

Bi-Weekly Partner Meeting Minutes

April 23, 2019 (10:30 a.m.)

Welcome

Housekeeping

- Please mute phones unless you are sharing information with the group. Please do not put the group on hold.
- Please take turns when speaking and identify yourself and your agency when sharing.

Attendance (by agency)

BFL MWA SkillUP
ARCHS
City of Springfield
DWD
FWCA
LINC
MCCA
MERS/Goodwill
MOCAN
ResCare
SMWP

Update from 4/9/2019 Partner Call

Jeriane Individual calls not completed for the no-cost contract extension through September. Expect calls to be scheduled next week for:

MONG
SMWP
ARCHS -BFL
ARCHS -America Works
ARCHS - SWIFTE
DWD
MOCAN
MCCA

If you cannot do a no-cost extension, think about what funding would you need to continue the program. Consider how much you need to carry forward, gather your information and put together a spend plan. Spend down as much as you can. Even if you want to carry forward lots of money, we may not have the authority to allocate it. Budget is not finalized yet, no reason to think we will not get some funding. We do know we need contract extensions for all contracts. Do not expect the language to change much for the extensions but we may look at performance outcomes for the next year.

Reminders

- Reminder - Providers need to submit weekly numbers by emailing the completed template to the SkillUP.Missouri@dss.mo.gov by **5pm on Tuesday**. If templates are not received each week, weekly calls will resume.
- When submitting change requests please provide as much detail as possible such as service codes, dates of services, SNAP app #, IEP # to avoid any delays in processing. Submit Change Requests to SkillUP.Missouri@dss.mo.gov – not to individual workers.

- Please submit invoices and reports to the FSD.E&TInvoices@dss.mo.gov email rather than sending them to Shanese or Jessica directly. If they are out for an extended time this could cause a delay in receiving payment if it is sitting in their personal inbox.
- Please submit your success stories! When submitting these, please include a signed release and a photo with the client's story. If you cannot get a signed release from the participant, please remove any personally identifying information.
- Please keep track of the number of individuals obtaining any employment. If you need guidance for entering this in MoJobs please let us know.

Agenda Items

Partner Call Minutes

- Everyone received and reviewed the meeting minutes from the 4/9/19 partner call
- No corrections needed

Program Updates

- Monitoring Team - Return monthly Focused Review responses and your internal Management case reviews timely. Email your responses and reviews to FSD.E&TMonitoring@dss.mo.gov.

Training

- Upcoming SkillUP training dates in Jefferson City 05/30–05/31 and 06/04–06/05 and in St Louis 05/09–05/10. Please let us know if you have requests for additional training dates/locations.

Outreach

- Please ensure all participants complete the Outreach and Effectiveness Survey located at: <https://riskanalysisunit.wufoo.com/forms/et-engagement-effectiveness-survey/>
- Please email SkillUp.Missouri@dss.mo.gov if outreach/marketing materials are needed. In addition, when requesting the materials make sure you provide your entire mailing address. There have been some materials returned due to the address not having a suite number. In addition, as a reminder, we cannot send to PO Boxes; it must be a physical address.

Partner Reports

This week's numbers are included as an attachment.

Partner Updates

BFL Continuing weekly info sessions Tuesdays at The Crossings. 4/18 session in Ferguson with Amazon, 33 attendees. Success story for participant working odd jobs through temporary agency - upon assessment and enrollment, employment team helped him secure position with pizza chain. \$10/hr at hire, raised to \$11/hr at 30 days, then promoted to shift leader \$11.50/hr at 60 days. Reaching his 90 mark now and store manager has expressed interest in him being assistant store manager, which would be an additional pay increase.

ARCHS BFL success story for SkillUP participant who completed WorkKeys career readiness with silver certificate. Results indicated 95% likelihood of doing well in healthcare. She began phlebotomy program at STL School of Phlebotomy on 4/18, scheduled to complete 5/15. She is currently working at Williams Home Healthcare while going through training. **SWIFT** success story for a 30-year-old male, father of 2 - At enrollment 2 weeks ago, had an ASE certification and looking for auto technician employment. Staff assisted with job search and resume preparation. Next day got phone call for Calvert Express Auto Svc and hired on the spot--\$16/hour, as level B auto tech. **AMERICA WORKS** success story for participant meeting 60-day retention milestone, still employed at Marriott \$11.43/hr.

City of Springfield Reg 16 continues bi-weekly information sessions on Tues/Thurs, with typical attendance of 6-10. MTI has sat in on sessions as well as other partners OACAC and truck driving school. Focus on

community events and meeting with schools at their locations. Staff are promoting program with area high school seniors. Region 7 continues outreach with partners and info sessions. Staff are attending community events and promoting SkillUP with area schools.

DWD reports nothing at this time.

FWCA Recent job fair with 12-15 employers – DMH, Abbott, and others; well attended with some on-the-spot interviews. Success story with an individual starting at Schnuck's as deli clerk. Many participants started in healthcare. Thank you FSD for referring people to them.

LINC Excited about Expungement Day on Saturday. UMKC law school and community partners will be there to help participants get records expunged – misdemeanors >3yrs ago and felonies >7 yrs ago. Seeing an increase in new employment this month.

MCCA Schools are continuing to enroll and do outreach in many different ways. Success story for participant who enrolled in IV therapy at OTC February, new position lined up making over \$17/hour; graduates this month. Success story for participant who enrolled as pharmacy tech student in February, currently working as PT pharmacy tech. Expected to complete the program in June, despite multiple hurdles.

MERS/Goodwill Continuing outreach in 60 counties, reaching out to other non-profits and resources. Staff are attending job fairs and building community partnerships. Success story for participant who enrolled with multiple barriers—risk of homelessness, new to area, new mother. At enrollment, case manager did thorough assessment and developed plan. With SkillUP and resources, were able to get her into housing, childcare assistance, started job searching, given interview and hired 2 days later. Helping with transportation, clothing, and working on HiSet.

MOCAN Moving along with 119 placed in employment so far. Still focusing on on-site monitoring, getting corrections back to staff now. Pending information for truck driving student success story to submit.

ResCare Reg 1 Staff handing out info on SkillUP at Job Fair today, over 70 employers on site. Reg 1 and Reg 4 are having events for MWA participants to create a networking group to encourage cohorts to support one another. Reg 4 is planning a safety event in June - child safety around home and community. Continuing outreach efforts and working with job centers.

SMWP Continuing outreach efforts and working on getting releases for a few success stories.

Questions/ Additional Information

Q—(regarding referrals from FSD) Should we follow up with SkillUP staff to say what happened?

A—No need to follow up with staff at this time.

Q—Call yesterday regarding serving 16-24 yr olds on FS—do they have to be the head of household?

A--We send everyone in household to MoJobs. Keep in mind; they need to be people that can be skilled up for work quickly so evaluate on a case-by-case basis.

Q—Please list agencies talking to about no-cost extensions.

A—All SkillUP providers, MWA contracts are already running on the federal year.

Jeriane

- Proud of work being done - though we moved away from focusing on numbers program is growing by about 200 participants a week.
- Call Center referrals pilot in the Page office right now, 256 referrals so far from this project.
- Still working with staff on using the map to improve referrals.
- 4/22 Boone and Hillsboro will be adding 100 more staff to discuss SkillUP. Additional staff scheduled to start 4/29 in St Joseph and 5/6 in St Louis area Call Centers.

- Call Centers are updating scripts to have SkillUP conversations during budget adjustments and other processes.
- WDU staff visited 136 resource centers to share info on SkillUP.
- Starting project so providers can move in and out of Resource Centers, still in planning stages, due to costs probably will not be a set schedule.
- Marketing materials through MVE, having stickers made for food banks and working on window clings for retailer windows.
- Info from meetings needs put in a best practices document.
- Clarification needed, felons can't be on community college campuses? Just Three Rivers? - Ramona will follow up as each campus has individual policies
- Engage private sector whenever you can—work out transportation issues to get people where the jobs are located

Meeting Closed 11:10am

Email Quick Reference List

Training requests, Marketing Materials, Reactivations & MoJobs Change Requests:

SkillUp.Missouri@dss.mo.gov

Partner emails

DSS.FSD.SkillUPPartners@dss.mo.gov

Questions for MWA/SkillUP

FSD.E&TInquiry@dss.mo.gov

Monitoring Unit

FSD.E&TMonitoring@dss.mo.gov

Invoices

FSD.E&TInvoices@dss.mo.gov

DCN verifications

DSS.FSD.Agreements@dss.mo.gov

FS-5/DWD-PO-608, DWD-PO-609, Job Search Log, ABAWD Hours Reported Log and WIOA Career Services Form:

ABAWD1@ip.sp.mo.gov