

Weekly Partner Meeting Agenda

February 11, 2020 (10:30-11:30 a.m.)

Roll Call/Partner Update

	<u>Y/N</u>	<u>Partner Update</u>	<u>Workforce Development Boards</u>	<u>Y/N</u>	<u>Partner Update</u>
Better Family Life MWA/SkillUp	<u>Y</u>	Continuing: outreach efforts with referrals from FSD an MWA and Job Readiness Training to prepare individuals for success in training/employment Working closely with career centers and assisting with supportive services. February recruiting effort include: Construction Career Info Sessions at the Crossing on the 11 th & 25th, PCT training at SLCC Forest Park on the 12 th , US Census events weekly at The Crossings on the 13th, Harris Stowe University on the 15th, and BFL Ferguson Office on the 27th.	Central	<u>N</u>	
ARCHS IGP/SkillUp	<u>Y</u>	Success story – an older worker re-entered the workforce as an office clerk at \$15 per hour after a period of inability and just completed her 60 day retention period. An upcoming event is planned with Urban League and Wal-Mart for openings in stocking, sales, and food services departments.	Kansas City and East Jackson	<u>N</u>	
FWCA	<u>Y</u>	Hosting a 2 day workshop on income management the 10 th & 11 th . Working cooperatively with other agencies to book spring outreach events. Last Friday did a filming for a SkillUp Success Story and a promotional video for outreach and will be excited to share them. Continue to maintain and engage our current MWA and SkillUp participants and are being persistent with efforts to engage program participants.	Jefferson/Franklin	<u>N</u>	
LINC	<u>Y</u>	Continuing outreach using the FSD listing. Hickman Mills School District opened a new resource center which will be a great asset to families living in South KC. Partnering with the	Northeast	<u>N</u>	

		district and Legal Aid of Western Missouri to provide legal services for district families facing eviction, foreclosure, domestic violence, etc. The free legal program “Justice in the Schools,” will be located at the Hickman Mills Resource Center.			
City of Springfield MWA/SkillUp	<u>Y</u>	Continuing outreach using the FSD listing. Making contacts with individuals through phone calls and emails.	Northwest	<u>N</u>	
MCCA	<u>Y</u>	Upcoming monthly call with the Colleges is next week. The Colleges are preparing for Spring Job Fairs during March and April to help college seniors find employment.	Ozark	<u>N</u>	
MERS/Goodwill	<u>Y</u>	Outreach efforts continue. Recently held three onsite Information Sessions to introduce SkillUp and enroll participants. Three more sessions are scheduled. Job Training Workshop held at the Excel Center in Springfield for class seniors on job readiness. New staff are coming onboard for the rural area.	St. Charles County	<u>Y</u>	Currently waiting for the final approval on their contract.
Missouri CAN	<u>Y</u>	Shared a success stories – Two participants graduated from the Missouri Welding Institute, and have multiple job offers. One had perfect attendance. Continuing outreach efforts.	St. Louis City	<u>N</u>	
ResCare	<u>Y</u>	Continuing outreach efforts using the FSD listing. Enrolled a participant in the dental expanded function course and she passed the test on the first of February. Continue to work our current participants.	St. Louis County	<u>N</u>	
Southern Missouri Works Project (SMWP)	<u>Y</u>	Helping a participant who completed the EMT testing find employment. Met with an employer who want to provide CNA training and will hire participant completing the training.	Southeast	<u>Y</u>	Hosting job fairs weekly. Working on Work Experience placements and job shadowing opportunities for participants in seven regional sectors, such as welding, etc.
Other Reps:			Southwest	<u>N</u>	
			South Central WIB	<u>N</u>	
			West Central	<u>Y</u>	Hosting Job Fair and planning SkillUp events.

Agenda Items

Program Updates/New Reminders

1. WDU Updates

- Jacinda – reminded providers our bi-weekly call is for both SkillUp and MWA programs and they should be providing updates for MWA as well on the calls.
- Lisa – advised the trainers are designing new training they hope to release in April. She shared the next Partner Convening is planned for March 24 – 26, 2020 at the Lake of the Ozarks. More information will be coming soon.
- Kami – shared the new Work Engagement Specialist for the Southeast region will be Lori Miller.
- Christina – case managers reported the MoJobs “pencil” is missing and they are unable to edit some applications. This happens when the application is not assigned to the case manager’s region. To have the application changed to your region send an email with the individual userid to the SkillUP.Missouri@dss.mo.gov.
- Michael – the outreach listings will be replaced and sent out by the first of next month.
- Jessica C. - the Invoice team has a new member, Lori Friedewald.

Meeting Close

Ongoing Reminders

1. Providers need to submit weekly numbers by emailing the completed template to the SkillUP.Missouri@dss.mo.gov. If templates are not received each week, weekly calls will resume.
2. Provider staff should always submit the FS-5 Skillup Employment or Training Information Form to FSD **immediately** when a participants obtains employment.
3. Provider staff should use the Change Request Guidance when submitting change requests. **Please ensure entry of a case note prior to submitting, listing the details included on the request form.**
4. Please submit invoices and reports to the FSD.E&TInvoices@dss.mo.gov email rather than sending them to Shanese or Jessica directly. If they are out for an extended time this could cause a delay in receiving payment.
5. Please submit your success stories! When submitting these, please include a signed release and a photo with the client’s story. If you cannot get a signed FSD release from the participant, please remove any personally identifying information. The FSD release form is available on the Provider Portal. Submit success stories to FSD.E&TInquiry@dss.mo.gov.
6. Please keep track of the number of individuals obtaining employment with the state (by region).
7. Please contact SkillUP.Missouri@dss.mo.gov with any staff that have attended Skillup training but are no longer working with the program so we can terminate MoJobs access and have them removed from our distribution lists.
8. Partner Call Minutes: Available on the Skillup portal.

Email Quick Reference List

Training requests, Marketing Materials, Reactivations & MoJobs Change Requests:

SkillUp.Missouri@dss.mo.gov

Questions for MWA/Skillup

FSD.E&TInquiry@dss.mo.gov

Monitoring Unit

FSD.E&TMonitoring@dss.mo.gov

Invoices

FSD.E&TInvoices@dss.mo.gov

DCN verifications

DSS.FSD.Agreements@dss.mo.gov

FS-5/DWD-PO-608, DWD-PO-609, Job Search Log, and ABAWD Hours Reported Log and WIOA Career Services Form:

ABAWD1@ip.sp.mo.gov

Partners email distribution list

DSS.FSD.SkillUPPartners@dss.mo.gov