

# Weekly Partner Meeting Minutes

February 19, 2019 (10:30-11:30 a.m.)

## Attendance/Roll Call (All contracts represented)

Better Family Life  
ARCHS –BFL, America Works, SWIFTE  
City of Springfield  
DWD  
FWCA  
LINC  
MCCA  
MERS/Goodwill  
MOCAN  
ResCare  
Southern MO Works Project

A representative from the West Center WIB was also present for the conference call.

FSD Managers/PDS

## Agenda Items

### 1. Partner Call Minutes

- a. Christina Lenger advised a correction to the 2/5/19 minutes regarding the reference made to HB4 now reads SB4.
- b. No other questions or clarifications noted.

### 2. Program Updates

- a. Reminder, the volunteer policy in Missouri allows for serving Food Stamp recipients 16 years and older. To determine if a client 60 years or older is a Food Stamp recipient, please complete the DCN verification form.
- b. We continue to work on the file layout from FAMIS to MoJobs, updating the provider handbook, updating training materials, etc. This does not change the requirements for assessment, employability plan, etc. as outlined in the training and handbook. In addition, all MoJobs entries are required.
- c. Stacy Kaylor gave updates on the following:
  - Discussed the correct process for Exited SNAP applications and process was emailed to all parties following the conference call.
  - The Provider Portal now includes links to Federal Bonding, Finding Help, and the Outreach and Effectiveness Survey.
  - Two new training webinars are ready and will be available soon. Topics for the webinars are “Adding Case Notes and the Effective Individual Employment Plan”.
- d. **Success Stories**
  - Please send us your success stories! If you can get a release of information and/or photo please send this as well.
- e. **State Employment**
  - Please keep track of the number of individuals obtaining employment with the state (by region)

## 1. Training

- a. 2/14-2/15 Jefferson City
- b. 3/11-3/12 Jefferson City
- c. 4-23-4/24 Jefferson City
- d. 5/30-5/31 Jefferson City
- e. 6/4-6/5 Jefferson City

## Outreach

- a. Please ensure all participants complete the Outreach and Effectiveness Survey located at: <https://riskanalysisunit.wufoo.com/forms/et-engagement-effectiveness-survey/>
- b. Please email [SkillUp.Missouri@dss.mo.gov](mailto:SkillUp.Missouri@dss.mo.gov) if outreach/marketing materials are needed.
- c. If individuals are asking how your agency obtained their phone number you can inform them that FSD contracts with your agency to assist them in getting a job or a better job.

## Partner Reports

<b>Better Family Life – MWA St.Louis County</b>					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
1141		258	41	93	\$11.52
<b>Better Family Life-SkillUP</b>					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
1210	76	26	0	8	\$12.38
<b>ARCHS/BFL - Intergenerational Project</b>					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
10,986	3,767	164	9	27	\$13.21
<b>ARCHS – AmericaWorks!</b>					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
2,741	65	14	0	4	\$12.23
<b>ARCHS - SWIFTE</b>					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
606	319	1	0	0	n/a
<b>City of Springfield-SkillUP</b>					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
1,218	415	2	1	1	\$10.50

<b>City of Springfield-MWA Ozark Region</b>					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
		143		52	\$9.43
<b>City of Springfield-MWA Southwest Region</b>					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
		98	0	9	\$15.50
<b>City of Springfield-SkillUP Southwest Region</b>					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
639	86	2	0	2	\$8.25
<b>DWD-SkillUP</b>					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
46,638	Not collected	414	162	13	\$14.09
<b>FWCA-SkillUP</b>					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
1.672	806	20	4	3	\$13.90
<b>FWCA-MWA City of St. Louis Region</b>					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
4,020	2,283	180	111	174	\$11.15
<b>LINC-SkillUP</b>					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
4,444	63	16	1	6	\$13.50
<b>LINC-MWA Kansas City Region</b>					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
	260	219	30	29	\$12.34
<b>MCCA-SkillUP</b>					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
		67	43	4	

<b>MERS/Goodwill-SkillUP</b>					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
2,396	333	245	194	5	\$9.25
<b>MERS/Goodwill-MWA Northeast</b>					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
1,379	32	2	0	0	
<b>MERS/Goodwill-MWA Central</b>					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
1,798	56	6	2	2	\$9.20
<b>MERS/Goodwill-MWA South Central</b>					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
1,365	40	2	1	1	\$8.65
<b>MERS/Goodwill-MWA Southeast</b>					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
1,452	34	7	2	1	\$9.00
<b>MOCAN-SkillUP</b>					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
9,078		203	45	47	\$11.06
<b>ResCare-SkillUP</b>					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
3,722	295	8	0	3	\$9.00
<b>ResCare-MWA Northwest Region</b>					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
3,040	2,702	151	13	58	\$11.00
<b>ResCare-MWA West Central Region</b>					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
4,107	3,912	210	32	78	\$11.00

Southern Missouri Works Project (SMWP)-SkillUP					
YTD Number of Outreach Attempts	YTD Number of Actual Contacts	YTD Total Enrollments	YTD Number in Training	YTD Number Employed	Average Wages per Hour
5,059	1,047	103	32	46	\$9.50
<b>Upcoming Events To Share:</b>					
<b>Type of Trainings Provided:</b>					
<b>Success Stories:</b>					
<b>Questions or Clarifications:</b>					
Can a participant decline to take the Outreach and Effectiveness Survey? <a href="#">Yes</a>					
If the wrong MoJobs funding code is used, is a change request necessary? <a href="#">Yes, a change request is required for the incorrect funding code/service to be voided/removed from MoJobs. You will also need to enter the correct funding source. If the service requires backdating over 15 days, an additional change request is required.</a>					
<b>Additional Information to Share:</b>					
Better Family Life shared they were making a lot of contacts from the post card mailings.					
City of Springfield shared they are continuing to partnering closely with OTC and OACAC and having good attendance to the biweekly outreach and SkillUP orientations.					
MCCA shared outreach efforts by the colleges has touched approximately 50,000 individuals through mailings, emails, texts etc.					
MERS/Goodwill shared they have speaking/presentation events at local Public Defender offices, detention centers, advocacy groups, local shelters, and other non-profits within their counties. They are attending partner agency meetings when/where possible and presenting to recovery programs, Mother-to-Mother program, and local probation and parole offices.					
MOCAN shared the second mailing was working much better than the first though no one was sure why.					
ResCare shared their presentation for the MAWD Conference was finished and approved.					
<b>Notes:</b>					

**Meeting Close**

# Email Quick Reference List

Training requests

[SkillUp.Missouri@dss.mo.gov](mailto:SkillUp.Missouri@dss.mo.gov)

Partner emails

[DSS.FSD.SkillUPPartners@dss.mo.gov](mailto:DSS.FSD.SkillUPPartners@dss.mo.gov)

Questions for MWA/SkillUP

[FSD.E&TInquiry@dss.mo.gov](mailto:FSD.E&TInquiry@dss.mo.gov)

Monitoring Unit

[FSD.E&TMonitoring@dss.mo.gov](mailto:FSD.E&TMonitoring@dss.mo.gov)

Invoices

[FSD.E&TInvoices@dss.mo.gov](mailto:FSD.E&TInvoices@dss.mo.gov)

Marketing Materials request

[SkillUp.Missouri@dss.mo.gov](mailto:SkillUp.Missouri@dss.mo.gov)

DCN verifications

[DSS.FSD.Agreements@dss.mo.gov](mailto:DSS.FSD.Agreements@dss.mo.gov)

FS-5/DWD-PO-608 forms

[ABAWD1@ip.sp.mo.gov](mailto:ABAWD1@ip.sp.mo.gov)