, Project Director, Pre-Employment Transition Services (Pre-ETS)—PowerPoint and resource guide are attached to minutes for future reference.

More info can be found at <https://education.missouri.edu/outreach/pre-employment-transition-services/>

**Roll Call/Partner Updates**

*Please be prepared to provide a report on your outreach efforts, activities, and success stories during your verbal report.*

	<u>Y/N</u>	<u>Partner Update</u>	<u>Workforce Development Boards</u>	<u>Y/N</u>	<u>Partner Update</u>
Better Family Life MWA/SkillUP	Y	Training and info sessions for staff on how to best serve customers. Offering resources, coaching to keep goals in front of them to stay in compliance and working toward self-sufficiency. Using SkillUP provider portal. Wellness checks on team members. Info sessions for SkillUP, using referrals. Meeting with mother via Zoom, her daughter wondered what Mom was doing. Mother and one daughter now enrolled in SkillUP and going through assessments for training. Two other daughters old enough to refer to the youth program at The Crossings. Using CARES Act money and WRE to assist people. MWA person completed BUD pre-apprenticeship program. Looking for job in chosen area.	Central	Y	This is first call for this staff, no update at this time, just learning what the calls are about.
ARCHS IGP/SkillUP	Y	BFL sponsoring drive-thru employment event today, Patriots Group, MGA, construction. Access control specialist \$15, construction surveillance \$13, and other high profile positions will be showcased, customer moved	Kansas City and East Jackson		Continuing to offer in person and remote services. Big increase in in-person traffic. Employers calling with opportunities—production, warehouse. Connecting people with that employment. 9/24 one drive to success at south

		back to MO during pandemic to be closer to family and regain stability, she completed Mission St. Louis SkillUP program. Instructors and mentors were dedicated, helpful, and understanding. In just a few weeks, helped with career building, health and wellness, financial empowerment, etc. Assisted with employment and housing opportunities. Transportation, supplies for herself and child. With completion of the program, was offered a position within the program. Admin Assistant at \$15/hour.			location. Walk-up tables and info tables about customized training and programs. FedEx, Children's Mercy attending. Staff training for MWA with LINC. Still working to get MWA and SkillUP participants started at Quest. Interviewed 20 candidates and selected 12 will start soon and doing online customer service training. MWA 39 year old single parent of 1. Did Resiliency Training at LINC, then FEC for healthcare training. Medical Assistant training at New Horizons and tuition and books paid for through MWA and TRE. Upon graduation, assisted with employment \$12.05 with Quest
FWCA	Y	Getting back to working similar to pre-COVID time with safety precautions in mind. Continued to see increase in traffic at Met Center. Increased incentives are working to increase participation rates. Completed 4 face-to-face MWA enrollments last week. Created a safety checklist for in-person visitors. Reinstatement letters have gone out. Pushing enrollment in activities. Had a group that went through JRT together virtually. ESL participants helped extra to connect them to classes. Bioscience program will start first face to face classes since COVID on October 2019. They are very excited, because hands on makes a big difference.	Jefferson/Franklin	Y	Started 3 SkillUP in June for medical assisting. Have up to one year to complete, but 2 may complete by February. Success practical nursing graduated May now working 40 hours/week at \$25/hour. Very happy with her employment. Single mom with 2 children, worked with BFL to assist with additional services and job center SkillUP.
LINC	Y	Have been working with staff, connecting them with additional resources to help participants. Customers concerned with children being in school. They are also helping customers with mental health needs & legal needs. Reaching out to clients, staff check-ins.	Northeast	Y	Thanks to Bob Simpson from Pre-ETS, that sounds like a good resource and would like to collaborate. They started a Jumpstart to Future with NECAC, they have 27 people who want to enroll to obtain training, these are residents of low-income housing, will blend SkillUp and WIOA to help earn credentials. Success story—

					Stephanie referred from Vo-Tech, her life felt like a huge circle, working for low wages as pharm tech with no benefits, she earned her LPN degree and is on her way to complete her RN. She would not be able to continue without the help she received from SkillUp. Said the help she received with fees & supplies, and was in contact every 30 days. She is now employed at Mercy Hospital, and is able to provide health insurance for her family & support her family so her husband can finish medical school. Job Centers are open and hopefully they can stay open, the traffic was slow at first, but is now picking up. They are happy to be working with partners again.
MCCA	N	Unable to attend	Northwest	N	
MERS/Goodwill	Y	Customers starting training in phlebotomy, computer tech and nursing with customers studying for licensure, one person got CDL, one LPN, another sitting for computer tech. Tutoring is by appointment only for in-person. Graduation scheduled Sept. 25, will be in-person celebrations, will have outdoors and/or meet social distance guidelines/live streamed. Poplar Bluff hosted 4 <sup>th</sup> blood drive of the year. Popular Bluff has a good food pantry. MWA success story—customer was able to start work w/help of WRE, customer says it's a huge relief known she will be able to provide for her children.	Ozark	Y	Lots of people graduating in the next few weeks thru different training programs, hopes to have success stories to submit soon!
Missouri CAN	Y	Working on turning to new fiscal year, reviewing previous year. Numbers are up as students are returning to school and parents feel more secure, that is excited. More people are interested as 2 <sup>nd</sup> round of enrollments for training services are coming up.	St. Charles County	N	

Equus	Y	Working on re-engagement to help customers resolve conciliation. Customer traffic is increasing in offices. Preparing for virtual job fairs. Success story—customer obtained high school diploma and now seeking employment.	St. Louis City	N	
Southern Missouri Works Project (SMWP)	Y	Just a few updates: Two participants have started at nursing homes with one making \$11/hr. and another making \$9.65. One customer attending medical coding/billing. Customer has got job at head start at \$9.65, earning her CDA & then will get a raise and promote. Prairie Queen has partnered with Probation & Parole, will be able to gain employment there any time there is an opening. One customer employed so far, earning \$9.45, already offered a raise. Employer very happy. Customer employed at Unilever at \$11/hr., customer started truck driving training.	St. Louis County	Y	A quick update: Two priorities – First, one-stop certification process is under way, working closely with Barbara Wheatley, this is great collaboration. Second priority is responding to significant economic damage from COVID-19, working w/job training providers to help workers get skilled up for jobs. Around 30 individuals have started within last 6 weeks, in IT, health care and truck driving are most popular. They are looking to be more involved with partners to serve customer needs.
City of Springfield	Y	Continuing to work w/MWA, about three enrollments per day, meet via phone & FaceTime. They stay in regular contact w/customers. Staff meet via zoom. They attended a COVID-19 briefing, and MO EEO meeting last week. One SkillUp participant obtained job, \$9.45/hr., will get \$11/hr. once she earns CNA. One participant in SkillUp, enrolled in March, in April, she started working at KFC, will chance at raise after 90 days, she did so well, that receive raise to \$10.50 at 45 days, now earns \$11/hr., then she was able to obtain own housing and move away from abusive family situation for her & her daughter. Another customer, referred in August who lost TA due to lifetime limit & was distraught. They explained SkillUp and she	Southeast	Y	Job Centers are open to the public, case managers do enrollment by phone, and being aware of social distance guidelines. They are trying to help customers keep focused on their goals and moving forward. They are dual enrolling several customers and they are starting training this month. Kennett Job Center is very rural, not much industry. Case manager has enrolled 7 customers in CNA, 2 in welding, and 2 in work experience. This is huge in such a rural area. CARES Act funding has helped a lot. Working with team on marketing strategies for SkillUp with the 4 job centers, all areas different, want to get creative and build relationships with employers. One customer is excelling at training, but has car troubles and has to travel long distance for school, were able to help her through WRE.

		enrolled, interviewed and was hired on the spot as contact trace specialist at \$12/hr., used WRE & TRE. Her supervisor says she is a great employee and plans to continue her employment once contact trace job is over.			
			Southwest	N	
Other Reps:			South Central WIB	N	
			West Central	Y	They have seen an increase in in-person visits and in phone calls, they have been doing drive-thru job fairs, and will be having a training information event and see how that goes. They want to get more information out on training. They are partnering with State Fair CC to develop 40 hour course on manufacturing with Oct. 12.

**Agenda Items**

**Program Updates/New Reminders**

1. Fulltime child care subsidy benefits extended for low-income school-aged students not attending in person, DSS 9/17/20 press release provides more information. Press release will be attached to the minutes for reference.
2. Please refer qualified participants to the MOCareers website, for state job opportunities.

<https://mocreers.mo.gov>

**Partner Call Minutes**

- There were no requests for clarifications or corrections.

**Training**

1. If anyone needs training, send an email to [SkillUP.Missouri@dss.mo.gov](mailto:SkillUP.Missouri@dss.mo.gov) to request training.

**Outreach**

1. Please complete and share our [Job Impact Survey](#) by September 30, 2020. Please email [SkillUp.Missouri@dss.mo.gov](mailto:SkillUp.Missouri@dss.mo.gov) if outreach/marketing materials needed. When requesting materials make sure you provide your entire mailing address. There has been some materials returned due to the address not having a suite number. As a reminder, we cannot send to PO boxes, it must be a physical address.

**Additional Manager Updates (Items Not Already in the Agenda)**

Dione Pashia—Janet Douglas is retiring at the end of the month!

Joy Benne – No updates today

JaCinda Rainey—MWA contract renewals are in progress & we hope they will be out soon.

Justin Logan

Jennifer Buechler – No updates

Kami Macias

Jennifer Heimericks – No updates

Lisa Schroeder – When sending in your Success Stories please get a signed release, try to include a photo and a short video. Videos sometimes speak volumes.

Jeriane Jaegers-Brenneke—HITE has been extended thru 9/29/2021, unlike other programs it is based on the income that you started the grant with, which is good to have for potential extended training, because future income increases don't negatively affect eligibility. Budget amounts are coming soon. Everything is just slammed due to the number of COVID-19 things right now.

### **Questions or Additional Information**

This is the partners' opportunity to ask or share any additional information with the group. Any questions?

Q: If people have lost access to MOJOBS, who can fix that?

A: Send to the SkillUp email address on agenda

### **Meeting Close**

### **Ongoing Reminders**

1. Providers need to submit weekly numbers by emailing the completed template to the [SkillUP.Missouri@dss.mo.gov](mailto:SkillUP.Missouri@dss.mo.gov). If templates are not received each week, weekly calls will resume.
2. Provider staff should always submit the FS-5 SkillUP Employment or Training Information Form to FSD **immediately** when a participant obtains employment.
3. Provider staff should use the Change Request Guidance when submitting change requests. **Please ensure entry of a case note prior to submitting, listing the details included on the request form.**
4. Please submit invoices and reports to the [FSD.E&TInvoices@dss.mo.gov](mailto:FSD.E&TInvoices@dss.mo.gov) email rather than sending them to Shanese or Jessica directly. If they are out for an extended time this could cause a delay in receiving payment.
5. Please submit your success stories! When submitting these, please include a signed release and a photo with the client's story. If you cannot get a signed FSD release from the participant, please remove any personally identifying information. The FSD release form is available on the Provider Portal. Submit success stories to [FSD.E&TInquiry@dss.mo.gov](mailto:FSD.E&TInquiry@dss.mo.gov).
6. Please keep track of the number of individuals obtaining employment with the state (by region).
7. Please contact [SkillUP.Missouri@dss.mo.gov](mailto:SkillUP.Missouri@dss.mo.gov) with any staff that have attended SkillUP training but are no longer working with the program so we can terminate MoJobs access and have them removed from our distribution lists.
8. Partner Call Minutes are available on the SkillUP portal.

### **Email Quick Reference List**

Training requests, Marketing Materials, Reactivations & MoJobs Change Requests:

[SkillUp.Missouri@dss.mo.gov](mailto:SkillUp.Missouri@dss.mo.gov)

Questions for MWA/Skillup

[FSD.E&TInquiry@dss.mo.gov](mailto:FSD.E&TInquiry@dss.mo.gov)

Monitoring Unit

[FSD.E&TMonitoring@dss.mo.gov](mailto:FSD.E&TMonitoring@dss.mo.gov)

Invoices

[FSD.E&TInvoices@dss.mo.gov](mailto:FSD.E&TInvoices@dss.mo.gov)

DCN verifications

[DSS.FSD.Agreements@dss.mo.gov](mailto:DSS.FSD.Agreements@dss.mo.gov)

FS-5/DWD-PO-608, DWD-PO-609, Job Search Log, and ABAWD Hours Reported Log and WIOA Career Services Form:

[ABAWD1@ip.sp.mo.gov](mailto:ABAWD1@ip.sp.mo.gov)

Partners email distribution list

[DSS.FSD.SkillUPPartners@dss.mo.gov](mailto:DSS.FSD.SkillUPPartners@dss.mo.gov)