

Weekly Partner Meeting Agenda

April 7, 2020 (10:30-11:30 a.m.)

Welcome

Housekeeping

- Please mute phones unless you are sharing information with the group.
- Please take turns when speaking and identify yourself and your agency when sharing.
- Please do not put the group on hold.

Roll Call/Partner Updates

Please be prepared to provide a report on your outreach efforts, activities, and success stories during your verbal report.

	<u>Y/N</u>	<u>Partner Update</u>	<u>Workforce Development Boards</u>	<u>Y/N</u>	<u>Partner Update</u>
Better Family Life MWA/SkillUP	Y	Working remotely, signs are posted with contact information. Reaching out to participants to keep updated of available resources and checking on welfare of the families.	Central	N	
ARCHS IGP/SkillUP	Y	Implementing wellness checks – checking in with participants and keeping updated of available resources and offering counseling for participants. New hire at FedEx making \$13/hr. working towards full time employment and benefits.	Kansas City and East Jackson	Y	Working on still enrolling participants, have drop boxes available, IT. training courses are still available. New CNA hire, they assisted her with increasing math score, uniform, and completing required background check – she is working towards becoming a registered nurse.
FWCA	Y	Working remotely, thank you to State IT department for making necessary hookups for remote work. Touching base with participants sharing employment, resource and information regarding online workshops and webinars. Continue to assist with TRE & WRE.	Jefferson/Franklin	N	
LINC	Y	Staff working remotely, central office remains open. Providing supportive services to participants. Two new hires; one participant making \$15/hr. in the sales marketing field and the other working for Center Point Medical making \$13/hr. Thank you to ITSD for help with remote staff hookup.	Northeast	Y	Job centers currently closed to the public, staff continue to work at job centers reaching out to participants, assisting with technology challenges. Offering online training and outreach. Disaster Recovery grant is available to assist with debris cleanup – working to

					connect SkillUP participants with this project.
MCCA	Y	Local schools and colleges are all shut down. Employees are working remotely. Focusing on preparing students and employees for online classes, some online classes starting this week. Classes are paused not cancelled and they are working to ensure education/training will be completed as soon as possible.	Northwest	Y	Centers closed to public, working in a virtual environment, working towards potentially making a virtual job center system. Continue to share resources and assist with overcoming barriers. Access to National Dislocated Worker Grant – participants can contact job center to find out more about this grant.
MERS/Goodwill	Y	Staff working to provide services remotely – working on connecting participants with necessary resources. Adult high schools shifting to a web based format with positive responses. 43 graduated in March – half of those also completed an industry recognized certification program.	Ozark	Y	Following up with SkillUP participants and local colleges starting online classes.
Missouri CAN	Y	Working remotely, checking in with participants and connecting them to necessary resources. Reaching out to new participants to see if they can help them enroll and connect to resources.	St. Charles County	N	
ResCare	Y	Having daily huddles with their staff where they collect and share resources for participants. Assisting participants with home schooling ideas, web based online workshops and online training opportunities.	St. Louis City	N	
Southern Missouri Works Project (SMWP)	Y	Remote staff keeping participants up to date. Letting potential participants know they can still enroll for classes at this time, currently helping with resumes and mock interviews. Two participants who are doing CNA training at a nursing home offered employment and completed clinicals.	St. Louis County	N	
City of Springfield	Y	Working remotely, signage on all the doors with their contact information and 24 hour emergency number contact information. Providing resources, completing	Southeast	Y	Job Centers closed to the public, working on calling contacting SkillUP participants, assisted nursing students with laptops and hotspots so they can still complete training in July.

		enrollments, contacting participants, sending job referrals. They assisted a new job hire with necessary work clothing who would not have been able to work without them and is working towards a raise in 30 days.			Staff working to keep participants on track and informed of local resources.
			Southwest	N	
Other Reps:			South Central WIB	N	
			West Central	N	

Agenda Items

Program Updates/New Reminders

1. Reminder to everyone that now that March has ended your monthly supervisory case reviews are due, so please get those submitted.
2. Communication Survey & Weekly Reports – Jennifer Heimericks
Communications survey has been sent out – please look at and respond. The template for the weekly report is being sent out to everyone, please continue to fill it out and send in. Continue to send in any resources that need to be updated or added to MoServices Navigator.
3. Discuss programs for next year – Jeriane
Questions regarding what the budget looks like, currently being worked on, nothing has gone through the legislative process at this time. But there probably will be changes in funding.

Jeriane noted that enrollment was up by 20 and asked what some current issues are hindering our participants? Responses:

- Issues with child care (child care centers are reserving their spots for first responders)
- Public transportation is impacted currently running restricted weekend schedules throughout the week.
- Technology Gaps
- Many schools have ceased their food programs because of COVID-19.

Questions arose regarding SkillUP enrollment forms and the issues people are having getting participants signatures. Some partners stated they are doing enrollments over the phone and will get signatures at a later time. Jennifer Heimericks will reach out to FNS to see if we can make any adjustments.

Partners noticed an influx of sanctioned applicants. JaCinda reported that a recent memo addresses the MWA work requirement being suspended for TA participants for 90 days and we are working on lifting sanctions. Participants do not have to meet requirements to have their sanction lifted at this time.

Partners noted that many of the places currently hiring are part-time employment and participants need a certification or college background to find a new job. It was also noted that many households are multi-generational and participants are hesitant to expose their families to the COVID-19 virus.

Jeriane asked what else does the state need to be made aware of. Responses:

- Challenges participants are having finding child care
- Head Start has closed

Jeriane recommended looking at [DSS.MO.GOV/COVID-19](https://www.dss.mo.gov/covid-19) response to see the latest postings. FSD has applied for a waiver to release emergency food at food pantries, this will make it possible for mobile units to take food to the communities. Personal hygiene items are also being requested for donations along with food.

Jeriane mentioned P-SNAP and P-EBT. P-EBT (Pandemic EBT) are supplemental benefits that will be issued automatically to active food stamp households with children currently receiving free or reduced school lunches. Non-active households will need to fill out the P-EBT application to receive the food stamp supplement. This program is still in the development stage pending federal guidance and approval.

It was noted by partners that many of the local food programs have suspended because of COVID-19.

Partners asked if any other accommodations were being made for the SNAP program. Jeriane stated that the Food Stamp interview is no longer mandatory and enrollment in the SNAP program for households that were due to close in March or April has been extended for 6 months and many WDU workers are currently working on assisting with processing Food Stamp applications.

Partner Call Minutes

1. Did everyone receive and review the meeting minutes from the 3/10/20 partner call?
 - a. Were there any questions or clarifications needed?

Training

Lisa Schroeder reported that the WDU Training Department did a partial day of online training and can assist in facilitating any training that is needed, she also reminded everyone that they can add services and resources to MoServices Navigator and then she can approve and publish those new resources.

- 1.

Outreach

1. Please ensure all participants complete the Outreach and Effectiveness Survey located at: <https://riskanalysisunit.wufoo.com/forms/et-engagement-effectiveness-survey/>
2. Please email SkillUp.Missouri@dss.mo.gov if outreach/marketing materials are needed. Also, when requesting the materials make sure you provide your entire mailing address. There has been some materials returned due to the address not having a suite number. In addition, as a reminder we cannot send to PO boxes. It must be a physical address.

Additional Manager Updates (Items Not Already in the Agenda)

Dione Pashia

JaCinda Rainey

Jennifer Buechler

Jennifer Heimericks

Jeriane Jaegers-Brenneke

Joy Benne

Justin Logan

Kami Macias

Lisa Schroeder

Questions or Additional Information

Question for the group – how best to help our participants that are being threatened to be evicted or have an increase in rent at this time. Suggestions: Catholic Charities, check to see if the county/city has a specific law in place regarding restricted evictions at this time and check with legal aid.

Meeting Close

Ongoing Reminders

1. Providers need to submit weekly numbers by emailing the completed template to the SkillUP.Missouri@dss.mo.gov. If templates are not received each week, weekly calls will resume.
2. Provider staff should always submit the FS-5 SkillUP Employment or Training Information Form to FSD **immediately** when a participant obtains employment.
3. Provider staff should use the Change Request Guidance when submitting change requests. **Please ensure entry of a case note prior to submitting, listing the details included on the request form.**
4. Please submit invoices and reports to the FSD.E&TInvoices@dss.mo.gov email rather than sending them to Shanese or Jessica directly. If they are out for an extended time this could cause a delay in receiving payment.
5. Please submit your success stories! When submitting these, please include a signed release and a photo with the client's story. If you cannot get a signed FSD release from the participant, please remove any personally identifying information. The FSD release form is available on the Provider Portal. Submit success stories to FSD.E&TInquiry@dss.mo.gov.
6. Please keep track of the number of individuals obtaining employment with the state (by region).
7. Please contact SkillUP.Missouri@dss.mo.gov with any staff that have attended SkillUP training but are no longer working with the program so we can terminate MoJobs access and have them removed from our distribution lists.
8. Partner Call Minutes are available on the SkillUP portal.

Email Quick Reference List

Training requests, Marketing Materials, Reactivations & MoJobs Change Requests:

SkillUp.Missouri@dss.mo.gov

Questions for MWA/SkillUP

FSD.E&TInquiry@dss.mo.gov

Monitoring Unit

FSD.E&TMonitoring@dss.mo.gov

Invoices

FSD.E&TInvoices@dss.mo.gov

DCN verifications

DSS.FSD.Agreements@dss.mo.gov

FS-5/DWD-PO-608, DWD-PO-609, Job Search Log, and ABAWD Hours Reported Log and WIOA Career Services Form:

ABAWD1@ip.sp.mo.gov

Partners email distribution list

DSS.FSD.SkillUPPartners@dss.mo.gov