

Weekly Partner Meeting

Minutes

January 22, 2019 (10:30-11:30 a.m.)

Welcome

Housekeeping

- Please mute phones unless you are sharing information with the group. Please do not put the group on hold.
- Please take turns when speaking and identify yourself and your agency when sharing.

Attendance/Roll Call (by agency, not individual)

Better Family Life MWA/SkillUP – Mirza Bijedic & team
ARCHS – Les Johnson & team
City of Springfield – Jamie Moss, Julie Holman & Chris Brumett
DWD – Traci Albertson
FWCA – Mary Bell & team
LINC – Sony Williams, Dawn Patterson & Brenda Mitchelson
MCCA -
MERS/Goodwill -
MOCAN – Brian Valentine
ResCare – Lynette Saxton
Southern MO Works Project – Danielle Cogdill

Other representatives or board members

FSD Managers/PDS

Reminders

- Add employment to the SNAP application when a participant gains employment.
- MoJobs Change Requests submit to SKillUP.Missouri@dss.mo.gov for FSD approval
- The DCN eligibility form should always be sent prior to creating a new SNAP application, staff should always enter the DCN on the Public Assistance Tab when they create a new SNAP application
- If staff no longer work for your agency email SkillUP.Missouri@dss.mo.gov with their name so we can inactivate their MoJobs staff account.

Agenda Items

1. Partner Call Minutes

- a. Did everyone receive and review the meeting minutes from the 1/15/19 partner call? Yes
- b. Were there any questions or clarifications needed? No

2. Training

Jefferson City 2/14 & 2/15

Jefferson City 3/11 & 3/12

3. Outreach

- a. Please ensure all participants complete the Outreach and Effectiveness Survey located at:
<https://riskanalysisunit.wufoo.com/forms/et-engagement-effectiveness-survey/>
- b. Does anyone need additional marketing materials (not previously requested)? No

4. **Monitoring Update** – Dione Pashia – Participant IEPs must have objectives attached to the goals in MoJobs, objectives are the steps the participant takes to accomplish their goals. Case notes entered in MoJobs must support the activities or services being provided to participants. If anyone has questions, email or call Dione.F.Pashia@dss.mo.gov 636-797-9737.
5. **Guidance for Exited SNAP applications** – Stacy Kaylor – Guidance for Exited SNAP applications was sent out last week. There are numerous reasons why a SNAP application may exit in MoJobs. Staff will need to send the SkillUP Eligibility & DCN verification form to DSS.FSD.Agreements@dss.mo.gov with “loss of benefits” to verify participant benefits. Remember, if a participant loses benefits due to employment, we can provide 90 days of job retention services.

Partner Reports

Better Family Life – MWA St.Louis County					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
924		206	41	77	11.59
Better Family Life-SkillUP					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
1036	70	15		8	12.38
ARCHS/BFL - Intergenerational Project					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
9999	3565	138	7	17	14.23
City of Springfield-SkillUP					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
1150	375	2	1	1	10.50
639	86	2		2	8.25
City of Springfield-MWA Ozark Region					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
		122		48	9.47
City of Springfield-MWA Southwest Region					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
		83		7	11.12
DWD-SkillUP					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
32852		287	92	3	14.00

FWCA-SkillUP					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
1141	250	12	4	2	13.25
FWCA-MWA City of St. Louis Region					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
2089	741	95	94	151	13.00
LINC-SkillUP					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
4147	56	15	2	6	13.00
LINC-MWA Kansas City Region					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
1014	183	170	15	30	11.26
MCCA-SkillUP					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
MERS/Goodwill-SkillUP					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
2160	301	211	211		
MERS/Goodwill-MWA Northeast Region					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
1160	23	2			
MERS/Goodwill-MWA Central Region					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
1581	34	1			
MERS/Goodwill-MWA Southeast Region					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
1252	19	4	2	1	9.00

MERS/Goodwill-MWA South Central Region					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
1101	25	2			
MOCAN-SkillUP					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
ResCare-SkillUP					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
3722	295	6			
ResCare-MWA Northwest Region					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
2591	2285	165	10	44	14.00
ResCare-MWA West Central Region					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
3467	3281	209	34	62	11.00
Southern Missouri Works Project (SMWP)-SkillUP					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
3704	600	86	18	41	9.00

- Better Family Life held a hiring event 1/17 at the Ferguson office for entry level positions. Another hiring fair with BJC will be held 2/21.
- ARCHS is continuing community outreach with additional community partners to ensure they are aware of the services offered.
- City of Springfield held hiring event 1/22 with 40 employers, 8 schools and regional partners.
- FWCA continue outreach to educate the community. Participants are in training for CMT, Patient Care Tech, LPN & HVAC.
- ResCare is working with partners on breakout session for MAWD Conference concerning job club events.

Questions/ Additional Information

Send RSVP to Lisa.M.Schroeder@dss.mo.gov for the Partner Convening Meeting set for January 29-31, 2019 at the Governor's Office Building in Jefferson City.

The provider portal is now live: <https://dss.mo.gov/skillup-provider-portal/>

SkillUP Handbook, forms, training materials, upcoming training dates & meeting minutes

Meeting Close

Email Quick Reference List

Training requests, Marketing Materials, Reactivations & MoJobs Change Requests

SkillUp.Missouri@dss.mo.gov

Partner emails

DSS.FSD.SkillUPPartners@dss.mo.gov

Questions for MWA/SkillUP

FSD.E&TInquiry@dss.mo.gov

Monitoring Unit

FSD.E&TMonitoring@dss.mo.gov

Invoices

FSD.E&TInvoices@dss.mo.gov

DCN verifications

DSS.FSD.Agreements@dss.mo.gov

FS-5/DWD-PO-608 forms

ABAWD1@ip.sp.mo.gov