

Weekly Partner Meeting

Minutes

June 2, 2020

Welcome

Housekeeping

- Please mute phones unless you are sharing information with the group.
- Please take turns when speaking and identify yourself and your agency when sharing.
- Please do not put the group on hold.

Roll Call/Partner Updates

Please be prepared to provide a report on your outreach efforts, activities, and success stories during your verbal report.

	<u>Y/N</u>	<u>Partner Update</u>	<u>Workforce Development Boards</u>	<u>Y/N</u>	<u>Partner Update</u>
Better Family Life MWA/Skillup	Y	Barbara W. and team: Continue services to participants through phone, emails, wellness checks, virtual meetings, and mailings for community resources and job leads. Prepping offices for a safe return for everyone and aligning reopening with the Job Centers. Participants are beginning training in medical field and obtaining employment. BFL hosted a round table on May 19 th , with other organizations in the community who service the same customers. Success story: Participant enrolled in school 12/2019 to be LPN. No high school diploma. Career specialist worked closely and assisted with HISET and enrollment. Received supportive services and encouragement along the way to complete the HISET program and exam and now she is on clear path to become LPN.	Central	N	
ARCHS IGP/Skillup	Y	Scott R. on behalf of Les Johnson and team. Two success stories: Mission STL: Young lady enrolled with an interest in employment in construction industries. She graduated right after the pandemic hit and unable to	Kansas City and East Jackson	Y	Ms. Rainey: Career centers and offices still closed with staff working remotely. Continuing outreach efforts from the listings and referrals from LINC for MWA and Skillup. Receiving calls for UI participants and people having

		<p>start electrician apprenticeship. She did find employment with UPS warehouse making 14.00/hr. She plans to pursue the apprenticeship after the pandemic is over. Another young lady enrolled 1/2020, wishing to pursue training to be a certified medical technician. Upon completing her training in March and passing the exam she was hired at senior center as coordinator making \$17/hr. Employer had rising cases of COVID and she decided to no longer work in that environment. Since then she has continued to engage through wellness checks and counseling to address issues in regards to her son passing away a year prior. A slow transition back to office setting began this week.</p>			<p>difficulty getting UI. Offering workshops remotely through Zoom. Working with local training providers to provide online trainings. Will be working on a transition plan to return staff to the offices, operational plans, and organizing offices to keep customers and staff safe. Success Story: A single father previously worked labor jobs with no opportunities for growth attend a workshop where he became interested in the sterile processing program with UCM and St. Luke's hospital. He was assisted with supportive services: uniforms, vaccinations, and transportation assistance. After completed training, he was offered an internship with KU Medical Center and was later hired with Truman Medical Center making 17.12/ hr.</p>
FWCA	Y	<p>Natalie: Our focused has been on conducting weekly workshops virtually, for job training and resources to keep participants connected and moving forward. Six participants have had virtual interviews. We are providing virtual trainings on finances, credit scores and budgeting. Staff continue to assist with WRE payments and connecting them with budgeting info to help address future situations. Setting up additional virtual training for workshops with employers. Using SkillUp list to reach out to people. Preparing offices for transitions safely and ensuring all health recommendations are in place. Our crisis intervention staff has been in high demand providing participants with resources. Trauma Smart training she attended is helpful to participants and their children and connecting them with mental health needs. Still</p>	Jefferson/Franklin	Y	<p>Kim: An enrolled participant attended training at Jefferson College for medical assistant, received an externship with Mercy, and was hired full time.</p>

		trying to get people enrolled in activities.			
LINC	Y	Dawn: Following up with clients and making referrals for mental health issue when needed. Working on online training and mental health training for clients. Continue to referral participants to community resources. Success stories: A referral from late 2019 had no high school diploma or GED and she is now working on completing the last section on HISET. She has been offered a full time position as staffing assistant at \$13/hr. 40 hours a week. Another participant completed a nursing program and found a job, all while going through cancer at same time.	Northeast	Y	Diane: Working on transition for job centers to reopen to public, and determining modifications need and schedules for reopening. Continue doing virtual meetings with clients. Continue outreach working closely w/ community colleges for summer and fall classes. Success Story: Warrenton job center- Shayla, who is a single parent on FS, came to job center and was working at local pharmacy underemployed and only working part time. She was interested in phlebotomy and started attending an 8 week phlebotomy training she completed on 4/23. She began a job at SSM hospital making 14.75/hour and once certified as a phlebotomy tech she should receive a raise. She stated "Thank you for opportunity and to all the ladies who helped me become better person and mother."
MCCA	Y	Staff are transitioning back to offices, classes are still online. CDL programs are backed up at community colleges. A lot of testing being done. Some of labs and clinicals are back up and running. Continue to use outreach list. Seeing increase in enrollment. Success Story: East Central College- article in newspaper: A mother and son graduated from a welding school together. Mom, Bridget, and 19 year old son enrolled in the fast track welding program together. The mother who was enrolled through Skillup, completed the program, and now earning 19+/hr. Several participants from Metro Community College enrolled in CDL program. One lady completed the program and now has a job making \$22.40 an hour. A justice involved individual	Northwest	N	

		completed his CDL and is earning 20/hr. Another person in CDL training received an offer 1-2 days after completed class right before COVID hit and is making 21.88/hr.			
MERS/Goodwill	Y	Ben: Most Skillup staff and MWA staff have returned to the offices as of yesterday seeing participant by appointment only. Remote meetings are still being offered and participants are more interested in that. The Excel Centers are providing online high school classes and working on developing clear pathways students. Helping students get certificates in health care areas and welding etc. Success Story: Misty was 18 and an at risk high school student who had no work experience. Lacked confidence to get job. Participant received soft skills training and approved for work experience at a grocery store. She mastered all of her assigned job duties and hired at end of work experience. She plans to apply for classes at community college and will continue working.	Ozark	Y	Cody: Job centers opened to the public last week. We are seeing a number of clients who are very appreciative. Success story: Participants who were in CDL training before COVID-19 and graduated, past the exam once test sites reopened, were all immediately hired.
Missouri CAN	Y	Erica: Continue to work with clients remotely, by phone, and email. Offices are preparing to reopen but following CDC guidelines. They continue to use the outreach list to contact participants and have found trainings are starting to pick back up again. Success story: A re-enrolled participant who had been employed had her hours were reduced due to the pandemic. Staff helped set her up an interview the day after she enrolled and she was hired on the spot for second job to supplement income from primary job.	St. Charles County	N	
ResCare	Y	Amanda Brown: Continue to communicate with participants through virtual appointment	St. Louis City	N	

		and workshops. Most case workers are still working remotely with a few in the office so we hold daily Webex meetings. The upcoming job fair is coming along well. Success Story: A participant gained employment as a truck driver earning .48 cents per mile. Another participant gained employment in the medical field at \$15/hr.			
Southern Missouri Works Project (SMWP)	Y	Bridget: We are continuing to enroll participants by phone, and virtually to let them know we can help with supportive services, etc. We continue biweekly case manager meetings. Working on getting success stories together and sent up to FSD. Success Story: Samantha came to office Sept 30 2019 at end of road. She relocated from St. Louis and obtained employment but was off after 1 month due to COIVD. We discovered she had a LPN licenses, was interested in returning to the field but her license was suspended. Staff helped contact the MO Board of Nursing to resolve the suspension and her license be reinstated. She is now an LPN in urology department making 15.30/hr. She is seeking an opportunity become registered nurse.	St. Louis County	N	
City of Springfield	Y	Kim: New MWA participants are enrolling virtually. Scheduled to begin a transition team to assist workers return back in office by mid-June safely. Still meeting by phone, FaceTime, and mail. Continue to find new ways to connect participants and partners for resources to help clients overcome barriers. Staff have been working on professional development and are Betty Ford case management, tape tests, and COVID 19 certified. Success Stories: One new	Southeast	Y	Denise: Staff are still working in offices and seeing customers by appointment and virtual interviews. Also working closely with training facilities as they are doing things differently than in the past. Keep everyone focused on trainings to begin in the months to come starting up in August. Success Story: One customer start an OJT in catering management. Another client has graduated as a registered nurse. Currently several participant have started back to school for CDL training and

		Skillup participant enrolled last week who is interested in training in health care field. A Skillup participant received a new job with the City of Joplin as transient driver making 11.50/hr.			now able to start scheduling their CDL testing. One participant was working in a warehouse through a temp agency but laid off. She now has full time employment in the production field. We are scheduling state exams and coding exams for two medical assistants and one medical coding person need exams. Testing dates are backed up 6-8 weeks out.
			Southwest	N	
Other Reps:	N		South Central WIB	N	
			West Central	Y	Tonya: Continue to work with individuals virtually, by phone and email. Job centers are not open to the public and currently no time line for when we will reopen. Success Story: Christina, a nursing student, graduated earlier this month and is part of first class of nursing students to graduate from Clinton College.

Agenda Items

Program Updates/New Reminders

1. All May invoices must be submitted by June 10th to allow for processing and payment before SAMII shuts down to reconcile and prepare for the new fiscal year starting July 1. This is for all programs. If your invoice comes in late, we cannot guarantee timely payment.

Partner Call Minutes

1. Did everyone receive and review the meeting minutes from the 5/19/20 partner call?
 - a. Were there any questions or clarifications needed?

Training

1. There are no new events at this time.

Outreach

1. Please ensure all participants complete the Outreach and Effectiveness Survey located at: <https://riskanalysisunit.wufoo.com/forms/et-engagement-effectiveness-survey/>
2. Please email SkillUp.Missouri@dss.mo.gov if outreach/marketing materials are needed. Also, when requesting the materials make sure you provide your entire mailing address. There has been some materials returned due to the address not having a suite number. In addition, as a reminder we cannot send to PO boxes. It must be a physical address.

Additional Manager Updates (Items Not Already in the Agenda)

Dione Pashia - nothing to report
Joy Benne - nothing to report
JaCinda Rainey - nothing to report
Justin Logan - nothing to report
Jennifer Buechler - nothing to report
Kami Macias- nothing to report
Jennifer Heimericks - nothing to report
Jeriane Jaegers-Brenneke
Lisa Schroeder – We are conducting training virtually so if anyone needs training, please email the SkillUP inbox.

Questions or Additional Information

This is the partners' opportunity to ask or share any additional information with the group. Any questions?

Meeting Close

Ongoing Reminders

1. Providers need to submit weekly numbers by emailing the completed template to the SkillUP.Missouri@dss.mo.gov. If templates are not received each week, weekly calls will resume.
2. Provider staff should always submit the FS-5 Skillup Employment or Training Information Form to FSD **immediately** when a participants obtains employment.
3. Provider staff should use the Change Request Guidance when submitting change requests. **Please ensure entry of a case note prior to submitting, listing the details included on the request form.**
4. Please submit invoices and reports to the FSD.E&TInvoices@dss.mo.gov email rather than sending them to Shanese or Jessica directly. If they are out for an extended time this could cause a delay in receiving payment.
5. Please submit your success stories! When submitting these, please include a signed release and a photo with the client's story. If you cannot get a signed FSD release from the participant, please remove any personally identifying information. The FSD release form is available on the Provider Portal. Submit success stories to FSD.E&TInquiry@dss.mo.gov.
6. Please keep track of the number of individuals obtaining employment with the state (by region).
7. Please contact SkillUP.Missouri@dss.mo.gov with any staff that have attended Skillup training but are no longer working with the program so we can terminate MoJobs access and have them removed from our distribution lists.
8. Partner Call Minutes are available on the SkillUP portal.

Email Quick Reference List

Training requests, Marketing Materials, Reactivations & MoJobs Change Requests:
SkillUp.Missouri@dss.mo.gov

Questions for MWA/Skillup
FSD.E&TInquiry@dss.mo.gov

Monitoring Unit
FSD.E&TMonitoring@dss.mo.gov

Invoices
FSD.E&TInvoices@dss.mo.gov

DCN verifications

DSS.FSD.Agreements@dss.mo.gov

FS-5/DWD-PO-608, DWD-PO-609, Job Search Log, and ABAWD Hours Reported Log and WIOA Career Services Form:

ABAWD1@ip.sp.mo.gov

Partners email distribution list

DSS.FSD.SkillUPPartners@dss.mo.gov